



Brixworth Parish Council

**Councillors are hereby summoned to attend the Parish Council extraordinary meeting to be held on
Thursday 18th June 2020 starting at 730pm**

**This will be a 'virtual meeting' using Video Conferencing in accordance with the
Local Authorities and Police and Crime Panels (Coronavirus) Regulations 2020**

Press and public can attend and participate

Please email your interest to parish.clerk@brixworthparishcouncil.gov.uk
or join the meeting direct by using this link to [Microsoft Teams](#)
(No installation required – Just use the Browser Option)

AGENDA

*Supporting
Papers*

1. **Welcome**
2. **Apologies for absence and acceptance of any apologies for absence**
 - 2.1 Consider any received apologies.
3. **Declarations of Interest**
 - 3.1 Members' declarations of interests on agenda items only.
4. **Public Open Forum Session**
 - 4.1 This is an opportunity for Parish Residents and members of other Councils, once recognised by the Chairman, to make brief representations or ask questions of the Parish Council. Each will be allowed three (3) minutes to address the Parish Council via the Chairman. This open session is limited to 15 minutes.
 - 4.2 Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course.
 - 4.3 Those who wish to comment on an agenda item are encouraged to do so at this time or they may ask the Chairman to be allowed to speak when the subject is raised.

PART ONE - FOR DECISION

- | | |
|--|----------|
| 5. Consider the s106 bids for funding | |
| 5.1 Note the available s106 funding and timescales. | A |
| 5.2 Consider supporting the application from the Brixworth Cricket Club | B |
| 5.3 Consider supporting the application from the Brixworth Bowls Club | C |
| 5.4 Consider supporting the application for the Brixworth Community Centre (BPC) | D |
| 5.5 Consider supporting the application for the Brixworth Juniors Football Club | E |

5.6 Consider supporting the application for the St David's MUGA and play area (BPC)

F

6. Consider the Continuance/ Discontinuance of the Sports Council

6.1 Consider the future of the Brixworth Sports Council

7. Consider the appointment of a Project Management Company (Subject to decision (s) taken at Item 5)

7.1 Consider the appointment a Project Management Company to deliver the BPC Scheme(s)

PART TWO - FOR INFORMATION

8. Dates of Future Meetings

8.1 To note the dates of the next cycle of meetings.

- Planning – 22nd June 2020
- Council – 25th June 2020

PART THREE – CONFIDENTIAL

9. To consider the exclusion of the press and public

9.1 Consider the exclusion of the press and public from the meeting as it would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. This is in accordance with the Public Bodies (Admission to meetings) Act 1960

The Press & Public will be requested to leave the meeting (subject to 9.1)

10. Legal Matters

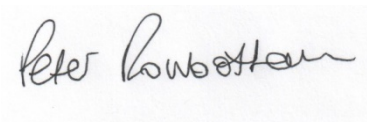
10.1 Receive any updates and consider any actions to be taken.

The Press & Public to be invited back into the meeting

PART FOUR – URGENT MATTERS

11. Urgent matters for report only

Business must be urgent and must be notified to the Chairman before the meeting



Mr Peter Rowbotham
Clerk to the Council
11th June 2020

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Market Harborough
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When we do need to print, we only use 100% recycled paper

Members of the Parish Council

Councillor Stephen James (Chairman) Councillor Sandra Moxon (Vice Chairman) Councillor Ian Barratt, Councillor Jackie Bird, Councillor Elaine Coe, Councillor Stuart Coe, Councillor James Collyer, Councillor Lynne Compton, Councillor Lina Howarth, Councillor Tom Mitchell, Councillor Kevin Parker and Councillor Frances Maria Peacock.



BRIXWORTH PARISH COUNCIL

A

Statement of Reserves

May 2020

	Balance as at 31 March 2020	2020/ 2021 Budget Allocation	Spend	Commitments	Balance
<u>Restricted Funds</u>					
Pocket Park Maintenance	2,290.60	0.00	0.00	0.00	2,290.60
Crime Prevention Security	2,298.94	0.00	0.00	0.00	2,298.94
Ashway POS	1,734.00	0.00	0.00	0.00	1,734.00
Ashway/Ridings POS	23,712.30	0.00	0.00	0.00	23,712.30
Community Infrastructure Levy	10,280.38	13,240.88	0.00	0.00	23,521.26
	40,316.22	13,240.88	0.00	0.00	53,557.10

Earmarked Reserves

Kubota Grass Mower	2,782.00	3,500.00	0.00	0.00	6,282.00
Van Branding & end of lease costs	1,000.00	400.00	316.80	316.80	766.40
Small Mower Replacement Fund	1,200.00	0.00	0.00	0.00	1,200.00
Strimmer Replacement Fund	600.00	0.00	0.00	0.00	600.00
Projects	8,819.55	2,500.00	0.00	0.00	11,319.55
Community Grants	9,180.01	5,000.00	0.00	5,000.00	9,180.01
Legal Costs - other	1,500.00	0.00	0.00	0.00	1,500.00
Legal Costs- County Court	10,429.28	0.00	1,077.50	0.00	9,351.78
Election Costs	3,745.00	400.00	0.00	0.00	4,145.00
Lighting on Parish Footpaths	6,620.00	1,500.00	0.00	0.00	8,120.00
Heritage Projects	343.50	0.00	0.00	0.00	343.50
St David's Car Park	4,500.00	1,500.00	0.00	0.00	6,000.00
Litter Bins	1,500.00	1,500.00	0.00	0.00	3,000.00
Play Equipment	6,000.00	3,000.00	0.00	0.00	9,000.00
Ashway Car Park	6,000.00	1,500.00	0.00	0.00	7,500.00
Pre Neighbourhood Plan	0.00	0.00	0.00	0.00	0.00
Post Neighbourhood Plan / Local Plan	5,983.19	2,500.00	0.00	0.00	8,483.19
Calendar	0.00	750.00	0.00	0.00	750.00
Bus Shelter Replacement	3,980.00	2,000	0.00	0.00	5,980.00
Community Centre	0.00	4,000	0.00	0.00	4,000.00
Events	0.00	2,500	0.00	0.00	2,500.00
	74,182.53	32,550.00	1,394.30	5,316.80	100,021.43

To reconcile with Capital Bank Account:	£ 114,498.75	£ 45,790.88	£ 1,394.30	£ 157,501.03
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Section 106 (Held by Daventry DC)

Indoor Sports - Youth (Feb 2022)	72,634.00	0.00	0.00	72,634.00
Outdoor Sports - Youth (Feb 2022)	116,528.00	0.00	0.00	116,528.00
Parks and Gardens (Sept 2022)	65,263.00	0.00	0.00	65,263.00
	£ 254,425.00	£ -	£ -	£ 254,425.00
Toucan Crossing NCC (Sept 2027)	32,500	0.00	0.00	£ 32,500.00

Monthly Summary

Revenue Account (actual)	£	132,583.60	
Capital Account (actual)	£	152,481.47	
Total Cash in Bank	£	285,065.07	
Less Earmarked & Restricted	£	157,501.03	
Less forecast capital commitments	£	5,316.80	
Less forecast revenue commitments	£	150,000.00	
Add forecast Income	£	110,000.00	
Identified as General Reserves	£	82,247.24	49% of precept

Section 106 held by Daventry DC	£	254,425.00
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Section 106 for use by NCC	£	32,500.00
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PAPER B

Section 2 - About your project

2a What is the name of the project that you require funding for.

Upgrade security and increase safety of groundsmen in providing adequate pitch preparation

2b Proposed start date and finish date.

Please note we do not fund projects in retrospect. All work/purchases will only be paid if started on or after the date the grant monies were awarded.

April 2020

2c Please give a brief summary of the proposed project which you require funding for in no more than 150 words including:

- **The nature and condition of any facilities that you currently offer**
- **A summary of the project and how this will enhance what you already provide**
- **An explanation of what the funding you are requesting will go towards**
(A project plan will be required in question 6d)

To prepare a pitch for cricket it must include care of the grass surface and for reasons of safety to make the surface as flat as possible by rolling with a heavy roller. The club does have a roller but it is no longer fit for purpose. It is really not heavy enough to do what the club needs and lacks modern safety devices. It is also rusting in several parts which may make it inoperable in the short term.

In addition the St David's area has suffered from vandalism and break-ins to the equipment sheds. The Parish Council has protected its own equipment with a heavy roller door and this has proved effective as a deterrent. The Club feels that we should align ourselves with the Council strategy and request support for a new roller door and also for an upgraded heavy roller

2d Describe the geographical location of your project and explain why is it needed in this area

St David's recreation ground. The elements requested for support will contribute to enhancing the safety of the preparation of the pitch and playing of games; as well as providing much needed security from theft and vandalism of the St David's facilities.

Section 3 - Strategic Fit

Daventry District Council's vision to Develop a Better District has three supporting objectives. Specify how your project will meet any or all of these objectives by giving examples.

Objective	Examples
Improve our Business Economy, Learning and Skills <i>Refer to guidance notes for further details</i>	A safer grass surface will lead to developing greater confidence in young players and to widening the game to females. Volunteers who contribute much to the preparation of the playing surfaces must also feel safe and valued.
Protect and Enhance our Environment <i>Refer to guidance notes for further details</i>	The St David's area has suffered several times with break-ins and vandalism. The provision of a roller door will discourage those potential perpetrators. In addition if the roller doors all look the same and are well maintained etc, rather than damaged or twisted wooden doors, that improves the visual impact of the surrounding area.
Promote Healthy, Safe and Strong Communities and Individuals <i>Refer to guidance notes for further details</i>	We believe that increasing care of our equipment, buildings and playing areas will generate greater pride and commitment to the playing of sport. We also believe it encourages that sense of belonging in a club especially when we give a high priority to security and player and volunteer safety.

Section 4 - Project Analysis

4a Project Need

Explain how you know that there is a need for this project in your community and what evidence you have collected to demonstrate this.

As described there have been several attempted and actual break-ins in the last few years. A security company has advised us that a roller door would be a significant improvement.

Regarding the mechanical roller improvement, that is based on the experiences of our volunteer groundsmen who have consulted machinery providers and attended courses on pitch preparation improvements.

4b Project Consultation

Describe how you have consulted group members, residents and the local community.

Security issues have been discussed with the Clerk of the Parish Council, with other users of St David's.

The need for an upgraded roller has been identified by the Club Management committee.

4c Project Objectives

Summarise the objectives and targets you expect your project to achieve over the next three years. These must be practical and measurable.

Objective	Measurable Targets
No break-ins or damage to stored equipment	Door, locks not compromised, no stolen or damaged equipment
Well maintained playing surface area	Consistent and safe bounce of playing surface. Higher scores achieved by umpires on pitch behaviour
Keeping volunteer groundsmen committed to supporting the club	Attracting younger supporters

4d Project Benefits

Describe who will benefit from your project and how any current barriers, difficulties or problems they face will be reduced or overcome.

The groundsmen indirectly benefit through job satisfaction. But the real beneficiaries are the players, particularly the young, but also those older players who are not as quick as they once were. A safer playing surface will encourage more females into cricket. Brixworth has the largest female group in the County and has the most advance female training programme.

Individual/Organisation/ Group(s)	Number of beneficiaries	Barriers, difficulties or problems that will be reduced or overcome.
Groundsmen	4	Concern over safety issues in pitch preparation will be reduced
Junior players	up to 30	Encouragement to play in an adult game will be facilitated
Female players	up to 40	Encouragement to play with a hard ball that has consistent and safe bounce will be facilitated

Section 5 - Measurement and Impact

5a Measurement

Cross-cutting issue	Examples
Bringing communities together <i>Refer to guidance notes for further details</i>	We have vibrant a family night on Friday nights with parents assisting the coaches with children coaching, The bar and BBQ is open so the whole family usually comes. We believe in staging charity games and hold a festival music weekend in June aimed at the Brixworth Community
Access and equality <i>Refer to guidance notes for further details</i>	Playing mixed games (players that are young and older, male and female) adds to the feeling of accessibility for all. The club is much more successful by focusing its priorities as a family club. The four team play in the divisions from Premier to 13th division and we have no elitism
Crime and disorder <i>Refer to guidance notes for further details</i>	We want to discourage vandalism and improve security. By addressing the problem of "easy access" of forcing double doors with a crow bar will be resolved with a drop down roller door.

5b Partnership Working

Describe how your organisation works in partnership with other organisations and achieves outcomes from partnership working.

We work closely with the Northamptonshire County Cricket league, the Brixworth Parish Council and Daventry District Council, other sports clubs including the junior and senior football teams. We also work with Chance to Shine, 3 Little Miracles and Help for Heroes charities.

Section 6 - Organisation Ability

6a Experience and expertise

Describe what experience and expertise your organisation has in dealing with the beneficiary group(s) and how you address their needs generally.

The club is used to handing improvement programmes of all sorts. All players have mentors or coaches and we ensure that our volunteers are up date with DBS checks, coaching qualifications or grass preparation techniques. Welfare officers are in place to ensure juniors needs are met and they and they are properly protected.

6b Similar Services

Are you aware of any other organisations that operate locally and provide a service similar to that which you provide or propose. Yes ☐ No ☐

6c Quality Marks

What quality marks do you hold?

Describe what they were awarded for, including date of award. Daventry District Council will only support grants relating to sports facilities if the organisation has signed up to, or is willing to sign up to Northamptonshire Sport's Club Directory.

We hold Club Mark for care, safety and development of juniors. This is updated every three years. First awarded in 2008, the last renewal was in August 2019

6d Project Management

Project planning, management and financial arrangements.

NB: before completing this question you must refer to the guidance notes as a full explanation of how your project will be managed is required.

Who will be responsible for the project plan, management and financial arrangements on a day to day basis?

Head groundsman and Treasurer

What potential risks to project success have you identified and how will each be mitigated.

It may be possible to purchase a second hand roller, but that all depends on whether one is available

How will the project be monitored?

By managing the purchase and installation at lowest cost

Provide details of how the costs of maintaining the project will be met.

The management costs will be met from club own funds

Section 7 - Buildings or facilities-related projects

If not relevant to your project, please go on to Section 8.

7a Tell us about the status of tenure for the project site and any premises/facilities involved in your application.

We have a five year lease from the Brixworth Parish Council and thereafter a rolling yearly lease on the cricket square

7b If you DO NOT hold the tenure, who does?

**7c If you DO hold the lease or licence, what is the extent of the remaining period?
*Please enclose a copy of the lease/licence.***

The 5 year lease expires in 2020, but the agreement is that is a rolling lease to facilitate potential changes in charges

7d Detail any outstanding financial calls on the property?

None and not applicable as owned by the Brixworth Parish Council

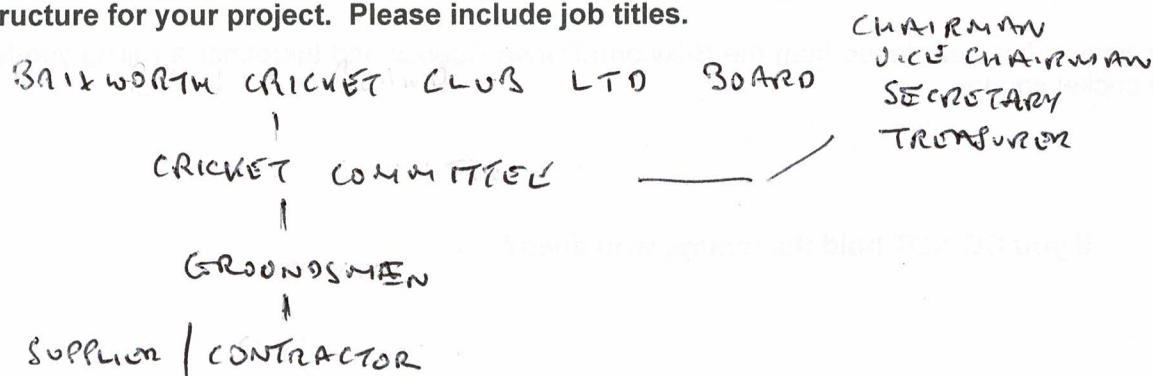
7e Have you applied for planning permission or any other consents required for your project?

No

Section 8 - Project Details

- 8a For how long do you anticipate the project or service will last and what is the availability on a day to day basis, e.g. opening hours.

Provide a diagram or chart explaining the proposed management and staffing structure for your project. Please include job titles.



8b Project income and expenditure

Please complete the tables to outline the project costs.

Daventry District Council's total annual Capital Grants Budget is £60,000 with a maximum of £15,000 being awarded to any one project. In exceptional circumstances the Council may be able offer a larger grant award or more than 50% funding.

Include in-kind contributions in Q8c

Please provide copies of quotes with your application

Architectural, Engineering, Planning, Building Control and specialist Consultants Fees in their submission

Project Costs	Amount £
Land acquisition	
Construction costs	
Adaptation or refurbishment	2132
External works, e.g. landscaping, car parks, access roads etc	
Equipment (office, general meeting, sports, play, transport)	8685
Legal Fees architects, consultants etc)	
Architects Fees	
Planning & Building Control Fees	
Other fees	
TOTAL PROJECT COSTS	10817

8c Contributions 'in kind'

Please provide details of any goods, services or land that have been contributed to the project or service, free of charge. (e.g. professional services, labour/materials, volunteer hours). Please give the estimated value of these contributions and name the contributors.

Nature of contribution	Value	How calculated
<i>E.g. Site cleared and existing structure dismantled by volunteers.</i>	£320	<i>Cost of volunteer time @ £10 an hour. 4 volunteers x 8 hours each.</i>
Preparation of wicket and playing surface for season anticipated to be approx 300 hours	£3000	3 volunteers, 4 hours per visit for 20 weeks plus start and end of season preparation = 300 hours at say £10 per hour

8d Direct Income and Allocated Savings

Item	Amount £
Fees/Charges	0
Sales	0
Fundraising Events	0
Savings and reserves	0
Other – (please give details)	0
TOTAL INCOME AND SAVINGS	0

8e Detail the current level of restricted and un-restricted reserves the organisation holds

Total Reserves held	Unrestricted Reserves	Restricted reserves	Detail what the restricted reserves are held for
Current bank balance at February 23 is £3200			

8f Confirmed external funding.

What funding have you already secured for the project or service?

- Do not include any in kind contributions. We ask you to tell us about these in Q8c.
- You will need to provide written evidence for each source of funding listed.

Item	Amount £
Grants secured (give name of grant provider, not including Daventry District Council)	0
Loans secured (give name of lender)	0

Other funds secured (give name of funder)	
TOTAL AMOUNT OF CONFIRMED EXTERNAL FUNDING	0

8g Anticipated funding

What additional funds do you hope to raise and what funds have you applied for that are, as yet, unconfirmed? (Do not include Daventry District Council)

Item	Amount £
Fundraising and other reserves	0
Grants applied for (give name of grant provider)	0
Loans applied for (give name of lender)	0
Other funds applied for (give name of funder)	0
TOTAL AMOUNT OF ANTICIPATED FUNDING	0

8h Total Funding Required

Item	Amount £
Total project costs (8b)	10817
Total income and savings (8d)	0
Total amount of confirmed external funding (8f)	0
Total amount of anticipated funding (8g)	0
TOTAL FUNDING REQUIRED 8b – (8d+8f+8g)	10817

2a What is the name of the project that you require funding for.

ELECTRIC WINDING MACHINE FOR BOWLING MATS (2)

2b Proposed start date and finish date.

Please note we do not fund projects in retrospect. All work/purchases will only be paid if started on or after the date the grant monies were awarded.

MAY 2020 START & COMPLETE

2c Please give a brief summary of the proposed project which you require funding for in no more than 150 words including:

- The nature and condition of any facilities that you currently offer
- A summary of the project and how this will enhance what you already provide
- An explanation of what the funding you are requesting will go towards
(A project plan will be required in question 6d)

TWO MATS ARE REQUIRED FOR CLUB MEETINGS AND MATCHES.
THEY ARE STORED IN A CRADLE AT BRIXWORTH CENTRE AND
HAND LAID AND WOUND BACK UP FOR EVERY MEETING.
THEY ARE BULKY AND HEAVY AND REQUIRE UP TO 6
FIT MEMBERS TO SET OUT AND PUT AWAY.

2d Describe the geographical location of your project and explain why it is needed in this area

WE MEET AT BRIXWORTH CENTRE TWICE A WEEK.
95% OF CLUB MEMBERS LIVE IN THE PARISH OF
BRIXWORTH.
MANY WALK TO THE CENTRE FOR MEETINGS

Section 3 - Strategic Fit

Daventry District Council's vision to Develop a Better District has three supporting objectives. Specify how your project will meet any or all of these objectives by giving examples.

Objective	Examples
Improve our Business Economy, Learning and Skills Refer to guidance notes for further details	FINANCIAL SUPPORT TO BRIXWORTH CENTRE OVER 7 YEARS
Protect and Enhance our Environment Refer to guidance notes for further details	A LOCAL CLUB MEANS MEMBERS CAN WALK OR CYCLE TO CLUB MEETINGS. THE CLUB SUPPORTS BRIXWORTH CENTRE.
Promote Healthy, Safe and Strong Communities and Individuals Refer to guidance notes for further details	BOWLING HAS PROVEN HEALTH BENEFITS, BOTH PHYSICALLY AND MENTALLY. THIS IS PARTICULARLY EVIDENT WITH THE 60+ AGE RANGE AS WAS DOCUMENTED BY THE N.H.S. AND W.H.O.

Section 4 - Project Analysis

4a Project Need

Explain how you know that there is a need for this project in your community and what evidence you have collected to demonstrate this.

We have an increased percentage of members in the 80+ age range - and this is liable to continue. They are not strong enough to handle the mats on a manual cradle. We have visited clubs to play away league matches and seen electrical mat winders in action.

The electrical winder can be stored at Brixworth Centre to replace existing manual cradle. We need the Electrowind Vertigo
Cost £4,705-00 VAT £941-00 TOTAL £5,646-00 PLUS DELIVERY

4b Project Consultation

Describe how you have consulted group members, residents and the local community.

We have consulted club members at club meetings, our A.G.M. and at Committee Meetings
We have viewed the desired equipment at other village hall locations.

4c Project Objectives

Summarise the objectives and targets you expect your project to achieve over the next three years. These must be practical and measurable.

Objective	Measurable Targets
Purchase Winding Machine	haying of meads becomes possible with just 2 adults operating.

4d Project Benefits

Describe who will benefit from your project and how any current barriers, difficulties or problems they face will be reduced or overcome.

Individual/Organisation/Group(s)	Number of beneficiaries	Barriers, difficulties or problems that will be reduced or overcome.
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Whole Club	34	Barrier of physical problem of trying to lay and wind up mats. Possible physical strain/injury risk removed. See Whitehead Bowls publication page 2.
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Section 5 - Measurement and Impact

5a Measurement

Cross-cutting issue	Examples
Bringing communities together Refer to guidance notes for further details	Social and mental health improvements are well documented with the elderly involved in physical activity.
Access and equality Refer to guidance notes for further details	Frail and more elderly members can access mats and feel more included in activities
Crime and disorder Refer to guidance notes for further details	—

5b Partnership Working

Describe how your organisation works in partnership with other organisations and achieves outcomes from partnership working.

The Club plays a full part in Village life. We supported the library / Centre 20th Anniversary Festival. We donated towards the new Doctors' Surgery Appeal. We contributed towards funding the replacement floor for Bixworth Centre. We held a 'fun night' for Bixworth Cubs recently.

Section 6 - Organisation/Ability

6a Experience and expertise

Describe what experience and expertise your organisation has in dealing with the beneficiary group(s) and how you address their needs generally.

We are a well-run club with a good track record of achievements. We won our league championship in 2017/18 and 2018/19 seasons. See 'Bixworth Bulletin' article.

6b Similar Services

Are you aware of any other organisations that operate locally and provide a service similar to that which you provide or propose. Yes ☐ No ☒ *Not in Brixworth*

If Yes: provide a complete list of organisations/services similar to your proposal within your local area:	If No: Please demonstrate you have undertaken research to show this there are no similar organisations or services:
Provide a clear explanation of how the service you provide or propose is different from or complements other services or fills a gap:	

6c

Quality Marks

*Members of Northamptonshire Short Mat Bowling Association
Members of English Short Mat Bowling Association*

What quality marks do you hold? —

Describe what they were awarded for, including date of award. Daventry District Council will only support grants relating to sports facilities if the organisation has signed up to, or is willing to sign up to Northamptonshire Sport's Club Directory.

No quality marks but achieved Grant Funding by Sports Council (England) and Daventry District Council in 2013

6d

Project Management

Project planning, management and financial arrangements.

NB: before completing this question you must refer to the guidance notes as a full explanation of how your project will be managed is required.

Who will be responsible for the project plan, management and financial arrangements on a day to day basis?
<i>TREASURER</i>
What potential risks to project success have you identified and how will each be mitigated.
<i>NONE</i>
How will the project be monitored?
—
Provide details of how the costs of maintaining the project will be met.
<i>ANNUAL MOBILE / PORTABLE ELECTRICAL INSPECTION - CLUB FUNDS</i>

Provide a diagram or chart explaining the proposed management and staffing structure for your project. Please include job titles.

N/A.

Section 7 - Buildings or facilities-related projects

If not relevant to your project, please go on to Section 8.

- 7a Tell us about the status of tenure for the project site and any premises/facilities involved in your application.

BRIXWORTH CENTRE IS A CHARITABLE TRUST OWNED BY
NORTHAMPTONSHIRE COUNTY COUNCIL

- 7b If you DO NOT hold the tenure, who does?

—

- 7c If you DO hold the lease or licence, what is the extent of the remaining period?
Please enclose a copy of the lease/licence.

—

- 7d Detail any outstanding financial calls on the property?

—

- 7e Have you applied for planning permission or any other consents required for your project?

N/A

Section 8 - Project Details

- 8a For how long do you anticipate the project or service will last and what is the availability on a day to day basis, e.g. opening hours.

BRIXWORTH BOWLS CLUB MEETS FRIDAYS 2.00 - 3.30pm
ALSO MATCHES AT 'AWAY' VENUES & 7.30 - 9.30pm

- 8b Project income and expenditure

Please complete the tables to outline the project costs.

Daventry District Council's total annual Capital Grants Budget is £60,000 with a maximum of £15,000 being awarded to any one project. In exceptional circumstances the Council may be able offer a larger grant award or more than 50% funding.

Include in-kind contributions in Q8c

Please provide copies of quotes with your application

Architectural, Engineering, Planning, Building Control and specialist Consultants Fees in their submission

Project Costs	Amount £
Land acquisition	—
Construction costs	—
Adaptation or refurbishment	—
External works, e.g. landscaping, car parks, access roads etc	—
Equipment (office, general meeting, sports, play, transport)	4,705-00
Legal Fees architects, consultants etc)	—
Architects Fees	—
Planning & Building Control Fees	—
Other fees	DELIVERY COST 374-00
	VAT 1,009-80
TOTAL PROJECT COSTS	TOTAL £6,058-80

(See Invoice)
Quotation

- 8c Contributions 'in kind'

Please provide details of any goods, services or land that have been contributed to the project or service, free of charge. (e.g. professional services, labour/materials, volunteer hours). Please give the estimated value of these contributions and name the contributors.

Nature of contribution	Value	How calculated
E.g. Site cleared and existing structure dismantled by volunteers.	£320	Cost of volunteer time @ £10 an hour. 4 volunteers x 8 hours each.

- 8d Direct Income and Allocated Savings

Item	Amount £
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Fees/Charges	£1,500 p.a.
Sales	300 p.a.
Fundraising Events	400 p.a.
Savings and reserves	£2,200
Other – (please give details)	
TOTAL INCOME AND SAVINGS	£4,400 —

8e Detail the current level of restricted and un-restricted reserves the organisation holds

Total Reserves held	Unrestricted Reserves	Restricted reserves	Detail what the restricted reserves are held for
£1,500	—	—	

8f Confirmed external funding

What funding have you already secured for the project or service?

- Do not include any in kind contributions. We ask you to tell us about these in Q8c.
- You will need to provide written evidence for each source of funding listed.

Item	Amount £
Grants secured (give name of grant provider, not including Daventry District Council)	—
Loans secured (give name of lender)	—
Other funds secured (give name of funder)	—
TOTAL AMOUNT OF CONFIRMED EXTERNAL FUNDING	—

8g Anticipated funding

What additional funds do you hope to raise and what funds have you applied for that are, as yet, unconfirmed? (Do not include Daventry District Council)

Item	Amount £
Fundraising and other reserves	£1,000
Grants applied for (give name of grant provider)	—
Loans applied for (give name of lender)	—
Other funds applied for (give name of funder)	—
TOTAL AMOUNT OF ANTICIPATED FUNDING	£1,000

8h Total Funding Required

Item	Amount £
Total project costs (8b)	£6,058-80
Total income and savings (8d)	—
Total amount of confirmed external funding (8f)	—
Total amount of anticipated funding (8g)	£1,000
TOTAL FUNDING REQUIRED 8b – (8d+8f+8g)	£5,058-80

2a What is the name of the project that you require funding for.

Brixworth Community Centre – Provision of Indoor Sports & Leisure facilities.

2b Proposed start date and finish date.

Please note we do not fund projects in retrospect. All work/purchases will only be paid if started on or after the date the grant monies were awarded.

February 2021 to March 2021 (estimate only)

2c Please give a brief summary of the proposed project which you require funding for in no more than 150 words including:

- **The nature and condition of any facilities that you currently offer**
- **A summary of the project and how this will enhance what you already provide**
- **An explanation of what the funding you are requesting will go towards**
(A project plan will be required in question 6d)

The existing Hall was opened in 1999 and has had no refurbishment since then. The lighting hangs low and does not meet modern standards. The floor is concrete and not suitable for some activities such as indoor sport, Zumba and other dance activities. The structure is in sound condition and is maintained by the County Council.

The project will widen the use of the Community Centre. It will provide a limited number of indoor sports and leisure facilities which can be enjoyed by the wider community. At present there are very limited indoor sports facilities within Brixworth.

The funding will be used to refurbish the Community Hall to make it suitable for indoor sport and leisure. It will provide a facility that cannot be found elsewhere in the village.

2d Describe the geographical location of your project and explain why it is needed in this area

The Community Centre is situated on Spratton Road, Brixworth. This is within the Village Centre. The Community Centre is a 'community hub' sharing its premises with the Library (With Childrens' Centre), Community Café and Customer Services 'One Stop Shop' which is operated by volunteers.

As the hall is a central site, it is also within walking distance from all parts of the village.

Brixworth is an attractive location and is a growing community. (Population of 5228 in 2011) There are currently 2102 properties within the Parish (2020 tax base)

Section 3 - Strategic Fit

Daventry District Council's vision to Develop a Better District has three supporting objectives. Specify how your project will meet any or all of these objectives by giving examples.

Objective	Examples
<p>Improve our Business Economy, Learning and Skills</p> <p><i>Refer to guidance notes for further details</i></p>	<p>There are opportunities for small businesses to hire the facility for classes. Classes linked to indoor sport and leisure include Yoga, Zumba, keep fit, judo, fencing etc.</p> <p>The Community Centre Hall is used by the Youth Club and others such as U3A and a local Art Club. The facility is also adjoining the school. The project will lead to the links with the school being potentially developed.</p>
<p>Protect and Enhance our Environment</p> <p><i>Refer to guidance notes for further details</i></p>	<p>Providing better facilities within Brixworth reduces the need to residents to travel elsewhere, usually by car.</p> <p>The Community Centre is in a central location and is within a safe walking distance for all residents. There are also cycle racks at the Centre together with disabled parking.</p> <p>It is intended that the materials used on site will be environmentally friendly and sustainable. (Where practical)</p> <p>The improved lighting system will be the highly efficient LED system thereby reducing usage, improving standards and reducing running costs.</p>
<p>Promote Healthy, Safe and Strong Communities and Individuals</p> <p><i>Refer to guidance notes for further details</i></p>	<p>The Community Centre brings the community together. It is used for a variety of uses including a range of community meetings, classes and events. It is a facility that is fully inclusive service and it successfully brings together a diverse range of people. It has an existing range of classes that promote well being for all ages. It is also an accessible building. The project will further reinforce the buildings role in providing a healthy lifestyle through more sport and leisure within the locality.</p>

Section 4 - Project Analysis

4a Project Need

Explain how you know that there is a need for this project in your community and what evidence you have collected to demonstrate this.

Brixworth is identified as a Primary Service Village in adopted Settlements and Countryside Local Plan. (Part 2) The village performs a crucial role in helping to provide an important range of services and facilities to meet the day to day needs of the Community. Indoor sports provision had been highlighted and funds ringfenced for this sole purpose within the Barratts Section 106 agreement.

There is an acknowledged need for an appropriate mix of community facilities including Community Centres. (p131 of the Local Plan) The Open Space, Sport and Recreation Study consultation found that attending activities in a Community Centre to be the most participated activities in the District.

The Local Plan Policy CW1 specifically highlights the promotion of health and well being and the need to enhance existing community facilities.

Principal concerns in the Brixworth Neighbourhood Plan Consultation exercise of 2014 was that 'wherever possible we should extend community, recreation and social facilities'. One objective of the Neighbourhood Plan is 'improve local facilities' – which this project does.

4b Project Consultation

Describe how you have consulted group members, residents and the local community.

- Brixworth Neighbourhood Plan Consultation Exercise. This identified the need to improve local facilities.
- Open Meeting with Sports Clubs to discuss local facilities and the acquired Section 106 money in sports and recreation.
- Discussions with local sports clubs on potential s106 projects.
- Articles within the widely circulated Brixworth Bulletin.
- Social Media – Consultation on priorities – Library & Community Centre was highlighted as a priority.

4c Project Objectives

Summarise the objectives and targets you expect your project to achieve over the next three years. These must be practical and measurable.

Objective	Measurable Targets
Increase usage of the Community Centre for Health & Well Being purposes	Increase in number of bookings for sports activities
Having a diverse range of hirers	Broad range of users in terms of age, background etc.
Increase in range of activities	Growth in the number of available indoor sporting activities.

4d Project Benefits

Describe who will benefit from your project and how any current barriers, difficulties or problems they face will be reduced or overcome.

Individual/Organisation/Group(s)	Number of beneficiaries	Barriers, difficulties or problems that will be reduced or overcome.
*The Brixworth Community	Approx. 5600	*Potential barriers to informal indoor sport because of a lack of local facilities.
*The aging population (The population of Brixworth as a whole, is older than the national average and the Northamptonshire average, making Brixworth a older persons location.	Approx 1300	* Indoor sport including bowls, table tennis and Pilates/ Yoga etc may be more suited to older age groups.
*Clubs and Organisations	Approx 1500	*Clubs and Organisations could use the facility for keeping fit or games. Groups like the U3A are always looking for suitable accommodation.
*The local School	Approx 500	*The lack of indoor play space could be overcome by actively working with the school.

Section 5 - Measurement and Impact

5a Measurement

Cross-cutting issue	Examples
Bringing communities together <i>Refer to guidance notes for further details</i>	Communities that participate in sport develop strong social bonds and the people are generally healthier and happier. The Community Centre's prime objective is bring the community together. The property is used for meetings, lectures and classes and other forms of recreation and leisure time occupation. This improves the conditions of life within the local community and fosters a cohesive and harmonious community.
Access and equality <i>Refer to guidance notes for further details</i>	The Centre is for the use of the inhabitants of the Parish of Brixworth and surrounding villages without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions. It encourages the active involvement of all residents and groups and celebrates the cultural richness and diversity of the Brixworth community. The building is accessible. For example it has disabled parking, automatic doors and a lift to the first floor.
Crime and disorder <i>Refer to guidance notes for further details</i>	Communities that participate in sport are safer places and the people who live in them are generally healthier and happier than places where physical activity isn't a priority. Sport and recreation builds stronger, healthier, happier and safer communities. Participants in sport, particularly through clubs (Sports Clubs and Youth Clubs) can keep youth away from crime. Sport does help people, especially youth, in keeping them from falling into a cycle of anti-social behaviour and other associated crime.

5b Partnership Working

Describe how your organisation works in partnership with other organisations and achieves outcomes from partnership working.

- Neighbourhood Planning Steering Group – working with this Group to develop a vision for the Community
- Daventry District Council – worked with the Community Sports Development Officer to develop the s106 ideas
- Local Sports Clubs – met to discuss the development of sport in the locality and the funding opportunities available.
- Building User Group – meets on a regular basis with other building users including the County Council and the Community Café.

Section 6 - Organisation Ability

6a Experience and expertise

Describe what experience and expertise your organisation has in dealing with the beneficiary group(s) and how you address their needs generally.

The Parish Council has the skills and expertise in dealing with the beneficiaries. It communicates on a regular basis with the Community through its web site and social media (2 way) .It also communicates through the Brixworth Bulletin newsletter on a quarterly basis. It consults on its service priorities on an annual basis. The Parish Council has a presence at the Community Centre. The Parish Council also holds a monthly surgery where anyone can raise issues directly with Councillors. The Parish Clerk is contactable via web site, email, telephone and in person. There is a formal complaints procedure in place.

6b Similar Services

Are you aware of any other organisations that operate locally and provide a service similar to that which you provide or propose. Yes ☒ No ☐

If Yes: provide a complete list of organisations/services similar to your proposal within your local area:

Other Community Facilities –

Village Hall – fitted out for drama with stage, lights and sound system etc. Core income is from a Playgroup. Also hosts some Zumba classes. Expressed no formal interest in the s106 process.

Brixworth Community Centre – Main income is from a Playgroup. Other hirers include carpet bowls. S106 bid received from the Bowls Group.

Provide a clear explanation of how the service you provide or propose is different from or complements other services or fills a gap:

This bid is to provide indoor sports facilities that the halls cannot provide. This includes table tennis and basketball. Other indoor sports are being investigated and will be incorporated if feasible.

6c Quality Marks

What quality marks do you hold?

Describe what they were awarded for, including date of award. Daventry District Council will only support grants relating to sports facilities if the organisation has signed up to, or is willing to sign up to Northamptonshire Sport's Club Directory.

None but works to the required standards of Local Government through Standing Orders, Financial Regulations and the Nolan principles. Working towards the Quality Council status.

6d Project Management

Project planning, management and financial arrangements.

NB: before completing this question you must refer to the guidance notes as a full explanation of how your project will be managed is required.

Who will be responsible for the project plan, management and financial arrangements on a day to day basis?

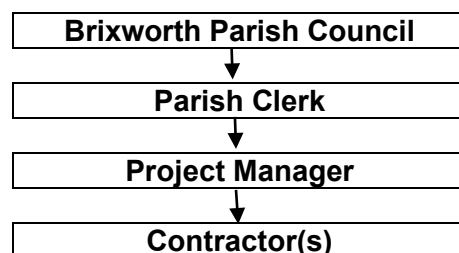
The Parish Clerk will complete the initial paperwork and monitor the budget.
An experienced Project Manager will be appointed to deliver the project from feasibility through to delivery.

What potential risks to project success have you identified and how will each be mitigated.

The biggest risk is lack of resource to manage and coordinate the project. There is also a risk of specifying the incorrect materials to achieve the right outcomes.

To mitigate these risks an experienced Project Manager would be appointed to deliver the project to the right standard, on time and on budget.

Provide a diagram or chart explaining the proposed management and staffing structure for your project. Please include job titles.



Section 7 - Buildings or facilities-related projects

If not relevant to your project, please go on to Section 8.

- 7a Tell us about the status of tenure for the project site and any premises/facilities involved in your application.**

Brixworth Library and Community Centre: Lease of part of the premises by Northampton County Council (NCC) to Brixworth Parish Council (BPC)

The **LESSOR** is NCC. The **LEESSEE** is BPC. The lessee is for a 99 year period starting 15 May 1999 and ending 14 May 2098. The rent is £1 per year, if demanded.

- 7b If you DO NOT hold the tenure, who does?**

Not applicable

- 7c If you DO hold the lease or licence, what is the extent of the remaining period?
*Please enclose a copy of the lease/licence.***

The Lease ends 14 May 2098.

- 7d Detail any outstanding financial calls on the property?**

None

- 7e Have you applied for planning permission or any other consents required for your project?**

None. Building Control may be a required approval. Landlord will be consulted but this is a refurbishment project and does not involve a change of use.

Section 8 - Project Details

- 8a For how long do you anticipate the project or service will last and what is the availability on a day to day basis, e.g. opening hours.**

The Community Hall will continue indefinitely – available to the Community 7 days per week. The opening hours are flexible but generally fall between 9am until 9pm.

- 8b Project income and expenditure**

Please complete the tables to outline the project costs.

Section 106 Funding

Please provide copies of quotes with your application

Architectural, Engineering, Planning, Building Control and specialist Consultants Fees in their submission

Project Costs – PROVISIONAL	Amount £
Land acquisition	Nil
Construction costs	
Adaptation or refurbishment	£40,000
External works, e.g. landscaping, car parks, access roads etc	
Equipment (office, general meeting, sports, play, transport)	£20,000
Legal Fees architects, consultants etc)	
Project Management Fees ****	£6,000
Planning & Building Control Fees	£450
Other fees – Asbestos Survey	£385
TOTAL PROJECT COSTS	£66,835

****** Project Management Costs includes**

- Concept Design
- Developed Design (including planning if required)
- Technical Design (including building regulations approval)
- Tender and Procurement
- Contract Administration
- On site Clerk of Works

The fee includes all of the above services along with a suitable number of site visits / meetings throughout the design period and construction stage.

8c Contributions 'in kind'

Please provide details of any goods, services or land that have been contributed to the project or service, free of charge. (e.g. professional services, labour/materials, volunteer hours). Please give the estimated value of these contributions and name the contributors.

Nature of contribution	Value	How calculated
<i>E.g. Site cleared and existing structure dismantled by volunteers.</i>	£320	<i>Cost of volunteer time @ £10 an hour. 4 volunteers x 8 hours each.</i>
None		

8d Direct Income and Allocated Savings

Item	Amount £
Fees/Charges	
Sales	
Fundraising Events	
Savings and reserves	
Other – (please give details)	
TOTAL INCOME AND SAVINGS	Nil

8e Detail the current level of restricted and un-restricted reserves the organisation holds

Total Reserves held	Unrestricted Reserves	Restricted reserves	Detail what the restricted reserves are held for
£157,500	£105,000	£53,500	S106 which is specified for maintenance of open spaces. £2k of s106 allocated to Crime Prevention. £23,521 are CIL funds which will be used for another s106 project.

8f Confirmed external funding

What funding have you already secured for the project or service?

- Do not include any in kind contributions. We ask you to tell us about these in Q8c.
- You will need to provide written evidence for each source of funding listed.

Item	Amount £
Grants secured (give name of grant provider, not including Daventry District Council)	None
Loans secured (give name of lender)	None
Other funds secured (give name of funder)	None
TOTAL AMOUNT OF CONFIRMED EXTERNAL FUNDING	None

8g Anticipated funding

What additional funds do you hope to raise and what funds have you applied for that are, as yet, unconfirmed? (Do not include Daventry District Council)

Item	Amount £
Fundraising and other reserves	None
Grants applied for (give name of grant provider)	None
Loans applied for (give name of lender)	None
Other funds applied for (give name of funder)	None
TOTAL AMOUNT OF ANTICIPATED FUNDING	None

8h Total Funding Required

Item	Amount £
Total project costs (8b)	£66,835
Total income and savings (8d)	0
Total amount of confirmed external funding (8f)	0
Total amount of anticipated funding (8g)	0
TOTAL FUNDING REQUIRED 8b – (8d+8f+8g)	£66,835

2a What is the name of the project that you require funding for.

7v7 Astro Training Facility

2b Proposed start date and finish date.

Please note we do not fund projects in retrospect. All work/purchases will only be paid if started on or after the date the grant monies were awarded.

January 2021 – January 2022 very dependent on council discussions

2c Please give a brief summary of the proposed project which you require funding for in no more than 150 words including:

- The nature and condition of any facilities that you currently offer
- A summary of the project and how this will enhance what you already provide
- An explanation of what the funding you are requesting will go towards
(A project plan will be required in question 6d)

Please refer to the Brixworth Section 106 proposal for Astro 5v5 or 7v7 Document (sent to you via email on 27th February 2020)

2d Describe the geographical location of your project and explain why it is needed in this area

Please refer to the proposal already submitted. We are happy to sit and discuss the location of either St Davids or The Ashway playing fields

Section 3 - Strategic Fit

Daventry District Council's vision to Develop a Better District has three supporting objectives. Specify how your project will meet any or all of these objectives by giving examples.

Objective	Examples
Improve our Business Economy, Learning and Skills <i>Refer to guidance notes for further details</i>	The facility which can be used by third party football clubs, walking football for example would enhance the learning and give adults a place to meet and enjoy each other's company. We could also investigate disability football in more detail having this location.
Protect and Enhance our Environment <i>Refer to guidance notes for further details</i>	The current site at St Davids where there is a tennis court in poor condition could be radically improved and would give a really warm welcoming feel to this area that is currently looking tired and old. The site would be protected and looked after by the football club meaning it would not become run down in five years time
Promote Healthy, Safe and Strong Communities and Individuals <i>Refer to guidance notes for further details</i>	This new facility would be a welcoming place to meet and play sport, it would be within a safe purpose built location with easy digital access and maintained and run by the club, the community we hope would embrace the facility for many years to come

Section 4 - Project Analysis

4a Project Need

Explain how you know that there is a need for this project in your community and what evidence you have collected to demonstrate this.

Please refer to the BJFC proposal

4b Project Consultation

Describe how you have consulted group members, residents and the local community.

At this stage other than verbal consultation with the 300 families who currently play football in Brixworth, we have not done any feasibility study as we need the council to be on board with our project first. This needs to be a joint venture as the council owns the land we are considering.

We understand that Crick and Moulton Football Clubs have undergone similar projects. Crick Parish Council donated the land to their Football Club.

Specify HOW your project will address these cross cutting issues: Please clarify what is meant by this.

4c Project Objectives

Summarise the objectives and targets you expect your project to achieve over the next three years. These must be practical and measurable.

Objective	Measurable Targets
To provide a purpose-built facility to enable training and match-play year-round	Increase in numbers of children training and playing football
Release the pressure on the football pitches usage where we can	Improvements to the condition of the current grass pitches which will be able to be 'rested'.
Reduce the carbon footprint of the football club by reducing the number of external Astro pitches we currently use.	Less cars travelling out of the village. More people able to walk to the village facilities.

4d Project Benefits

Describe who will benefit from your project and how any current barriers, difficulties or problems they face will be reduced or overcome.

Individual/Organisation/Group(s)	Number of beneficiaries	Barriers, difficulties or problems that will be reduced or overcome.
Walking Football	100+	Currently people have to travel out of the village to do this.
Brixworth Primary School	500	Facility to play Football on all year round
BJFC	300+	Facility to play Football on all year round

Section 5 - Measurement and Impact

5a Measurement

Cross-cutting issue	Examples
Bringing communities together <i>Refer to guidance notes for further details</i>	BJFC organises a number of annual events which bring the community together e.g. Football Quiz and disco, Football Fun Day, Tournaments. All these events
Access and equality <i>Refer to guidance notes for further details</i>	See Attached Equal Opportunities Policy https://www.dropbox.com/s/n3m8etgrxr6lmqa/BrxJnr-EqualOpp.pdf?dl=0
Crime and disorder <i>Refer to guidance notes for further details</i>	Increased use of the fields may lead to a reduction in anti-social behaviour.

BJFC works in partnership with the Northants FA who provide support, guidance and monitoring for all Northamptonshire Football Clubs.

BJFC also works in partnership with Brixworth Parish Council to keep the current pitches in good condition and ensure the equipment is safe to use.

5b Partnership Working

Describe how your organisation works in partnership with other organisations and achieves outcomes from partnership working.

BJFC works in partnership with the Northants FA who provide support, guidance and monitoring for all Northamptonshire Football Clubs.

Section 6 - Organisation Ability

6a Experience and expertise

Describe what experience and expertise your organisation has in dealing with the beneficiary group(s) and how you address their needs generally.

BJFC has been in existence for 28 years and the current committee members for six years. We are very experienced in dealing with the beneficiary groups and generally addressing their needs. This has been evidenced by achieving Charter Standard Club of the Year in 2017.

6b Similar Services

Are you aware of any other organisations that operate locally and provide a service similar to that which you provide or propose. Yes ☒ No ☐

If Yes: provide a complete list of organisations/services similar to your proposal within your local area:

If No: Please demonstrate you have undertaken research to show this there are no similar organisations or services:

Provide a clear explanation of how the service you provide or propose is different from or complements other services or fills a gap:

Moulton Football Club have an 11 v 11 Astroturf pitch. Currently Moulton Football Club has no capacity for external clubs to use their facilities and therefore BJFC proposal will provide an additional facility for use by Brixworth residents and possibly adjacent villages

6c Quality Marks

What quality marks do you hold?

Describe what they were awarded for, including date of award. Daventry District Council will only support grants relating to sports facilities if the organisation has signed up to, or is willing to sign up to Northamptonshire Sport's Club Directory.

Charter standard football club awards 2017, we are held in high regards with the Northamptonshire FA, there are not as such any other quality marks we can hold.

6d Project Management

Project planning, management and financial arrangements.

NB: before completing this question you must refer to the guidance notes as a full explanation of how your project will be managed is required.

Who will be responsible for the project plan, management and financial arrangements on a day to day basis?

Football Foundation and BJFC

What potential risks to project success have you identified and how will each be mitigated.

Approval of project not granted by Brixworth Parish Council: no mitigation possible, the project will not be able to go ahead without approval by BPC and release of S.106 Funds

Provide a diagram or chart explaining the proposed management and staffing structure for your project. Please include job titles.

This will be provided by Football Foundation once in principle agreement given by BPC and approval of release of S106 Funds

Section 7 - Buildings or facilities-related projects

If not relevant to your project, please go on to Section 8.

- 7a Tell us about the status of tenure for the project site and any premises/facilities involved in your application.**

Tenure not held

- 7b If you DO NOT hold the tenure, who does?**

St Davids Playing Field and the Ashway Playing Field – both owned by Brixworth Parish Council

- 7c If you DO hold the lease or licence, what is the extent of the remaining period?
*Please enclose a copy of the lease/licence.***

N/A

- 7d Detail any outstanding financial calls on the property?**

N/A

- 7e Have you applied for planning permission or any other consents required for your project?**

No as we require Brixworth Parish Council to be in agreement with the application.

Section 8 - Project Details

- 8a For how long do you anticipate the project or service will last and what is the availability on a day to day basis, e.g. opening hours.**

The length of the project is indefinite (20 years plus)
10 am - 4 pm and 6 pm - 9 pm

8b Project income and expenditure

Please complete the tables to outline the project costs.

Daventry District Council's total annual Capital Grants Budget is £60,000 with a maximum of £15,000 being awarded to any one project. In exceptional circumstances the Council may be able offer a larger grant award or more than 50% funding.

Include in-kind contributions in Q8c

Please provide copies of quotes with your application

Architectural, Engineering, Planning, Building Control and specialist Consultants Fees in their submission

Project Costs	Amount £
Land acquisition	0
Construction costs (7v7 pitch) OR	*400,000 or
Construction costs (5v5 pitch)	150,000
Adaptation or refurbishment	
External works, e.g. landscaping, car parks, access roads etc	
Equipment (office, general meeting, sports, play, transport)	
Legal Fees architects, consultants etc)	
Architects Fees	
Planning & Building Control Fees	
Other fees	
TOTAL PROJECT COSTS	£400,000

**Northants FA and the Football Foundation will manage the project with input from BJFC but this is subject to DDC and BPC approving funding for the project. The total cost includes all legal and other fees.*

8c Contributions 'in kind'

Please provide details of any goods, services or land that have been contributed to the project or service, free of charge. (e.g. professional services, labour/materials, volunteer hours). Please give the estimated value of these contributions and name the contributors.

Nature of contribution	Value	How calculated
<i>E.g. Site cleared and existing structure dismantled by volunteers.</i>	£320	<i>Cost of volunteer time @ £10 an hour. 4 volunteers x 8 hours each.</i>
Football Foundation overview of approximate costs	£1000	Estimate of consultation work.

8d Direct Income and Allocated Savings

Item	Amount £
Fees/Charges	
Sales	
Fundraising Events	
Savings and reserves	£10,000
Other – (please give details)	
TOTAL INCOME AND SAVINGS	£10,000

8e Detail the current level of restricted and un-restricted reserves the organisation holds

Total Reserves held	Unrestricted Reserves	Restricted reserves	Detail what the restricted reserves are held for
£42,000	£22,000	£20,000	Pay one season's worth of costs, if parents decided not to pay

8f Confirmed external funding

What funding have you already secured for the project or service?

- Do not include any in kind contributions. We ask you to tell us about these in Q8c.
- You will need to provide written evidence for each source of funding listed.

Item	Amount £
Grants secured (give name of grant provider, not including Daventry District Council) Football Foundation, in principle agreement to provide 50% of the costs for the 5v5 pitch project. However, if the larger 7v7 pitch was approved, the Football Foundation would give more approx. 75%	Up to c£280,000
Loans secured (give name of lender) n/a	
Other funds secured (give name of funder)	
TOTAL AMOUNT OF CONFIRMED EXTERNAL FUNDING	£280,000

8g Anticipated funding

What additional funds do you hope to raise and what funds have you applied for that are, as yet, unconfirmed? (Do not include Daventry District Council)

Item	Amount £
Fundraising and other reserves	
BJFC (subject to consultation)	£10,000
Grants applied for (give name of grant provider)	
Loans applied for (give name of lender)	
Other funds applied for (give name of funder)	
TOTAL AMOUNT OF ANTICIPATED FUNDING	£10,000

8h Total Funding Required

Item	Amount £
Total project costs (8b)	400,000
Total income and savings (8d)	
Total amount of confirmed external funding (8f)	280,000
Total amount of anticipated funding (8g)	£10,000
TOTAL FUNDING REQUIRED 8b – (8d+8f+8g)	£110,000

Project Proposal Summary



Dear Councillors,

Thank you for taking the time to read through our proposal. Please also find attached a letter of support from the Football Foundation.

Also, as you will already be aware, installation of a 3G pitch is included as one of the priorities by Daventry District Council through the Daventry Local Football Facility Plan (DLFFP) document. Sport England, Northamptonshire FA and the Football Foundation have identified both St Davids Playing Field & The Ashway Playing Field as Priority Projects and we ask for your support in achieving the shared goal of a floodlit All Weather 3G Pitch within Brixworth either at St David's or The Ashway playing fields. This would be a huge boost to sports in the village. Not only would it be a fantastic facility for the young children in the village football club and primary school but it would also provide them with a safe area to play sport in that is free of dog faeces, broken bottles and other detritus.

It would also open up the possibility of walking football and disability football within the village. Getting older people out and socialising is good for both body and mind and the social aspect is key to a healthy mental state. This facility would allow vastly differing age groups and social backgrounds to come together and would promote a more cohesive society.

There are three playing fields in Brixworth; St Davids Playing Field, The Ashway Playing Field and Spratton Road Playing Field but only two that could possibly site a 7v7 size all weather pitch. St Davids is restricted by the edge of the current cricket boundary (which cannot be moved) and the close proximity of housing may make further floodlights problematic to install.

The Ashway Playing Field offers the best opportunity for a 7v7 all weather pitch with floodlights. There is already a changing room block on site that could be enhanced further to offer more facilities alongside the all weather pitch. There is also a car park that could be increased in size without having to reduce the number of grass pitches on site. If the car park is increased in size then the impact of kerbside parking would be reduced significantly for local residents.

The exterior landscaping fund within the scope of Section 106 may also be required to allow for replanting of hedgerows and possibly upgrading play equipment. The Parish Council has already set aside monies for the alteration of the car park area at The Ashway Playing Field and this would also be incorporated into any application to the Football Foundation.



Project Proposal Summary



Matched Funding

The Football Foundation has created a local plan for Daventry District. Brixworth is listed as the third largest grassroots club in the area and is also shown as one of the clubs that they are looking to support with funding. The Football Foundation has identified both St Davids Playing Field & The Ashway Playing Field as Priority Projects as noted in their document extract below;

Priority Projects

One priority project for potential investment is identified; for an additional full size 3G FTP in the central area of Daventry district. This is a response to consultation findings confirming that several larger community clubs e.g Crick Athletic, Brixworth Juniors do not have sufficient access to 3G for training and matchplay. A site location has yet to be identified and further feasibility work is required to take the project forward. Due to the wide geographical spread of district, there is potential for 2 x 9 v 9 3G pitches instead of 1 x full size 3G to be provided.

More info can be seen here on The Football Foundations' specific webpage - [Daventry Local Facility Plan](#)

Because the Football Foundation are only looking to install 2x small sided pitches in the district we need to apply quickly. In order for this to happen we will need the full support of the Parish Council as they are the land owners.

Sustainability & Sinking Fund

The surface of the all weather pitch would need to be replaced every 7-10 years and a sinking fund will need to be setup in order to replace the surface when necessary.

Brixworth Juniors Football Club currently spends around £8-10,000 a year on hiring all-weather pitches for training over the autumn and winter months (October - March) and the junior football clubs pitch payments for the new facility would go towards the sinking fund. This would generate around £56,000 to £70,000 over 7 years. The balance of the sinking fund would be generated by hiring the facility out to other organisations.

Environment

Better access to facilities, reductions in car journeys (and consequently emissions), promoting healthy lifestyles, and providing local youth with something to do, are all evidence-based priorities in both the District Council's and the County Council's respective Sustainable Community Strategies (SCS). These are high level vision documents that all local authorities are under a duty to prepare. They describe how the local authority and its partners will improve the social, economic and environmental well-being of an area over the medium term. A number of other agencies' strategies must also have regard to the SCS.

Simply removing the current car journeys between Moulton & Kingsthorpe for training facilities during the winter months has a significant environmental impact.

It is estimated that up to 120 cars make the 10 mile round trip to Moulton and a further 40 cars make the 20 mile round trip to Kingsthorpe College journey once per week to the winter training facilities. The reduced emissions cost of petrol and time saved by providing better facilities closer to the proximity of the members of the club will save these wasted costs and damage to the environment.



Simon Compton
Brixworth FC
By email

5 June 2020

Dear Simon,

Brixworth FC: New small sided facility

Thank you for your recent update regarding your plans for the new small sided football facility in Brixworth.

The potential project has been identified as a priority for us within the Daventry Local Football Facility plan which was written last year in partnership with the Local Authority and Northamptonshire County FA, and can be found for review at <https://localplans.footballfoundation.org.uk/>

Although we have identified St David's within the Plan as the priority site within Brixworth, if this was not achievable for a reason such as being unable to gain planning consent, then we would of course consider whether your second site at The Ashway could be a more suitable alternative.

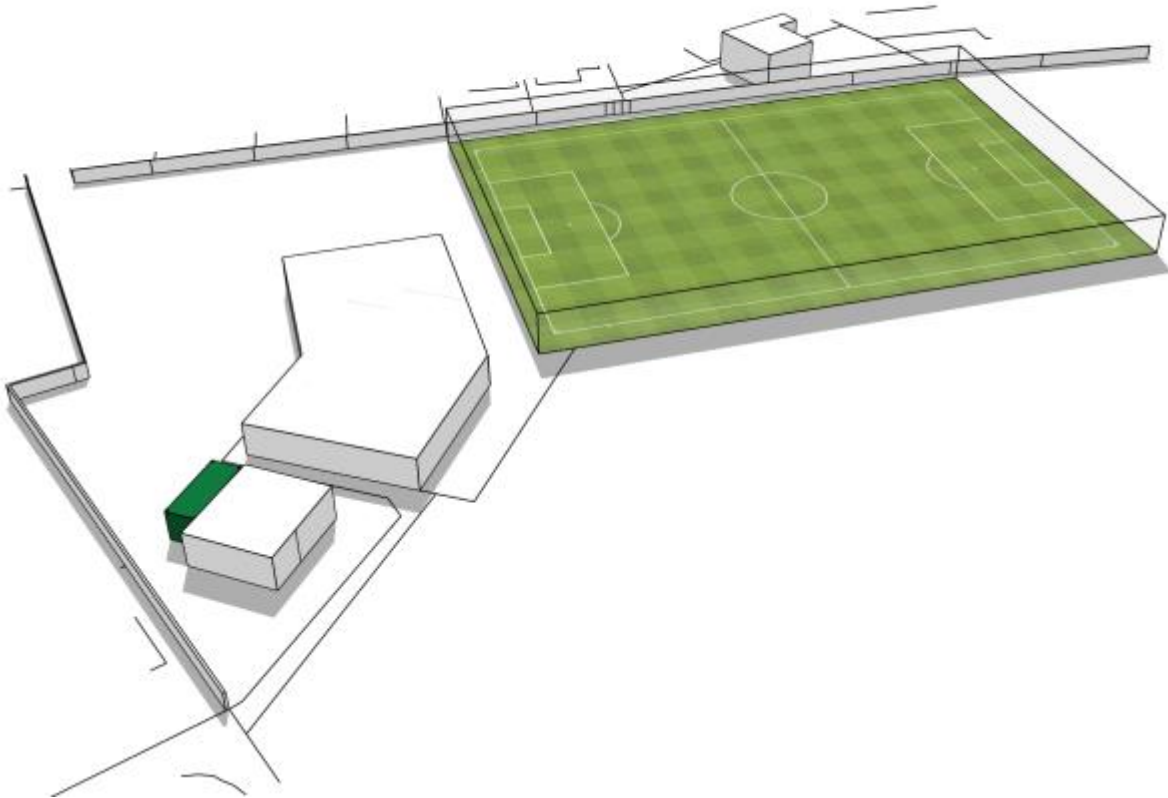
Any request to the Football Foundation for funding would of course be as a result of making a successful application to us in due course, and we would be happy to support the Club with the development of a funding bid at the appropriate time.

I hope that this letter helps with your other applications for partnership funding, but if you or any of your other funding partners would like to discuss this matter in any further detail, then please do not hesitate to contact me on 07738 642453 or by emailing johnpaul.considine@footballfoundation.org.uk

Yours sincerely,

J CONSIDINE

John Paul Considine
Regional Lead



Project Proposal

All Weather Sports Pitch

Prepared for: Brixworth Parish Council

Prepared by: Brixworth Juniors FC

March 29, 20

Proposal number: 2020-Version 6

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1. EXECUTIVE SUMMARY

This business plan is a live and dynamic document which forms the basis of the justification for delivering new sports facilities to the village of Brixworth. These facilities will initially be for Brixworth Juniors Football Club but hopefully will also allow for further development of the villages Cricket & Tennis clubs.

In this document we hope to set out the reasoning for this development as well as the required funding, phased time lines to deliver as well as projected costs for the new facilities.

The land for this development is owned by Brixworth Parish Council and has been designated for use as sporting facilities for the village and use by local communities.

It is envisaged that sufficient funding to start phase 1 of this project will be in place to allow for groundwork's to begin in the first quarter of 2021 to allow completion of phase 1 in time for the 2022 season and completion of all 2 phases during the Summer of 2025. Additional corporate, local and national funding is actively being sought to allow the development to continue in line with the timeframes denoted.

Phase 1 of the project could deliver :-

Improved Site Entrance And Designated Parking For 30no Vehicles

Installing An FA Size 7V7 Football Astroturf Pitch with

Lighting To Allow For Night Time Use

Installing Drainage For 1No Full Size Grass Adults Football Pitch

Temporary Changing Rooms And Toilet Facilities.

Temporary Equipment Storage

Phase 2 of the project could deliver :-

New Storage Building For Parish Council Equipment

Permanent Changing Rooms And Sanitary Facilities.

New Play Area for Children

The land is currently in use and is immediately available but planning permission has yet to be granted for this development by Daventry DC.

A joint working group has been in place between the football, tennis & cricket clubs as well as the Brixworth Parish Council for the past 2 years and planning, delivery and additional fundraising for this development and the build programme will be delivered by this group.

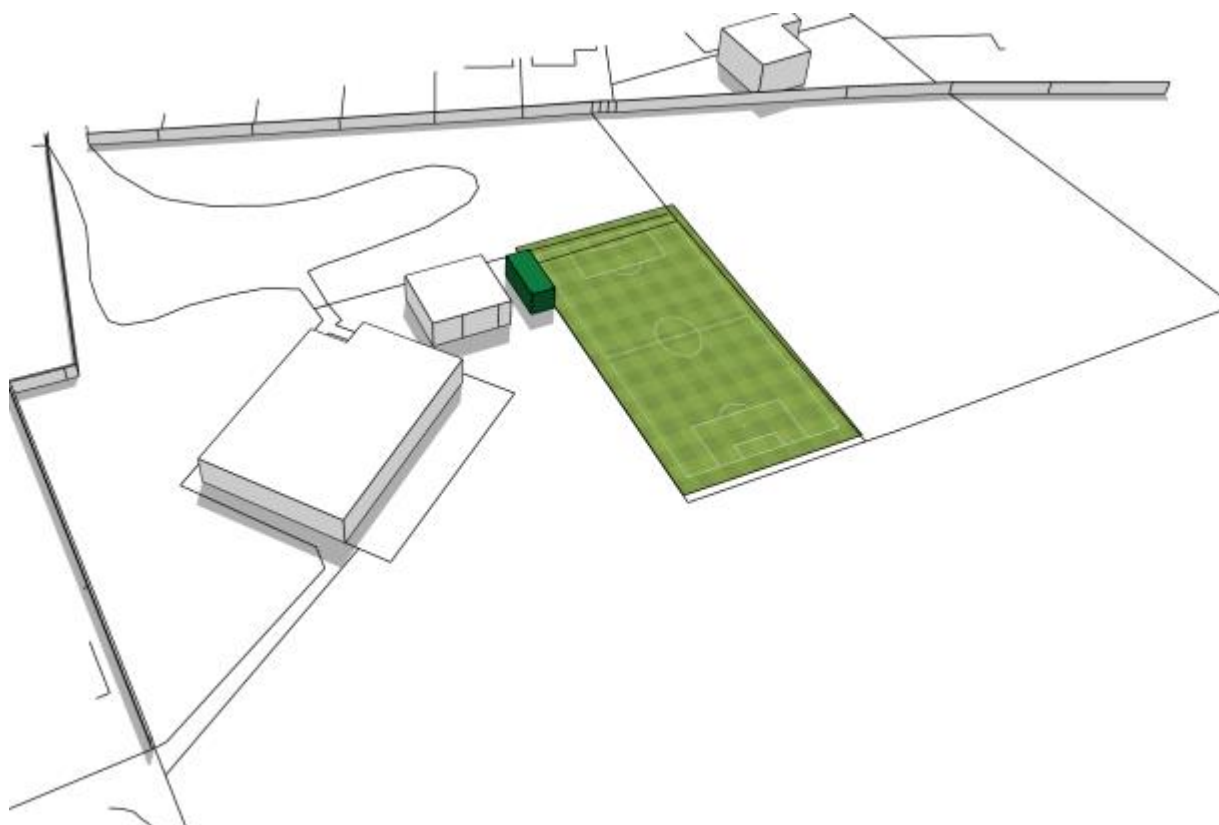
A cost consultant has initially put the total cost of this project at up to £400,000 for a 7v7 pitch and £150,000 for a 5v5 pitch.

There are three different options available for St Davids Playing Field with the clubs preference being a 7v7 All Weather Pitch.

This would allow all the 5v5 and 7v7 matches to be removed from the playing fields in bad weather along with training for all age groups to take place within the village and without damaging the playing field surfaces.

Images of what each set up may look like can be seen below;

Possible layout on top of Existing dis-used tennis court.

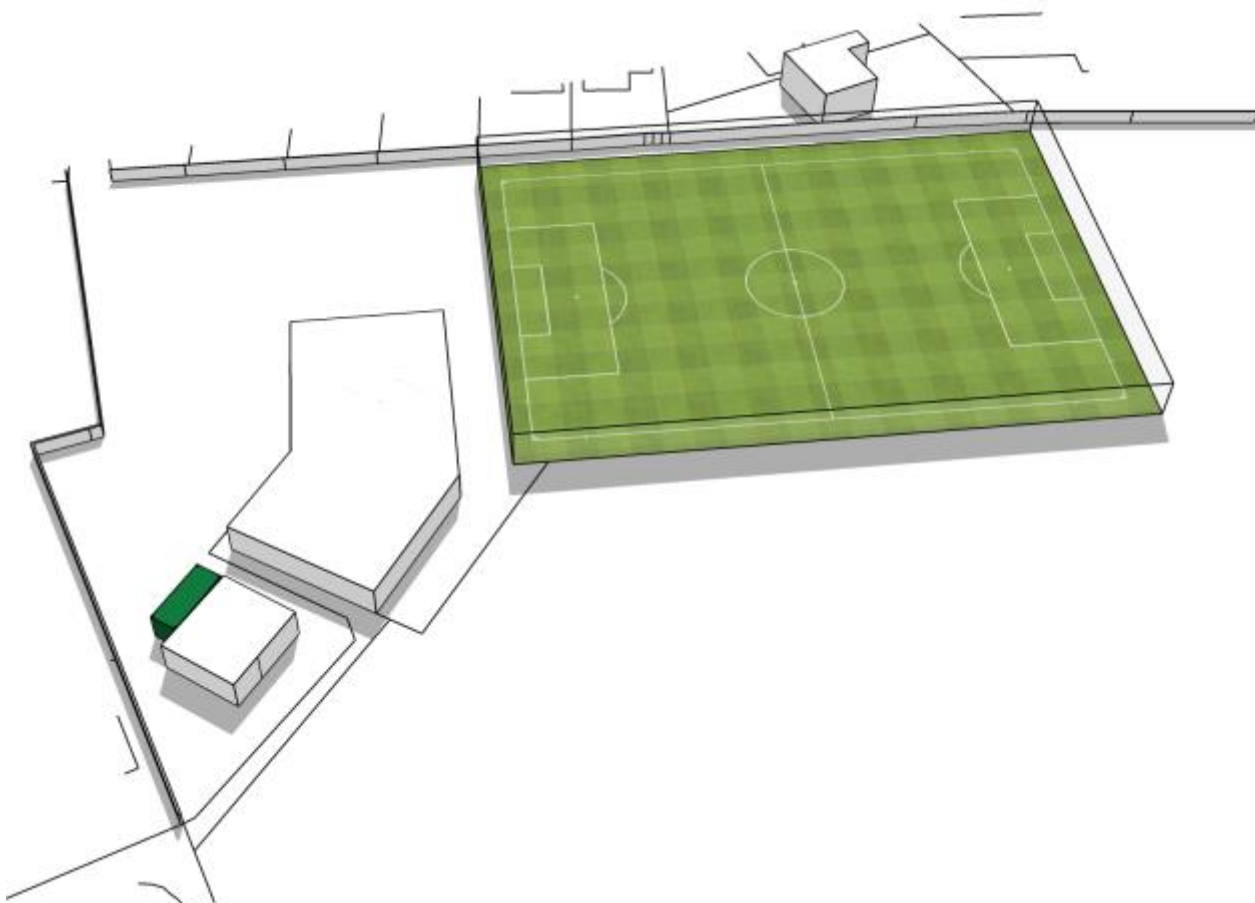


Possible 5v5 layout.
Incorporates the dis-used tennis court.



Possible 7v7 layout with improved clubhouse.
Incorporates the dis-used tennis court.

This is the junior clubs preferred outcome



There are many different possible uses for the all-weather pitch and these would range from the local primary school to our older citizens playing Walking Football but the pitch would need to be a 7v7 size (61m x 41m) to be of real use to the local population of Brixworth and the surrounding villages that have no possibility of ever achieving such an outstanding sporting facility.

It would be a huge waste of a fantastic opportunity if this chance was missed and no-one wants to see a surface being installed that will ultimately not create enough revenue for its playing surface to be replaced in 10 years' time. This would lead to an eyesore much as the current dis-used tennis court at St. Davids Playing Field is now.

The Football Foundation and the Local FA have both said that if the Parish Council were to fully back this project then they would in all likely hood be prepared to put in as much as £300k in order to achieve the best outcome possible for all involved.

2. THE VILLAGE OF BRIXWORTH

Brixworth is situated in Daventry District in the west of Northamptonshire. It is well connected to the major transport network by its very close proximity to Junction 2 of the A14 and Junction 15A of the M1. The administrative centre of Daventry town is 14 miles to the west and the larger Rugby town is 18 miles to the west, over the county boundary. The county town, Northampton is 6 miles to the south of Brixworth.

Brixworth's population has grown rapidly in recent years and, according to the Office of National Statistics (ONS), was estimated to be about 6,184 in the 2011 census (<http://ukcensusdata.com/a-e05005948/b-qs103ew>). This figure will have risen significantly in recent years with the addition of two new housing estate to the south of the village.

It is likely that more housing will be built in and around the village in the coming years as developers look to infill brown sites within the border of Brixworth.

Furthermore, and significantly for sports development, the same ONS data from 2011 reveals that 26% of the village's population is 0 – 18 years old compared to a national figure of approx 19% (<http://ukcensusdata.com/a-e05005948/b-ks102ew>). This local bulge can be explained by the number of young families that have recently moved into the housing estates built before the 2011 census, which consequently creates a higher demand for sporting activity at junior level.

The population is well served by a Saxon church, a GP surgery, a primary school, three day nurseries, and a number of shops and pubs. There is also a small industrial estate on the northern edge of the village, which is home to Mercedes AMG, manufacturers of Formula One engines. The Saxon Church and Brixworth Country Park & Reservoir generate a healthy tourist trade, particularly in the summer. A significant number of people from nearby, smaller villages look to Brixworth for services, social activities and employment opportunities.

The village is mixed in terms of its social composition and taken as a whole, fares better than the national average in terms of health and employment statistics – however, such figures do tend to mask pockets of deprivation. There are also a variety of local clubs and societies that contribute to a vibrant and fairly inclusive community.

Within the sporting clubs of Brixworth, the Football Club has the largest attendance (332 members), followed by the Cricket Club (112 members) then the Tennis Club (150 members).

The general shortfall in sport and recreation facilities in the Brixworth area is highlighted in Daventry District Council's Playing Pitch Strategy from January 2018 where it notes that both St Davids Playing Field and The Ashway Playing Field has little or no spare capacity. Since the report has been made public Brixworth has expanded in size and Brixworth Juniors Football Club has also expanded as more families with young children have moved into the village.

The Open Spaces, Sports and Recreation (OSSR) Study, 2008 which the authority is obliged to prepare under the Government's Planning Policy Guidance (PPG17), shows that this shortfall will be further exacerbated by the planned growth across Daventry District, but also in neighbouring Kettering and Moulton where 6,000 new homes are expected to be built on the western sides of the towns, ie. the side which faces Brixworth. According to the OSSR study, more than 10 hectares of open space needs to be developed in the area by 2026 to meet the demands of adjacent population growth.

The facilities recommended within this document were derived after extensive consultation with the villagers of Brixworth and surrounding areas and it is firmly believed will go a long way to meeting the sporting needs of this growing community.

3. BRIXWORTH JUNIORS FOOTBALL CLUB

Our village football club, Brixworth All Saints FC was established in 1882 and a number of honours were won in subsequent decades. Most notably, league titles in the 1950s and early 1960s in the Northampton and District League, and a couple of titles in the early 1990s in the Northamptonshire Combination. Performance has slipped a little since. Currently, there is one senior team playing on a Saturday. With only one senior pitch available, and an Under 15s, 2x Under 16s and an Under 18 team requiring usage, serious wear and tear naturally occurs. Due to lack of space we have also had to mark a 9v9 pitch inside the senior pitch at St Davids Playing Field. There is also a team from outside of the village, Sands FC, currently using the pitch.

In 1992, a Juniors Club was formed and luckily a new housing estate on the east of Brixworth had provision for a new playing field. However this is also now at capacity and can fit no more teams upon it as pitches are marked inside pitches. The pressure on Brixworth's football club to run junior teams is compounded by the fact that some neighbouring villages (eg Spratton, Scaldwell, Holcot, Chapel Brampton, Guilsborough, Naseby, Maidwell, Creaton) do not run a football club at all for juniors, so many young players in these villages look to Brixworth to play regular football. In addition to its teams the Juniors Football Club also has a Development Squad for children aged 5-6 which trains weekly in line with FA guidelines.

Inevitably, junior players at ages for which there are no spaces in a team in Brixworth have to travel further afield (eg. Long Buckby, West Haddon, Moulton, Kettering, Northampton, Daventry) to play club football. This is clearly contrary to all principles of sustainable living with players travelling long distances for training and 'home' matches, not to mention the demands on their parent's time, energy and goodwill just to get them there.

Brixworth Juniors FC is currently the largest juniors only football club in the county with at least one team in every age group. The attraction for parent to bring their children to the club is in our core philosophy of fun for the players and football development in a safe and welcoming environment. All of our coaches and Parent Helpers have been through Enhanced CRB checks and Safeguarding courses. The team coaches also have to take Emergency First Aid courses as well as their coaching badges. The club actively encourages its coaches to advance their knowledge by paying for its coaches to attend courses up to the Level 2 standard and currently we have over 10 FA Level 2 coaches in the club with a further 20 FA Level 1 coaches.

For a single coach to reach the FA Level 1 coaching badge costs the club £180.

For a single coach to reach the FA Level 2 coaching badge costs the club £580.

The clubs focus on coach education and a holistic approach to coaching the children in its care led to Brixworth Juniors FC being awarded Northants FA Chartered Standard Club Of The Year 2017 (<http://www.northamptonshirefa.com/news/2017/jun/05/grassroots-heroes-recognised-at-community-awards-ceremony>).

Youth football and mini soccer has become the lifeblood of the village and the social activities that bind people together extend into siblings and parents social evenings allowing the children to extend their social network outside of the village.

The Club currently has over 290 junior players from Brixworth and the surrounding villages such as Spratton, Scaldwell, Holcot, Creton, Maidwell, Chapel Brampton, Guilsborough, Naseby and Long Bucky as well as 26 Mini's players (U4-U6). An increase in numbers of children joining the squads and teams has been experienced over the past 4 years and this also requires many new coaches to join the Club.

Furthermore, if the planned growth for Daventry District takes place, at least 50 new homes could be built in Brixworth in the next 2 years, leading to even more junior players having to travel away to play home fixtures – unless, of course, the club is able to expand.

Full details of all teams and activities undertaken by Brixworth Juniors Football Club can be found at :- <http://www.brixworthjuniors.co.uk>

4. CURRENT SITUATION

Brixworth currently utilise one full size adults pitch, one 9-a-side pitch, one 7-a-side pitch and one 5-a-side pitch all based in the centre of the village on Parish Council owned land at St. David's Playing Field. This is also the village play park so it used by dog walkers and many other organizations such as Cubs and Beaver Scouts as well people from the village who are out walking. There are additional pitches at The Ashway Playing Field comprising of one full size adults pitch (with two 7-a-side pitches marked inside it), one junior 11-a-side pitch and one 5-a-side pitch all of which are at full capacity.

In summer St David's Playing Field is used for cricket matches by Brixworth Cricket Club and the centre of the playing field is a very well-tended cricket square that the cricket club currently holds a lease for. St David's Playing Field hosts summer b-b-q's for the local clubhouse as well as fundraising events for local clubs and organizations from within the village. All events, whilst key to the integrity and community of the village can cause serious damage to the playing surfaces of the pitches.

The pitches are maintained by the Parish Council and after lots of lobbying a new maintenance regime was put in place in 2017. This was due to the previous maintenance firm not carrying out the tasks they were employed to do and thus left the whole playing field in a terrible condition. End of season repairs amounted to scattering grass seed on top of the playing fields for the local wildlife to eat or for the sun to dry out the seeds. Goal mouths simply had loam thrown onto them. All in all it was utterly unacceptable and nothing was being done to correct it. Because of the non-existent maintenance programme the Parish Council were thinking about stopping football for a minimum of an entire season to give the playing fields time to recover, this would have more than likely caused the ruin of junior and senior football clubs in the village as players would have looked outside of Brixworth for clubs to play for.

Thanks to the parish council undertaking new groundskeepers, who now carry out verti-draining on a bi-annual basis with surface slitting every other year. The groundskeeper is now actually seed drilling the grass seed which has seen a huge difference in the amount of grass coverage on the playing fields. The playing fields are now amongst the best in the area and a testament to the club and Parish Council working together to find a solution to what was initially seen by some Parish Councillors as a serious problem that would be difficult to overcome.

The Juniors Football Club pays a yearly rent to the Parish Council so that it may use the playing field. The line markings for all the pitches are paid for and maintained by the coaches and parents helpers of the club. The club also has to purchase all of the line marking paint and line markers in order to maintain the quality of the line marking on the pitches.

Both the senior and junior pitches are at maximum capacity and the soil underneath them has generally poor drainage that without constant winter maintenance would leave them consistently

boggy and heavy for the young children to play on and eventually lead to the destruction of the playing surface thus making it an eyesore for the residents of Brixworth.

This poor drainage leads to numerous cancellations of matches after periods of high rainfall and to a poor playing surface for much of the rest of the season. The quality of the pitches and the current position of floodlights on the cricket outfield makes winter training impractical, it also mean that it is not possible to use any of the pitches for mid-week winter training, so the club is required to hire all weather surface 'astro' pitches in Moulton and Kingsthorpe at a cost just short of £10,000 per season.

In the first 6 months of the 2019/2020 season, 24 matches have had to be cancelled and rearranged due to the inability to play on the waterlogged surface..

The St. Davids Playing Field changing rooms, built in the 1960s from do not meet current Football Association (FA) standards. Furthermore, they are a not part of the Juniors Football Club and are run by a separate organization, Central Sports.

The Juniors Football Club is clearly in an expansion phase of its development which is being seriously hampered by our inability to provide adequate football training and match facilities for the youth of the village and surrounding areas. Brixworth being one of the largest villages in the local area is seen as a focal point for providing football across all age groups and with the lack of alternatives needs to develop adequate facilities to meet these ever growing needs.

5. PROGRESS TO DATE

Against the above background, Brixworth Parish Council currently has no extra space for junior teams.

The two main recreation areas of The Ashway Playing Field and St. Davids Playing field are at full capacity now and the only other recreation area that could support junior football would be the Spratton Road Playing Field on the western edge of Brixworth.

The Parish Council procured a topographical survey of the three playing fields mentioned above and Brixworth Juniors Football Club has sought advice from professionals about the possibility of constructing an all weather surface pitch at each location.

In order to get a complete report on the suitability of each location the Junior Football Club would be required to pay around £2000 and without the backing of the Parish Council this is currently not something we are prepared to invest in.

From informal conversations with the Local FA & Football Foundation it does appear that either St Davids/The Ashway or the Spratton Road Playing Field would be the most viable option for installing a 7v7 all weather pitch onto. At The Spratton Road Playing Field there is already dropped kerbs at one end of the playing field which would provide an entrance to a car park and would also mean that no application to highways would be required but there is a feeling this is isolated. There is also traffic calming chicanes in place along Spratton Road which would make access and egress from any car park particularly safe. The car park would need to be big enough for approx. 30 cars as an all-weather pitch could also be used for matches at weekends when visiting teams would be driving to the venue.

The Ashway Playing Field already has good access and would simply require an adjustment to the car park and existing pitch layout to allow for a new all-weather pitch to be installed. This is obviously a more cost effective solution.

All Playing Fields have excellent access and would be ideal areas to install an all-weather pitch onto as a solution to the needs of the village as well as providing much needed all weather facilities for the surrounding villages.

A working group has been created including the Parish Council with the view to designing an appropriate scheme to meet the needs of the growing village and that of the surrounding areas. The facilities are to be developed to the highest environmental standards in order to meet the need for long term sustainability.

This facility will enable greater participation in organized sports for all people who live or work in Brixworth and the surrounding area. This will contribute to a healthier population and greater levels of well-being in general. The facility will also offer wider community benefit beyond its core function for organized sports.

Brixworth Juniors FC has held several fund raising events over the past three years and has the full support of the residents of the village and those of neighbouring villages who do not have the infrastructure to support such a project.

Funding to undertake geographical, topographical, design & access statements, transportation assessment, traffic assessment and speeding survey, renewable energy project development study, full and detailed technical specification for phase 1 has yet to be commissioned although the Parish Council has already had a topographical survey completed for all three playing fields within Brixworth.

6. PROJECT DETAIL

The three different playing fields in Brixworth each offer unique problems to solve and Brixworth Juniors FC has met with a sports field consultant at each site for a discussion around what is and isn't possible to achieve at each one.

Whilst BJFC would like to see St Davids Playing Field revitalised with the addition of an all-weather playing surface with floodlights we do also have to be realistic about the prospects of this happening.

St Davids Playing Field

The sports field consultant was very honest with us and thought that St. Davids would not be suitable for an all-weather surface where the dis-used tennis court and children play area are currently sited. The proximity to the housing with regards to floodlights along with the extra restriction of the boundary line for the cricket field would make this an extremely complex project to get through planning.

- SSL Sports Consultant believes that a 7v7 pitch with floodlights could be challenging.

With this in mind the remaining possible areas to look at would be;

- Drainage to the Adult Football Pitch is possible
- Access to the car park could be improved
- Increase Car Park capacity
- Existing tennis court could be refurbished or re-purposed
- Existing Children's Play area could be re-sited
- Existing storage area knocked down and re-sited

The Ashway Playing Field

The sports field consultant believed that we may get a 7v7all weather pitch on this site if we move the adult pitch or we will be able to get 2no 5v5 pitches onto the site.

- SSL Sports Consultant believes that a 7v7 pitch with floodlights is possible on this site.
- Adding to the Existing changing block is possible or create a new block in the near future
- Increase Car Park capacity

Spratton Road Playing Field

The sports field consultant believed that we may get a 7v7all weather pitch on this site.

- SSL Sports Consultant believes that a 7v7 pitch with floodlights is possible on this site.
 - Create a new Car Park
 - Existing Children's Play area re-sited and improved
-

As mentioned previously both the Spratton Road Playing Field and the Ashway Playing Field both look promising in terms of an all weather pitch. Therefore the potential breakdown of each phase would be as follows;

Phase 1

Access to site

Groundwork's

Utilities

Site entrance, perimeter fencing and designated parking for 30 vehicles

Drainage and levelling of land for the 7v7 All Weather Surface

Phase 2

The Ashway Playing Field

- Design specifications for a Sporting Pavilion.

Spratton Road Playing Field

- Design specifications for permanent changing rooms and sanitary facilities

The approved detailed layout of the finished scheme.

Phase 3

1no. 7v7 size football Astroturf pitch with surround

Lighting to allow for night time use

Temporary changing rooms and toilet facilities (Spratton Road Playing Field Only)

Temporary equipment storage (Spratton Road Playing Field Only)

Phase 4

The Ashway Playing Field

- Design specifications for a Sporting Pavilion.

- Landscaping

Spratton Road Playing Field

- Design specifications for permanent changing rooms and sanitary facilities

- Landscaping

7. TIMELINES & METHODOLOGY

Subject to sufficient funding, it is envisaged that work will begin on site in the first quarter of 2021 with Phase 1 being finished by July 2023.

The project management of this build will follow a tried and trusted methodology.

STRATEGIC PHASE

- TBC

TACTICAL PHASE

- TBC

The project will be managed by a dedicated and experienced external project management team reporting directly to the Steering Committee who will be compiled of representatives from the individual sporting clubs, the Parish Council and several local residents with professional services and business experience within the field of delivering developments of this type.

The following is a sample of the project plan with indicative timelines for all 4 phases.

NOTE. The Project Plan for phase 1 is currently being updated.

The key dates are as follows based on Football Foundation approval :

Contractor award – TBC

Commencement on site – TBC

Works Completed –July 2022

Settlement and ready for use – September 2022

8. FUNDING

The initial concept for funding was based around Section 106 money and Football Foundation investment to create the infrastructure and majority of the sporting facilities required.

Currently several strands of fundraising have been identified and are being pursued by workgroups within Brixworth Juniors Football Club Committee. These are :-

- Primary Seed Funding
- Corporate Sponsorship
- Local Fundraising
- Parish Council Precept
- Match Funding
- Grant Aid
- Sporting Grants

Since the inception of this project the Fundraising Committee has raised the following monies, through local initiatives, which may be used towards funding the required studies, applications, professional fees and surveys that will need to be completed.

Major Funding

Currently Brixworth has property developers who have finished development within the village and have already handed over their section 106 monies to Daventry District Council.

Initial indications are that this investment will exceed £100,000 and could be as much as £150,000.

Corporate Sponsorship

Given Brixworth's geographical proximity, many significant local and national companies are being approached to sponsor elements of the project. Sponsorship for the pitches, the all weather surface and the pavilion are all being offered.

It is also envisaged that sponsorship boards around the various pitches and artificial surfaces can be installed to generate multi year sponsorship deals.

Local businesses could also be offered reduced rates for their staff to hire the facilities should the companies support the build programme financially and 'brick naming' will also form part of the corporate package.

Our aim is to raise an initial investment of at least £5,000 from Corporate sponsorship.

Local Fundraising

The vast majority of monies raised so far have been via local fundraising with events such as 'Race Nights', 'Junior Football Tournaments' and 'Quiz Nights'.

All of these events have been managed by the people of the village and have received significant support. As we enter the next phase of this project, we plan to increase the frequency of these events to ensure enough working capital is available to deliver the project on time.

The initial target for local fundraising was £10,000 and this has not yet been met. There has been a lot of local fund-raising within Brixworth for a very ill young boy and whilst this fundraising was going on Brixworth Juniors Football Club took the decision to stop nearly all of its fundraising calendar.

Parish Council Precept

As well as the land of this development, the club hopes that Brixworth Parish Council will also offer to provide funding for the build programme, especially in the early stages.

Match Funding

Several schemes such as the ones operated by Barclaycard & BIFFA are available to match funding raised locally. These are also being applied for.

We would expect to raise at least £20,000 under the match funding schemes.

Grant Aid

Grants from local business, county councils, and government agencies are available for projects of this calibre and appropriate funding applications will be systematically submitted to maximise the amount of monies available.

Examples of this funding come from the Landfill Tax Credit Scheme (Biffa), Big Lottery (Community Spaces), Sustainable Community Grants (EDF Green Fund) & Local Authorities NCC, DDC, WNDC grants.

It is expected that this could raise up to £10,000.

Sporting Grants

We would hope to raise an additional £280,000 from associations such as the Football Foundation & the FA.

If the Parish Council back the proposal then the Football Foundation have mentioned that they would be prepared to offer more than match funding for a new all weather surface.

9. ENVIRONMENTAL BENEFITS

Better access to facilities, reductions in car journeys (and consequently emissions), promoting healthy lifestyles, and providing local youth with something to do are all evidence-based priorities in both the District Council's and the County Council's respective Sustainable Community Strategies (SCS). These are high level vision documents that all local authorities are under a duty to prepare. They describe how the local authority and its partners will improve the social, economic and environmental well-being of an area over the medium term. A number of other agencies' strategies must also have regard to the SCS.

Simply removing the current car journeys between Moulton & Kingsthorpe for training facilities during the winter months has a significant environmental impact.

It is estimated that up to 120 cars make the 10 mile round trip to Moulton and a further 40 cars make the 20 mile round trip to Kingsthorpe College journey once per week to the winter training facilities. The reduced emissions cost of petrol and time saved by providing better facilities closer to the proximity of the members of the club will save these wasted costs and damage to the environment.

10. REVENUE GENERATION

The local area does have modern floodlit 3G Astroturf pitches to allow for winter training and as such, local football and hockey teams have to travel to Mouton (5 miles), Northampton (10 miles) or Market Harborough (10 miles). The high demand for these all weather pitches means that BJFC have to book nearly 6 months in advance of requiring them.

Many adult sports players also hire the facilities that are available during the winter months for recreational activities.

As well as reducing the costs associated with training facilities to the Brixworth Sporting Clubs, it is believed that the all weather facilities can be rented out all year round and that any new pavilion will be available to host birthday parties, keep fit clubs and Sporting Club Committee meetings (which are currently held in venues all around the village), end of season award dinners and summer sporting tournaments.

The facility will also provide a much needed social interface for visiting junior football teams who play the Brixworth teams.

The Junior Football Clubs current winter training expenditure is £10,000 for the junior teams and an additional £750 for the senior team which could be reinvested within the club or contribute towards the maintenance and upkeep of the new sporting facilities.

A very conservative estimate puts the expected income for a 7v7 facility at around £24,000 per annum. Running costs based on the same principles are around £10,000 per annum and this includes money set aside in a sinking fund in order to replace the surface after 10 years.

The Football Foundation has put together an outline of costs for an Astro pitch installed on top of the currently dis-used Tennis Court at St. Davids Playing Field and these can be seen on the following page.

Please note the following;

*Winter Hire - Based at £25, for 30 weeks, 15 slots = £11,25
but reduced to 80% capacity = £9,000*

*Summer Hire - Based at £15, for 20 weeks, 15 slots = £4,500
but reduced to 25% capacity = £1,406*

School Hire - Based at £15, for 100 sessions across a school year = £1500

Estimated Income and Expenditure Figures
35m x 18m All Weather Pitch on Tennis Court at St Davids Playing Field

Capital Item	Expense / Maintenance	Year 1	Comments
Football Asto Turf Pitch - based on 35m x 18m - existing footprint of Tennis Court at St. Davids Playing Field	Annual maintenance contract	£500	Based on 2 visits at £250
	Equipment replacement	£0	Not required in Year 1
	Pitch testing / inspection	£0	Not required for non FIFA type pitch
	Regular maintenance (weekly)	£1,250	Based on paying £25 per week for 50 weeks
	Sinking Fund (to be put in ring fenced account)	£5,000	Based on replacing carpet in Y10 (10 years at £5,000)
	Insurance	£500	TBC
	Electronic booking system / access system	£1,000	TBC
Floodlighting	Lamp replacement	£0	LED system should require no lamp replacement unless damaged for 10 years
	Maintenance	£0	Nil cost, to be considered from Y2
	Utilities	£750	Based on LED system
	Other	£0	
	TOTAL	-£9,000	Includes £5000 sinking fund
	Income Category	Year 1	Comments
Football Asto Turf Pitch - based on 35m x 18m - existing footprint of Tennis Court at St. Davids Playing Field	Winter Hire Income (30 weeks) - peak slots (6pm to 9pm, Mon - Fri)	£9,000	<i>Based at £25, for 30 weeks, 15 slots = £11,250 (but reduced to 80% capacity)</i>
	Summer Hire Income (18 weeks) - peak slots	£1,406	<i>Based at £15, for 20 weeks, 15 slots = £11,250 (but reduced to 25% capacity)</i>
	School Hire	£1,500	100 sessions at £15 = £1,500

BRIXWORTH JUNIORS FC

Ad hoc usage	£0
Other/ Adhoc e.g. One off coach education courses	£0
TOTAL	£11,906

11. BUDGET

As this project is split into 4 phases, competitive tendering will be undertaken to ensure the best cost/service proposal is received as well as offering suppliers the opportunity to provide a turnkey project approach. The current total budget for this project is up to £400,000 for the 7v7 all weather pitch and a further £100,000 to £150,000 for a pavilion of the 7v7 pitch was not to go ahead

Both methodologies have strengths and weaknesses which will be evaluated by the working group.

Initial indicative costs received for each of the phases are set out below and are subject to final negotiations. It is to be noted a significant amount of expense is in the pre preparation of the facilities and is therefore required in Phase 1.

Investment Schedule

Phase 1

- TBC

Phase 2

- TBC

Phase 3

- TBC

Additional Project Costs & Contingencies

An ongoing budget for maintenance and upkeep has also been created and it is believed these annual cost estimates will predominately fall into the below categories.

Annual Cost Schedule

- TBC

Responsibility for the sporting facilities will initially rest with the Football Club until all sporting Clubs are on site, whereby a coalition committee will be set up to ensure the ongoing running of the site.

User agreements between the Clubs will be in place to ensure the use and upkeep of standards is maintained throughout the life of the facilities. Health, safety & security will be a primary concern for all users of the facility.

Predicted Annual Revenue Stream Schedule

- TBC

Proposed Booking Price Level

- TBC

12. PROJECT MARKETING PLAN

Brixworth Juniors FC will develop a marketing plan building on the current promotion of the project through the local media. The key principles of the plan are detailed below:

Possible Promotion

The project progress is communicated to the village community by:

Press release in the Brixworth Bulletin News Magazine, this is issued quarterly throughout the year

Post Card to each household in Brixworth

Various fund raising activities for the new Sports Field

Radio Interviews

Parish Council minutes

The possible promotion activities will be increased through the following:

Press releases in the local press covering local villages especially those without Football Clubs

Increased contact with both primary and secondary schools. The club is already promoting football in local primary schools

Promotion of the facility to local major business on the Trading Estates to gain their support and encourage interest in using the facility.

Coverage in the quarterly issue Brixworth Bulletin News Magazine

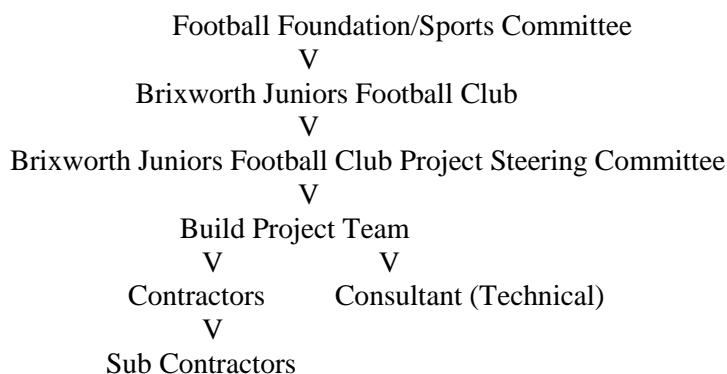
Consultation with other organisations in Brixworth that would be interested in using the facility.

As well as the Junior Tournament a possible Senior 5-a-side tournament will be held. This will promote the facility to other Senior and Junior Football Clubs in the local area

A formal opening will be held with the appropriate media coverage on the completion of each phase. On completion of the Pavilion a formal opening ceremony will take place again with the appropriate media coverage.

13. MANAGEMENT & ORGANISATION

Management Structure



The Brixworth Parish Council (BPC) once authorized the project will allow the Football Foundation/Sports committee to take control along with the football club. They have appointed the Brixworth Juniors Football Club (BJFC) to develop the project. A project steering Committee consisting of committee members of both BJFC & BPC is developing the project and is responsible for all aspects of the development including funding, specification, planning permission and management of the Project.

Continuity between the BPC, BJFC, Steering Committee and the Build Project Team is achieved by members and Officers of the Football Club being members and officers of the BJFC Project Steering Committee:

Robert Kelly – Chairman of both BJFC & Steering Committee
Simon Compton – BJFC Seniors section Secretary, BJFC Junior section Secretary & Steering Committee secretary
Tony Ferrier - BJFC Junior section Treasurer & Steering Committee
Georgina Swingler – BJFC Committee & Steering Committee
Nick Rose – BJFC Member Steering Committee
Nigel Eldred – BASFC Senior Committee & Steering Committee
?? – Steering Committee Technical Representative
Peter Rowbotham – Brixworth Parish Council Clerk, Steering Committee
?? – Brixworth Parish Councillor, Steering Committee

Build Project Team:

?

14. MANAGEMENT OF THE FACILITY

Current Facilities

The only facilities that BJFC currently manage are the line marking of the pitches throughout the playing season/safety of the goals.

The BJFC Committee is a formal body with monthly Committee meetings and an AGM.

New Sports Field

Structure

A Sub Committee and structure will be set up as a formal body drawing on the current experience and knowledge and be responsible for:

Day to Day management

Income

Revenue

Appointing Contractors for Maintenance

Hiring the facility if required

Liaising closely with the Football club on all issues

Cleaning and maintaining the Temporary accommodation

Decisions on using the pitches in poor weather.

Line Marking (although this is normally carried out by the team Coach/volunteer.)

Pitch Allocation

This would remain responsibility of the Football Club. An Internet Booking facility would be applied to the new All Weather Sports Pitch.

Committee Members

This will consist of Members from both Brixworth Juniors Football Club and the Parish Council.

The Committee will have a Chairman, secretary and treasurer to ensure all activities are minuted in the normal way and Accounts are maintained for the All Weather Sports Pitch separately from the Football Club.

Reporting

The Committee will report into Brixworth Juniors FC as well as the Parish Council.

Experience

The current organisation and structure works very well. However the maintenance of the new All Weather Sports Pitch will be much more involved and this will be sub contracted to a specialist contractor.

Finance

Income & Expenditure have already been provided for the maintenance of the Facility. The Football Club will be responsible for raising the necessary income through its subscriptions and fund raising events and providing the income to the Sports Field Management Committee.

15. BENEFITS

The benefits of this development extend further into the general community than simply those of the sporting enthusiast. This proposal meets several national and local government policies and ambitions.

More local residents playing sport locally and thus reducing the need to travel creating a positive environmental impact.

Allowing the football club to grow and meet the obvious demand that exists. This growth will include programmes for capturing groups that are often excluded from playing sports, such as girls , senior and disabled players thus helping to reduce inequalities.

Provide further opportunities for those with an interest to become coaches, managers, or administrators of sport.

In particular, increase the number of coaches at all levels up to level 3 from the FA Coaching and Education Programme.

Drive up standards of play in both senior and junior football within the village.

Provide a professional, safe and nurturing environment for young people to enter into sport, to adopt the principles of the games and develop inter-social skills within an exemplary and sustainable set of facilities.

Provide additional revenue streams as more teams and individuals use the facility – in particular, we expect the much improved facilities to draw in professional coaches to provide tuition for local children.

Better changing rooms to meet current FA standards.

A more amenable environment than is currently available for post-match socialising.

Achieve the target within the countywide Local Area Agreement (LAA) to increase participation in sport. This reflects the Government's ambition to drive up participation in sport in the aftermath of the 2012 Olympics. BJFC's project will help to meet these county and national targets.

Less pressure on the local health service as more of our local population are able to participate in healthy lifestyles.

Protection of the environment as the pavilion will be a beacon of green technologies.

The high quality public realm contributes to feelings of satisfaction and makes the community a desirable place to live in.

Greater community safety as the facility in its widest sense gives teenagers 'plenty of things to do' and helps to divert them from more unsavoury past-times.

The expansive grassed areas can be used for community events, national celebrations and summer sports, particularly outside of the football season.

The facility has the potential to be utilised by the Northants FA for training days to support Clubs in the north of the county.

The pavilion can be hired by individuals or groups for meetings or small functions, such as children's birthday parties.

The pavilion can also be utilised in the evenings for recreational keep fit activities such as Zumba and Yoga. This offers a double benefit to the parents of children who are training in the facilities and also support the up keep of the facilities during this time.

The local primary school can use the facility which will generate additional interest in sport.

Employees of some of the large firms on the outskirts of Brixworth will be invited to use the facility, particularly if their employer sponsors the facility either with capital or revenue income.

2a What is the name of the project that you require funding for.

St David's Recreation Ground – Provision of Multi Use Games Area (MUGA) together with Play Area and associated landscaping.

2b Proposed start date and finish date.

Please note we do not fund projects in retrospect. All work/purchases will only be paid if started on or after the date the grant monies were awarded.

February 2021 to June 2021 (estimate only)

2c Please give a brief summary of the proposed project which you require funding for in no more than 150 words including:

- **The nature and condition of any facilities that you currently offer**
- **A summary of the project and how this will enhance what you already provide**
- **An explanation of what the funding you are requesting will go towards**
(A project plan will be required in question 6d)

The existing facilities at the St David's Recreation Ground are in need of refurbishment. The tennis court has been locked up and out of use for several years. The playing surface is unsafe to use and is in need of replacement. This area is therefore fenced off and locked up on a permanent basis.

There is a range of play equipment which is well maintained and regularly inspected. It is subject to a ROSPA inspection on an annual basis. The play equipment, although dated, remains functional and much of it is capable of being reused in any new scheme.

This project will provide a Multi Use Games Area intended for a wide range of sports. It will also provide for a revitalised play area. The area will be environmentally enhanced by landscaping and seating making this a place to visit by the young families within Brixworth.

2d Describe the geographical location of your project and explain why it is needed in this area

The St David's Recreation Ground is located off Froxhill Crescent. It is in close proximity to the community it serves and is located within a built up area.

It is special to the local community and holds a particular local significance being a public open space containing a recreation ground and a play area. The area concerned provides open space in an otherwise built up area. It is not an extensive tract of land.

The Recreation Ground is close to the school making it easily accessible should the school wish to use the facilities. It is also a few minutes walk from the new Barratts estate which has brought many new families into the community.

Brixworth is an attractive location and is a growing community. (Population of 5228 in 2011) There are currently 2102 properties within the Parish (2020 tax base)

Section 3 - Strategic Fit

Daventry District Council's vision to Develop a Better District has three supporting objectives. Specify how your project will meet any or all of these objectives by giving examples.

Objective	Examples
Improve our Business Economy, Learning and Skills <i>Refer to guidance notes for further details</i>	Both play and sport help with the development of young individuals. The team games in sport develop such lifelong skills such as teamwork, leadership, sportsmanship, discipline, commitment etc. Play is essential for learning and developing basic skills. Children improve their ability to acquire new skills through play and therefore play areas should be attractive to users and also be fully utilised. There is a Community Sports Club within the St David's Recreation Ground which will benefit financially from the additional usage of the Grounds. The profits from the Club are reinvested into local sport.
Protect and Enhance our Environment <i>Refer to guidance notes for further details</i>	Providing better facilities within Brixworth reduces the need to residents to travel elsewhere, usually by car. The St David's Recreation Ground is in a central location and is within a safe walking distance for all residents. It is intended that the materials used on site will be environmentally friendly and sustainable. (Where practical) A landscaping scheme will be added to that part of the Recreation Ground. Trees will bring environmental benefits including having a positive effect on climate change. The visual appearance of the ground will be enhanced.
Promote Healthy, Safe and Strong Communities and Individuals <i>Refer to guidance notes for further details</i>	The St David's Recreation Ground brings the community together for sport and recreation. It already promotes healthy lifestyles through hosting football, cricket and informal sports and play activities. It successfully brings together a diverse range of people. Specifically, sports offer an important opportunity for building life skills of at-risk youth that allows them to better cope with daily life challenges and move away from involvement in anti-social behaviour. Physical activity is a strong means for the prevention of diseases and for is a cost-effective method to improve public health across the Brixworth community.

Section 4 - Project Analysis

4a Project Need

Explain how you know that there is a need for this project in your community and what evidence you have collected to demonstrate this.

Brixworth is identified as a Primary Service Village in adopted Settlements and Countryside Local Plan. (Part 2) The village performs a crucial role in helping to provide an important range of services and facilities to meet the day to day needs of the Community. Outdoor sports provision and parks & gardens had been highlighted and funds ringfenced for this sole purpose within the Barratts Section 106 agreement.

There is evidence to suggest that the percentage of adults in Daventry taking part in sport is lower than the England average. (p131 of the Local Plan)

An appropriate mix of community facilities including sport and recreation facilities, playing pitches and open spaces will encourage more people to be active. This bid will help achieve this objective.

The Local Plan Policy CW1 specifically highlights the promotion of health and well being and the need to enhance existing community facilities.

Principal concerns in the Brixworth Neighbourhood Plan Consultation exercise of 2014 was that 'wherever possible we should extend community, recreation and social facilities'. One objective of the Neighbourhood Plan is to 'improve local facilities' – which this project does.

4b Project Consultation

Describe how you have consulted group members, residents and the local community.

- Brixworth Neighbourhood Plan Consultation Exercise. This identified the need to improve local facilities.
- Open Meeting with Sports Clubs to discuss local facilities and the acquired Section 106 money in sports and recreation.
- Discussions with local sports clubs on potential s106 projects.
- Articles within the widely circulated Brixworth Bulletin.
- Social Media – Consultation on priorities – Both Sport and the provision of play equipment scored highly in the list of priorities.

4c Project Objectives

Summarise the objectives and targets you expect your project to achieve over the next three years. These must be practical and measurable.

Objective	Measurable Targets
Increase in activity of sport - Health & Well Being purposes	Increase in activity in sports activities through use of the MUGA
Having a diverse range of users	Broad range of users in people and sports.

Increase in the range of sporting activities	Growth in the number of available sporting activities including basketball, netball, table tennis, hockey etc.
Increase in visitors to the Recreation Ground	Increased use of the play area and park area.

4d Project Benefits

Describe who will benefit from your project and how any current barriers, difficulties or problems they face will be reduced or overcome.

Individual/Organisation/Group(s)	Number of beneficiaries	Barriers, difficulties or problems that will be reduced or overcome.
*The Brixworth Community	Approx. 5600	*Potential barriers to informal sport because of a lack of local facilities.
*The youth population (u18)	Approx. 1200	* There is a clear deficiency in the provision of both outdoor sport and inclusive play facilities within Brixworth.
*The active sports people (18-44)	Approx. 1700	* There is a lack of all-weather sporting facilities within Brixworth. There are no indoor sports venues for football etc and there are not enough 'grass' pitches to cope with demand. There are no facilities for netball, basketball etc. This project will allow sport to be played on both an informal and formal basis.
*Clubs and Organisations	Approx. 300	*Clubs and Organisations could use the outdoor facility for keeping fit or games.
*The local School	Approx. 500	*The lack of play and sporting space at the growing school could be overcome by actively working with the school.

Section 5 - Measurement and Impact

5a Measurement

Cross-cutting issue	Examples
Bringing communities together <i>Refer to guidance notes for further details</i>	Communities that participate in sport develop strong social bonds and the people are generally healthier and happier. Both sport and play develop a sense of friendliness especially among the children The Recreation Ground will also be a social hub for young parents and grandparents who will utilise the play area and gardens. Networking and mixing with other community members will have a positive impact on their health and well-being. Socialising provides for both better physical and mental health. This project will improve the conditions of life within the local community and therefore also foster a cohesive and harmonious community.

<p>Access and equality</p> <p><i>Refer to guidance notes for further details</i></p>	<p>The Recreation Ground is for the use of the inhabitants of the Parish of Brixworth and surrounding villages without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions. It encourages the active involvement of all residents and groups and celebrates the cultural richness and diversity of the Brixworth community.</p> <p>The playground will contain inclusive play equipment. The MUGA will be wheelchair friendly. A sensory garden would be incorporated within the play area.</p>
<p>Crime and disorder</p> <p><i>Refer to guidance notes for further details</i></p>	<p>Communities that participate in sport are safer places and the people who live in them are generally healthier and happier than places where physical activity isn't a priority. Sport and recreation builds stronger, healthier, happier and safer communities. Participants in sport, particularly through clubs can keep youths away from crime such as anti-social behaviour (ASB).</p> <p>The site will be monitored for ASB and it is hoped that a CCTV system can be introduced to deter low levels of crime. The project will be viewed by a Police Rep regarding 'security by design'.</p>

5b Partnership Working

Describe how your organisation works in partnership with other organisations and achieves outcomes from partnership working.

- Neighbourhood Planning Steering Group – working with this Group to develop a vision for the Community
- Daventry District Council – worked with the Community Sports Development Officer to develop the s106 ideas
- Local Sports Clubs – met to discuss the development of sport in the locality and the funding opportunities available.
- Local Police – working together to reduce ASB.

Section 6 - Organisation Ability

6a Experience and expertise

Describe what experience and expertise your organisation has in dealing with the beneficiary group(s) and how you address their needs generally.

The Parish Council has the skills and expertise in dealing with the beneficiaries. It communicates on a regular basis with the Community through its web site and social media (2 way) It also communicates through the Brixworth Bulletin newsletter on a quarterly basis. It consults on its service priorities on an annual basis. The Parish Council has a presence at the Community Centre. The Parish Council also holds a monthly surgery where anyone can raise issues directly with Councillors. The Parish Clerk is contactable via web site, email, telephone and in person. There is a formal complaints procedure in place.

6b Similar Services

Are you aware of any other organisations that operate locally and provide a service similar to that which you provide or propose. Yes ☐ No ☒

If Yes: provide a complete list of organisations/services similar to your proposal within your local area:	Other Community Facilities –
<p>Provide a clear explanation of how the service you provide or propose is different from or complements other services or fills a gap:</p> <p>This bid includes the provision of an all-weather sports pitch to allow a full range of outdoor sports to take place. This includes basketball, football, cricket, tennis, hockey and netball. There will also be an outdoor table tennis table outside of the defined MUGA area.</p> <p>The bid also includes the provision of a play park – a landscaped area (including seats, litter bins etc) together with a range of play equipment for young people to enjoy. It is intended to provide a Sensory Garden.</p>	

6c Quality Marks

What quality marks do you hold?

Describe what they were awarded for, including date of award. Daventry District Council will only support grants relating to sports facilities if the organisation has signed up to, or is willing to sign up to Northamptonshire Sport's Club Directory.

None but works to the required standards of Local Government through Standing Orders, Financial Regulations and the Nolan principles. Working towards the Quality Council status.

6d Project Management

Project planning, management and financial arrangements.

NB: before completing this question you must refer to the guidance notes as a full explanation of how your project will be managed is required.

Who will be responsible for the project plan, management and financial arrangements on a day to day basis?

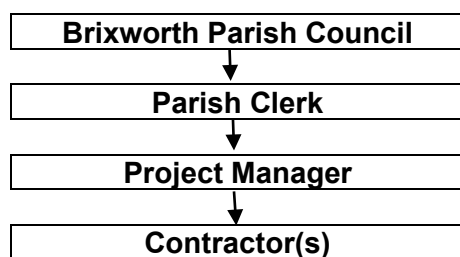
The Parish Clerk will complete the initial paperwork and monitor the budget.
An experienced Project Manager will be appointed to deliver the project from feasibility through to delivery.

What potential risks to project success have you identified and how will each be mitigated.

The biggest risk is lack of resource to manage and coordinate the project. There is also a risk of specifying the incorrect materials to achieve the right outcomes.

To mitigate these risks an experienced Project Manager would be appointed to deliver the project to the right standard, on time and on budget.

Provide a diagram or chart explaining the proposed management and staffing structure for your project. Please include job titles.



Section 7 - Buildings or facilities-related projects

If not relevant to your project, please go on to Section 8.

- 7a Tell us about the status of tenure for the project site and any premises/facilities involved in your application.**

The Parish Council is the owner (Freehold) of the Saint David's Recreation Ground.
(Land Registry Reference NN39455)

- 7b If you DO NOT hold the tenure, who does?**

Not applicable

- 7c If you DO hold the lease or licence, what is the extent of the remaining period?
*Please enclose a copy of the lease/licence.***

Not applicable

- 7d Detail any outstanding financial calls on the property?**

None

- 7e Have you applied for planning permission or any other consents required for your project?**

None.

Unsure of necessary approvals as there is an existing hard surface sports play area (tennis) and an existing area with play equipment. This will be checked with the Local Planning Authority. (There are no immediate plans for floodlit facilities)

Section 8 - Project Details

- 8a For how long do you anticipate the project or service will last and what is the availability on a day to day basis, e.g. opening hours.**

The St David's Recreation Ground will continue indefinitely – available to the Community 7 days per week. The opening hours for the MUGA and play area will operate during the hours of day light. The lifespan of the MUGA surface, depending on the surface chosen would be in the region of 10 years. (Artificial surfaces come with a 5 year warranty)

- 8b Project income and expenditure**

Please complete the tables to outline the project costs.

Section 106 Funding

Please provide copies of quotes with your application

Architectural, Engineering, Planning, Building Control and specialist Consultants Fees in their submission

Project Costs – PROVISIONAL	Amount £
Land acquisition	Nil
MUGA and play equipment	£130,190
Car Park and access road repairs	£5,640
Adaptation or refurbishment	
External works, e.g. landscaping, seating, bins, paths, fencing	£61,335
Equipment (office, general meeting, sports, play, transport)	
Legal Fees architects, consultants etc)	
Project Management Fees ****6%	£12,585
Planning & Building Control Fees	
Other fees –	
TOTAL PROJECT COSTS	£209,750

****** Project Management Costs includes**

- Project Brief
- Employers requirements and Specification
- Employers Agent
- Tender and Procurement
- Contract Administration
- On site Clerk of Works

This fee includes all of the above services along with a suitable number of site visits / meetings throughout the design period and construction stage.

Please note that this fee does not include for statutory authority fees (planning / building regulations) or any additional surveys that may be required

8c Contributions 'in kind'

Please provide details of any goods, services or land that have been contributed to the project or service, free of charge. (e.g. professional services, labour/materials, volunteer hours). Please give the estimated value of these contributions and name the contributors.

Nature of contribution	Value	How calculated
<i>E.g. Site cleared and existing structure dismantled by volunteers.</i>	£320	<i>Cost of volunteer time @ £10 an hour. 4 volunteers x 8 hours each.</i>
None		

8d Direct Income and Allocated Savings

Item	Amount £
Fees/Charges	
Sales	
Fundraising Events	
Savings and reserves	
Other – (please give details)	
TOTAL INCOME AND SAVINGS	Nil

8e Detail the current level of restricted and un-restricted reserves the organisation holds

Total Reserves held	Unrestricted Reserves	Restricted reserves	Detail what the restricted reserves are held for
£157,500	£105,000	£53,500	S106 which is specified for maintenance of open spaces. £2k of s106 allocated to Crime Prevention. £23,521 are CIL funds which will be used for this s106 project.

8f Confirmed external funding

What funding have you already secured for the project or service?

- Do not include any in kind contributions. We ask you to tell us about these in Q8c.
- You will need to provide written evidence for each source of funding listed.

Item	Amount £
Grants secured (give name of grant provider, not including Daventry District Council)	
Community Infrastructure Levy (Already received and sat in reserves)	£23,500

Loans secured (give name of lender)	None
Other funds secured (give name of funder)	None
TOTAL AMOUNT OF CONFIRMED EXTERNAL FUNDING	£23,500

8g Anticipated funding

What additional funds do you hope to raise and what funds have you applied for that are, as yet, unconfirmed? (Do not include Daventry District Council)

Item	Amount £
Fundraising and other reserves	None
Grants applied for (give name of grant provider)	None
Loans applied for (give name of lender)	None
Other funds Earmarked Reserves	 £15,000
TOTAL AMOUNT OF ANTICIPATED FUNDING	£15,000

8h Total Funding Required

Item	Amount £
Total project costs (8b)	£209,750
Total income and savings (8d)	0
Total amount of confirmed external funding (8f) CIL – already in bank	£23,500
Total amount of anticipated funding (8g) BPC Earmarked Reserves	£15,000
TOTAL FUNDING REQUIRED S106 Outdoor Sports S106 Parks & Gardens 8b – (8d+8f+8g)	£106,000 £65,250 <u>£171,250</u>

For illustrative Purposes Only



St David's Recreation Ground
BRIXWORTH PARISH COUNCIL

120+ USERS
AGE 1-15 RANGE
55+ ACTIVITIES

Our design at St David's Recreation Ground ensures that users of all ages and abilities can learn, imagine and play together!

INCLUSIVE

Number Crunch
0-10
1-2
3-4
5-6
7-8
9-10
11-12

What Time Is It?
12
1
2
3
4
5
6
7
8
9
10
11

LIFETIME
• HDPE Panels



[illegible]