



**You are hereby summoned to attend the  
Parish Council Meeting to be held on Tuesday, 19 March 2013, at 7.15pm in the  
Community Hall, Library/Community Centre, Spratton Road, Brixworth**

## **AGENDA**

### **1. Welcome**

### **2. Apologies for absence**

### **3. Declaration of Interest**

- a) To Receive and Consider Written Request for a DPI Dispensation
- b) Members Declaration of Interest on Agenda Items only

### **4. To sign the Minutes of the last Full Council Meeting on 19 February 2013**

### **5. To Consider the Co-option of Parish Councillors\***

### **6. Public Open Forum Session**

*Members of the public may address the Council during the Public Open Forum session on any matter relevant to the Council's activities... If it is apparent that the matter to be raised concerns business on the agenda the Chairman may invite the member of the public to defer speaking until that agenda item is reached. The time allotted to any members of the public shall not exceed 3 minutes and the total time, if more than one wishes to speak in respect of the same business, shall not exceed 10 minutes. The total for all items should not exceed 15 minutes(Brixworth Standing Order 2)*

### **7. To Receive Police Representative Report**

### **8. Planning Committee**

- a) To Accept Minutes of Meetings 18 February, 25 February & 11 March 2013
- b) To Receive Letter from DDC – Approval of Neighbourhood Plan Area
- c) To Consider Re-establishing the Neighbourhood Plan Working Group

### **9. Finance and Administration Committee**

- a) To Report the Income Received for February 2013
- b) To Report and Accept the Bank Reconciliation as at 28 February 2013\*
- c) To Report Income and Expenditure & Reserves Report for February 2013\*
- d) To Approve Annual Subscription to CPRE £29.00.
- e) To Approve the Bills for Payment for March 2013
- f) To Review the Effectiveness of the Internal Control\*
- g) To Consider Printing and Distributing of Newsletter £300\*
- h) To Receive DDC's Recommendation Regarding Parish Allowances\*
- i) To Consider Allowances for Elected Members and Reimbursement of Parish Councillor Expenses
- j) To Report on Code of Conduct Training 27 February 2013\*
- k) To Consider a Formal Thank You for County Councillor

**10. Recreation and Amenities Committee**

- a) To Consider Quotations for the Removal and Replacement of Fencing – St David's Recreation Ground £8,250\*

**11. Highways and Environment Committee**

- a) To Approve Cost for Replacement Man hole cover for Village Hall Car Park
- b) To Receive an Update on Community Speedwatch Scheme
- c) To Consider Additional Cut of Grass Verges at £560

**12. Parish Councillor Surgery Update – Next date 6 April 2013**

**13. General Correspondence for Discussion**

- a) Email – DDC Neighbourhood Planning Services\* (Emailed 8.3.13)
- b) Email – Daventry District Housing\*
- c) Email – Co-operative Group\* (Emailed 26.2.13)
- d) Email – Northampton Association of Youth Clubs\* (Emailed 4.3.13)
- e) Letter – Barratt Homes – Removal of Hedgrow (Emailed 4.3.13)

**14. General Correspondence not for Discussion (Members File for Circulation only)**

- a) DDC – Neighbourhood Planning Services (Emailed 8.3.13)
- b) NCALC Update February 2013 & March – June Training Courses
- c) Daventry over Fifty Newsletter – February 2013
- d) CPRE – Newsletter February 2013
- e) Came & Company – Parish Matters Newsletter Spring 2013 (Emailed 5.3.13)

**15. Date of Next Meeting – Full Council – Tuesday, 23 April 2013**

**16. Urgent Matters for Report Only**

**(Notified to the Chairman before the meeting)**

---

**Mrs Jane Macken**  
**Clerk to the Council**

**14 March 2013**

**Papers enclosed\***