



COUNCILLORS ARE HEREBY SUMMONED AND THE PUBLIC AND PRESS INVITED TO ATTEND THE PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 23RD AUGUST, AT 7.15PM IN THE COMMUNITY CENTRE, SPRATTON ROAD, BRIXWORTH

AGENDA

1. WELCOME

2. APOLOGIES FOR ABSENCE AND ACCEPTANCE OF APOLOGIES FOR ABSENCE

- a) To consider received apologies.

3. DECLARATION OF INTEREST

- a) To consider request by members for a dispensation
- b) Members' declaration of interests on agenda items only

4. TO SIGN THE MINUTES OF PREVIOUS MEETINGS.

- a) Full Council meeting held on 26th July 2016

5. TO CONSIDER CO-OPTION OF COUNCILLORS*

6. PUBLIC OPEN FORUM SESSION

- (a) This is an opportunity for Parish Residents and members of other Councils, once recognised by the Chairman, to make brief representations or ask questions of the Parish Council. Each will be allowed three (3) minutes to address the Parish Council via the Chairman.
- (b) Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course.
- (c) Those who wish to comment on an agenda item are encouraged to do so at this time or they may ask the Chairman to be allowed to speak when the subject is raised.

7. TO RECEIVE POLICE REPRESENTATIVE REPORT

8. TO RECEIVE AN UPDATE FROM THE NEIGHBOURHOOD PLAN STEERING GROUP AND TO APPROVE THE AMENDMENTS MADE TO THE DRAFT PLAN.

9. TO APPROVE THE UPDATED BRIXWORTH NEIGHBOURHOOD PLAN STEERING GROUP MANDATE AND TO ALLOW THE NPSG TO REMAIN ENGAGED TO REVIEW THE PLAN AT KEY TIMES IN THE FUTURE*

10. TO DISCUSS LETTER FROM BRIXWORTH PCC AND TO AGREE APPROPRIATE ACTION*

11. PLANNING

- a) To receive the minutes from the Planning meeting held on 18th July 2016*
- b) To receive the planning refusals and approvals for July 2016*
- c) To agree attendance to the CPRE Northamptonshire AGM on Monday 12th September at 4.30pm at Lings Wood Environmental Centre.

12. FINANCE AND ADMINISTRATION

a) The Bank reconciliation as at 31st July 2016

	Cash Book Balance as Statement 31.07.16	Unreconciled Report	Total Balance
Current Account	10,290.96		10,290.96
Capital Reserve Account	107,720.26		107,720.26
Total	118,011.22		118,011.22

b) Parish Council Reserves

Earmarked and Restricted Reserves Total	£87,261.08
Cash at Bank 30/06/2016	£118,011.22
Less Earmarked/Restricted Reserves	£87,261.08
General Reserves Total	£30,750.14

c) To receive the Clerk's Report*

d) To receive an update from the Finance Working Group regarding the rolling budget and to receive the rolling budget for July*

e) To receive an update from the Finance Working Group regarding the Auto enrolment Pension Scheme.

f) To receive an update from the Finance Working Group following the review of the Grants Policy. To approve the request to seek legal advice and to approve the suspension of all grant applications until the review is complete.

g) To receive an update from the Finance Working Group regarding the Business Plan.

h) To approve the expenditure for printed copies of the Brixworth Neighbourhood Plan Final Draft and associated literature.

i) To receive an update on investigation into installing Christmas decorations in Brixworth and to approve order of 25 Christmas trees.

j) To approve the cost for vehicle signage of £125.00 for two signs.

k) To approve the Clerk's attendance on the Northants CALC Introduction to Employment Law Course on Wednesday 21st September 2016 and the Pensions – Auto Enrolment Seminar on Wednesday 8th October 2016.

l) To approve the purchase of a projector and screen.*

m) To approve the bills for payment for August 2016.

13. RECREATION AND AMENITIES

a) To report on unauthorised use of playing fields and damage to equipment, and to agree remedial action

14. HIGHWAYS AND ENVIRONMENT

a) To report on DDC Paint Means Poo Campaign September / October*

b) To report on email from the Senior Building Control Officer from Warwick Building Control regarding the condition of the bus shelter in Spratton Road.*

15. MEDIA AND COMMUNICATION

a) To report of resignation of Media and Communication Chairman and appoint Committee member to fill vacancy on Committee.

16. TO RECEIVE REPORT FROM AUGUST SURGERY AND TO AGREE PARISH COUNCILLORS FOR THE NEXT SURGERY ON 3RD SEPTEMBER 2016*

17. TO AGREE ATTENDANCE TO THE NORTHANTS CALC AGM ON SATURDAY 8TH OCTOBER AT WOOTON HALL.*

18. TO RECEIVE LEGAL UPDATE

19. GENERAL CORRESPONDENCE NOT FOR DISCUSSION (MEMBERS FILE FOR CIRCULATION ONLY)

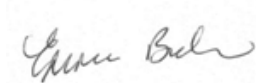
- a) CPRE Countryside Voice.
- b) Northants CALC Update – July / August 2016

20. DATES OF NEXT MEETINGS

- a) Planning Meeting 5th September
- b) Media and Communication Committee Meeting 14th September
- c) Planning Meeting 26th September
- d) Full Council Meeting 27th September

21. URGENT MATTERS FOR REPORT ONLY

(Notified to the Chairman before the meeting)



Mrs Emma Baker

Clerk to the Council 4 Well Street, Finedon, Northants, NN9 5JP Tel: 01933 682447 Email: Clerk@brixworthpc.org.uk

17th August 2016

Papers attached*