



**COUNCILLORS ARE HEREBY SUMMONED AND THE PUBLIC AND PRESS INVITED TO ATTEND THE PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 24<sup>TH</sup> MAY, AT 7.15PM IN THE COMMUNITY CENTRE, SPRATTON ROAD, BRIXWORTH**

**AGENDA**

**1. WELCOME**

**2. APOLOGIES FOR ABSENCE AND ACCEPTANCE OF APOLOGIES FOR ABSENCE**

- a) To consider received apologies.

**3. DECLARATION OF INTEREST**

- a) To Consider request by Members for a Dispensation  
b) Members declaration of interests on agenda items only

**4. TO SIGN THE MINUTES OF PREVIOUS MEETINGS.**

- a) Parish Council meeting held on 26<sup>th</sup> April 2016.  
b) Extraordinary meeting held on 4<sup>th</sup> May 2016

**5. PUBLIC OPEN FORUM SESSION**

- (a) This is an opportunity for Parish Residents and members of other Councils, once recognised by the Chairman, to make brief representations or ask questions of the Parish Council. Each will be allowed three (3) minutes to address the Parish Council via the Chairman.  
(b) Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course.  
(c) Those who wish to comment on an agenda item are encouraged to do so at this time or they may ask the Chairman to be allowed to speak when the subject is raised.

**6. TO RECEIVE POLICE REPRESENTATIVE REPORT\***

**7. PLANNING**

- a) To receive the planning approvals and refusals for April 2016\*  
b) Planning Applications  
I. DA/2016/0439 Remove trees within a conservation area at The Rookery 36, Church Street, Brixworth.\*

**8. FINANCE AND ADMINISTRATION**

- a) The Bank reconciliation as at 30<sup>th</sup> April 2016

	Cash Book Balance as Statement 30.04.16	Unreconciled Report	Total Balance
Current Account	5,976.74	2,726.42	3,250.32
Capital Reserve Account	152,703.40		152,703.40
Total	158,680.14		155,953.72

- b) Parish Council Reserves  
Earmarked and Restricted Reserves Total £71,382.75

Cash at Bank 30/04/2016	£155,953.72
Less Earmarked/Restricted Reserves	£71,382.75
<b>General Reserves Total</b>	<b>£84,570.97</b>

- c) To receive the rolling budget for April 2016.\*
- d) To receive the Clerk's Report\*
- e) To approve insurance for 2016/2017
- f) To approve the Annual Accounts for 2015/2016\*
- g) To approve the internal audit for 2015/2016\*
- h) To approve Section 1 of the Annual Return for 2015/2016\*
- i) To approve Section 2 of the Annual Return for 2015/2016\*
- j) To consider the Parish Council developing a business plan for the term of office.
- k) To consider the Parish Council standardising the presentation of all projects.
- l) To resolve to record all Brixworth Parish Council meetings with the exception of Working Groups, and agenda items deemed private and confidential.
- m) To consider request from Brixworth Community Centre manager for the Parish Council to pay towards the telephone and internet charges for the Information Point.
- n) To consider another site to store the Parish Council van when not in use.
- o) To approve the bills for payment for May 2016

## **9. RECREATION AND AMENITIES**

- a) To report on AFC Crown Football Club folding at the end of the current football season.
- b) To consider options for the use of both the Ashway and St David's recreation ground for sport during the 2016/2017 football season following AFC Crown FC not using the Ashway for future games.
- c) To consider building a wooden compost area for grass cuttings at St David's Recreation ground.

## **10. HIGHWAYS AND ENVIRONMENT**

- a) To discuss concerns from resident regarding traffic problems in Froghall.\*
- b) To consider request to grant Imor Engineering access to the Pocket Park to enable our contractors to make fencing repairs.\*
- c) To receive the Brixworth Parish Council litter bin report and to agree to replace the bin on The Ashway recreation ground.\*

## **11. MEDIA AND COMMUNICATION**

- a) To receive the minutes from the meeting held on 10<sup>th</sup> February 2016
- b) To receive the minutes from the meeting held on 13<sup>th</sup> April 2016
- c) To receive the Parish Council Newsletter for the June Brixworth Bulletin\*

## **12. TO DISCUSS THE POSSIBILITY OF INSTALLING CHRISTMAS LIGHTS IN THE VILLAGE.**

## **13. TO RECEIVE REPORT FROM MARCH SURGERY AND TO AGREE PARISH COUNCILLORS FOR THE NEXT SURGERY ON 4<sup>TH</sup> JUNE 2016**

## **14. TO RECEIVE EMAIL FROM DAVENTRY DISTRICT COUNCIL REGARDING THE PARISH AND TOWN COUNCILS' LIAISON MEETING ON THURSDAY 16<sup>TH</sup> JUNE 2016\***

## **15. TO RECEIVE AN EMAIL FROM NORTHANTS CALC REGARDING AN INVITATION TO THE THINK BIG EVENT ON MONDAY 4<sup>TH</sup> JULY\***

**16. GENERAL CORRESPONDENCE NOT FOR DISCUSSION (MEMBERS FILE FOR CIRCULATION ONLY)**

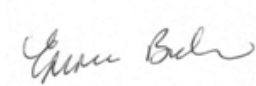
a) Clerks and Councils Direct – May 2016

**17. DATES OF NEXT MEETINGS**

- a) Planning Meeting 6<sup>th</sup> and 27<sup>th</sup> June 2016
- Media and Communication Meeting 8<sup>th</sup> June 2016
- Full Council meeting 28<sup>th</sup> June 2016

**18. URGENT MATTERS FOR REPORT ONLY**

(Notified to the Chairman before the meeting)



**Mrs Emma Baker**

Clerk to the Council 4 Well Street, Finedon, Northants, NN9 5JP Tel: 01933 682447 Email: Clerk@brixworthpc.org.uk

**18<sup>th</sup> May 2016**

**Papers attached\***