



## **Brixworth Parish Council**

### **Minutes of the meeting of the Media & Communications Committee**

**Wednesday 10<sup>th</sup> June 2020**

#### **Video Conferencing**

#### **In Attendance:**

**Councillors:** Councillor Elaine Coe, Councillor Jackie Bird, Councillor Lina Howarth and Councillor Sandra Moxon

#### **Apologies:**

**Absent -**

**Also, Present:** Peter Rowbotham (Parish Clerk)

**Members of  
the Public:** 0

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#### **20/ 375 MC Welcome**

Councillor Elaine Coe, as Chairman, welcomed everyone to the meeting which was being recorded.

#### **20/ 376 MC Apologies for Absence**

None received.

#### **20/ 377 MC Declarations of Interest**

None declared.

#### **20/ 378 MC Minutes of the last meeting (21st May 2020)**

The minutes of the last meeting held on 21<sup>st</sup> May 2020 were agreed as a true and accurate record. This was proposed by Councillor Elaine Coe and seconded by Councillor Moxon. Unanimous.

#### **20/ 379 MC Brixworth Bulletin/ Posting Plan**

Timescales for the next edition were discussed. The deadline for articles to Councillor Bird was set for 1<sup>st</sup> July 2020. The draft version of the pages would be presented to the Media & Communications meeting of 8<sup>th</sup> July. The final version would be considered on an informal basis on Wednesday 15<sup>th</sup> July 2020.

The next edition would include –

Page Number	Article	Author	Notes
One	Chairman's Chat	Councillor James	Inc s106 news and reference to Red Lion App
One	Community Grants availability	Councillor Moxon	
Two	Covid 19	Councillor Bird	Virtual Meetings Good Neighbourhood Scheme
Three	Seasonal Service Issues	Councillor Elaine Coe	Community Safety Messages
Four	Parish Council News/ Committee Review	Councillor Moxon	

Photographs would be required for all articles. The Clerk has a library of photographs and licence free photographs were available from Bing Images.

#### **20/ 380 Matters Referred from Parish Council**

No further items had been identified.

#### **20/ 381 Performance Data**

The latest Google Analytics data had been circulated for Councillors information. Parish Councillors are encouraged to 'like' the Social Media posts to widen the potential audience.

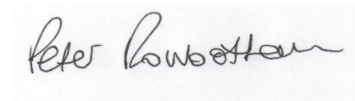
#### **19/ 382 MC Any Other Business**

None

#### **19/ 383 MC Date of Next Meeting**

Wednesday 8<sup>th</sup> July 2020 at 645pm

***The Meeting finished at 7.15pm***



**Councillor Elaine Coe (Chair)**  
**Chairman of the Media & Communications Committee**  
**Brixworth Parish Council**  
 8<sup>th</sup> July 2020

**Peter Rowbotham**  
**Parish Clerk**  
**Brixworth Parish Council**  
 10<sup>th</sup> June 2020  
 Telephone: 079 8314 1786  
 Email: parish.clerk@brixworthparishcouncil.gov.uk