



Brixworth Parish Council

Minutes of the meeting of the Media & Communications Committee

Wednesday 9th September 2020

Video Conferencing

In Attendance:

Councillors: Councillor Elaine Coe, Councillor Jackie Bird and Councillor Lina Howarth

Apologies: Councillor Sandra Moxon

Absent - None

Also Present: Peter Rowbotham (Parish Clerk)

**Members of
the Public:** 0

20/393MC Welcome

Councillor Elaine Coe, as Chairman, welcomed everyone to the meeting which was being recorded.

20/394MC Apologies for Absence

Apologies for absence received from Councillor Sandra Moxon.

20/395MC Declarations of Interest

None declared.

20/396MC Minutes of the last meeting (8th July 2020)

The minutes of the last meeting held on 8th July 2020 were agreed as a true and accurate record. This was proposed by Councillor Bird and seconded by Councillor Howarth Unanimous.

20/397MC Brixworth Bulletin

Councillor Howarth agreed to act as Editor for the next edition of the Brixworth Bulletin. This would be published late November but would be the Christmas issue.

The Chairman's Chat would be covering the move of local services to the new West Northants Council. It would also include the traditional Christmas Greeting from the Parish Council and would not repeat content covered elsewhere in the newsletter. The first deadline for the artwork was 14th October. After this date only observations on minor points should be made.

Key Dates	
Artwork to Media & Communications Committee	14 th October 2020
Deadline for final version	4 th November 2020
Deadline for complete artwork (PC Pages)	10 th November 2020
Published and distributed	Last week in November 2020

Content			
Page Number	Article	Author	Notes
One	Chairman's Chat	Councillor James	Local Government Reorganisation Christmas Greetings
	Community Grants availability Promotion of scheme	Councillor Bird	Brixworth Centre Windows? Responders Equipment
Two	The Red Lion story	Councillor Moxon?	What the Parish Council have done/ tried to achieve. Consultation feedback/ what next.
Three	Environmental Improvements ASB – being considerate (101 service)	Councillor Elaine Coe	Wildflowers on Northampton Road Railway benches Holcot Road
Four	Parish Councillors Contact Details/ Dates of meetings New Assistant Clerk (if available)		Two Councillor vacancies Information available from the web site

20/398MC Web Site Accessibility

It was agreed to recommend to the Parish Council the Web Site Accessibility Statement. The website needed to be accessible and fully compliant, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018. This was proposed by Councillor Elaine Coe and seconded by Councillor Bird. Unanimous.

20/399 Budget Consultation

The budget consultation will be carried out again this year using Survey Monkey. The question will include a list of the Parish Council priorities.

20/400 Performance Data

The latest Google Analytics data had been circulated for Councillors information. This was noted by the Committee.

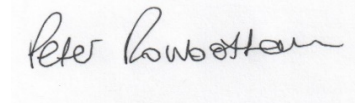
20/401 MC Any Other Business

None

20/402 MC Date of Next Meeting

Wednesday 14th October 2020 at 645pm

The Meeting finished at 7.41pm



Councillor Elaine Coe (Chair)
Chairman of the Media & Communications Committee
Brixworth Parish Council
14th October 2020

Peter Rowbotham
Parish Clerk
Brixworth Parish Council
15th September 2020
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DRAFT