

Brixworth Parish Council

Minutes of the meeting held on Tuesday 22nd November 2016 at 7.15p.m.

In the Library/Community Centre, Spratton Road, Brixworth

Present: Councillors: A Coles (Chairman), S Moxon, S James, K Parker, N Brown, J Bird, I Barratt, E Coe and J Collyer.

In Attendance: Mrs E Baker – Parish Clerk
Mr Mike Nice – Centre Manager
Claudia Flavell-While – Brixworth Bulletin
Three members of the public
PCSO Matt Taylor

The Chairman welcomed everyone to the November meeting and reminded everyone of the locations of the emergency exits. He also reminded members of the public as to when they were able to address the council, and that the meeting was being recorded.

16/3550 Apologies for absence

Apologies were received and accepted from Cllr Pittam and Cllr Saxton

16/3551 Members' declaration of interests on agenda items only

There were no declarations of interest.

16/3552 Signing of the Minutes of the Parish Council Meetings

The minutes from the meeting held on 17th October 2016 were agreed and signed.

Proposed Cllr James

Seconded Cllr Brown

All in favour

The minutes from the meeting held on 18th October 2016 were agreed and signed.

Proposed Cllr James

Seconded Cllr Brown

Eight in Favour: Cllrs James, Brown, Coles, Moxon, Parker, Bird, Coe and Collyer

One abstention: Cllr Barratt

The minutes from the meeting held on 25th October 2016 were agreed and signed.

Proposed Cllr Brown

Seconded Cllr Bird

Eight in favour Cllrs Brown, Bird, Coles, James, Parker, Coe, Barratt and Collyer

One abstention: Cllr Moxon

16/3553 Public Open Forum

Mr Mike Nice informed the meeting that Daventry District Council decision to approve the plaques for the Heritage Trail will be made by 30th November 2016. The display board has been ordered and the unveiling ceremony will take place on 17th December.

Cllr E Coe arrived at the meeting at 7.21pm.

16/3554 To receive the Police Representative Report

The police reports for September and October were received.

Planning

16/3555 To receive the planning refusals and approvals for October 2016

The planning refusals and approvals for October 2016 were received.

16/3556 To receive the minutes from the Planning Meeting held on 26th September 2016

The minutes from the meeting held on 26th September 2016 were received.

Finance

16/3557 Bank Reconciliation as at 31st October 2016

	<u>Cash Book Balance as Statement 31.10.16</u>	<u>Unreconciled Report</u>	<u>Total Balance</u>
Current Account	14,459.16	69.75	14,389.41
Capital Reserve Account	139,646.88		139,646.88
Total	154,106.04		154,036.29

16/358 Parish Council Reserves as at 31st October 2016

Earmarked and Restricted Reserves Total	£81,374.31
Cash at Bank 31/10/2016	£154,036.29
Less Earmarked/Restricted Reserves	£81,374.31
General Reserves Total	£72,661.98

16/3559 To receive the Clerk's Report

The Clerk's report was received.

16/3558 To receive the rolling budget for October 2016

The rolling budget for September was received.

16/3559 To approve insurance quote for Parish Council van and Kubota.

The quote from Came and Company of £610.50 was approved.

Proposed Cllr Brown

Seconded Cllr James

All in favour.

16/3560 To report on the resignation of the Clerk/Responsible Financial Officer and to agree the course of action for appointing a new Clerk/Responsible Financial Officer

It was agreed that due to the sensitivity of the item it would be discussed during the closed section at the end of the meeting.

16/3561 To approve the bills for payment for November 2016

It was agreed that the bills for payment for November 2016 be paid.

Proposed Cllr James

Seconded Cllr Brown

All in favour.

November 2016 Payments

Direct Debit Payments

Raspberry

Clerk Tele-
phone

37.42

Pay-

ment

Payment To

Reason for Payment

£

BACS

Staff

Salaries November 2016

4,235.31

BACS

NCC

Pension scheme

975.30

BACS

Clerk

Expenses / Allowance

203.18

BACS	Hassett Fencing	Items for St Davids Fence	304.85
BACS	OH Marketing	NP Banners	295.00
BACS	Kind Solicitors	Fees for Licence on St Davids	540.00
BACS	The Mower Shop	Parts for Mower and Kubota	305.23
BACS	Get Mapping	Online mapping subscription	100.80
BACS	WG Law Ltd	Fees in relation to County Court	1,594.08
BACS	WG Law Ltd	Fees in relation to ET upto 24/10/16	6,899.96
BACS	Trade UK	Grounds man items	25.56
BACS	Trade UK	Grounds man items	6.99
BACS	R&G Landscaping	Grass cutting	399.41
BACS	Skaino	Bus shelter roof replacements	1,320.00
BACS	Came and Co	Vehicle Insurance for 2017	610.50
Total			17,853.59

BRIXWORTH PARISH COUNCIL - October Income

Brixworth Juniors FC 1st Instalment of rent for St Davids and Ashway	701.43
Brixworth Cricket Club 1st Instalment of rent for St Davids	435.34
VAT refund 01/07/16 to 30/09/16	3,314.49
Total	4,451.26

Recreation and Amenities

16/3562 To report on further damage to the fence and the anti-social behaviour on St David's Recreation ground.

The Anti-social behaviour at St David's Recreation ground during the last week of October was discussed. Residents from the area reported of bottles being thrown into their garden and noise from cars in the car park. PCSO Matt Taylor reported that the Police attended a party in the Spratton Road area and the youths from the party moved up to the recreation ground. Following a discussion it was felt that this was an isolated incident, however it was important that residents were made aware of the 101 number to report anti-social behaviour and other incidents so that the police are aware and can build up intelligence and act on it. It was agreed that the Media and Communications Committee would include publicising the 101 number on social media. The Chairman thanked PCSO Matt Taylor and the members of the public for attending the meeting.

Highways and Environment

16/3563 To receive the report from the 2016 Community Speed Watch.

The Speed watch Coordinator for Brixworth, Mr Howard Reader, presented the report to the Council. He thanked the 15 volunteers who had helped with the Speed Watch during October and November 2016. Compared to last year the number of people speeding in Station Road and Holcot Road had reduced, there was no significant change to Harborough Road and Spratton Road. Northampton Road had increased significantly from 49 people speeding to 190. Mr Reader informed the meeting that more signage would be displayed in Northampton Road to improve awareness.

PCSO Taylor asked if he could have a copy of the report for display on the Police noticeboard. The Chairman thanked Mr Reader for attending the meeting and for the good work the Speed Watch group do in the village.

16/3564 To discuss letter from Care and Repair, Daventry District Council regarding re-siting the bus shelter on Spratton Road to allow for vehicular access to a property on Spratton Road.

Following a discussion about the cost and implications of moving the bus shelter it was agreed that the bus shelter should remain in the current position and not be re-sited.

Proposed Cllr Coles

Seconded Cllr Brown

Eight in favour Cllrs Coles, Brown, Moxon, Bird, Parker, Coe, Collyer and James

One opposed Cllr Barratt.

16/3565 To receive a request from Daventry District Council for agenda items for the next Parish and Town Councils meeting on 15th December 2016

It was agreed that Cllr Parker would attend the meeting and if anyone had any agenda items to send them to the Clerk.

16/3566 To receive report from November Surgery and to agree Parish Councillors for the next surgery on 3rd December 2016

Mr Mike Nice informed the meeting that the numbers attending the Remembrance Day parade exceeded the numbers last year even though the Guides and Brownies were unable to attend. The Clerk will contact the resident and inform them to liaise with the Scouts and Guides.

It was agreed that the Clerk contact the resident who raised the issue of cleaning the road signs to clarify which signs were in need of cleaning.

The November report was received. Cllr Bird and Cllr James agreed to host the December surgery.

16/3567 To discuss the potential to award an 'Honorary Freedom of the Parish of Brixworth' as prescribed within the Local Democracy, Economic Development and Construction Act 2009.

It was agreed that due to the confidential nature of part of the discussion, this matter would be discussed in the closed session at the end of the meeting.

16/3568 To agree meeting dates for 2017

The meeting dates for 2017 were agreed.

16 3569 It was agreed that the press and public be removed from the meeting.

Proposed Cllr Coles

Seconded Cllr Brown

All in favour.

The press and public left the meeting at 8.52pm.

Cllr Barratt left the meeting at 9.27pm.

The press and public returned to the meeting 9.47pm.

It was agreed to allow the remainder of the meeting to proceed even though the allotted time had expired.

16/3570 To report on the resignation of the Clerk/Responsible Financial Officer and to agree the course of action for appointing a new Clerk/Responsible Financial Officer

It was agreed to create a working group to handle interviewing and hiring an appropriate replacement candidate.

Proposed Cllr Coles
All in favour.

Seconded Cllr Coe

It was agreed that Cllr Brown, Cllr Bird and Cllr S Coe would be on the Recruitment Working Group

Proposed Cllr Parker
All in favour.

Seconded Cllr Moxon

16/3571 To discuss the potential to award an 'Honorary Freedom of the Parish of Brixworth' as prescribed within the Local Democracy, Economic Development and Construction Act 2009.

It was agreed that the Parish Council would investigate an award for an 'Honorary Freedom of the Parish of Brixworth' and that the Media and Communication Committee would develop the idea.

Proposed Cllr Brown
All in favour

Seconded Cllr James

16/3572 To agree instructions for the Solicitor

It was agreed that the Solicitor be instructed to calculate the net amount, including interest stated in the Judgement from the date stated in the Judgement, which would be paid within the timescale stated in the Judgement, and to further instruct the Solicitor to write to the ET regarding hearing the Parish Council's application for costs.

Proposed Cllr Coles
All in favour

Seconded Cllr Bird

16/3573 General Correspondence not for discussion (Members File for Circulation only).

- a) Clerks and Councils Direct November 2016

16/3574 Dates of the next meetings.

- a) Planning meeting 12th December 2016
- b) Media and Communication meeting 14th December 2016
- c) Full Council meeting 20th December 2016

16/3575 Urgent Matters for Report Only.

There were no urgent matters for report only.

There being no further business the meeting closed at 9.48pm Chairman