



## **Brixworth Parish Council**

### **Minutes of the meeting of the Media & Communications Committee**

**Wednesday 14<sup>th</sup> October 2020**

#### **Video Conferencing**

##### **In Attendance:**

**Councillors:** Councillor Elaine Coe, Councillor Jackie Bird, Councillor Lina Howarth and Councillor Sandra Moxon.

##### **Apologies:**

**Absent -** None

**Also Present:** Peter Rowbotham (Parish Clerk)

**Members of  
the Public:** 0

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##### **20/403MC Welcome**

Councillor Elaine Coe, as Chairman, welcomed everyone to the meeting which was being recorded.

##### **20/404MC Apologies for Absence**

No apologies for absence had been received.

##### **20/405MC Declarations of Interest**

None declared.

##### **20/406MC Minutes of the last meeting (9<sup>th</sup> September 2020)**

The minutes of the last meeting held on 9<sup>th</sup> September 2020 were agreed as a true and accurate record. This was proposed by Councillor Howarth and seconded by Councillor Bird. Unanimous.

##### **20/407MC Brixworth Bulletin**

The Chairman's Chat article was being prepared. The submitted articles and artwork were tweaked by the Committee. The article on the new Assistant Clerk would be written based upon the recruitment timescales. The dates for the next quarterly meeting cycle would be checked.

The Committee agreed that subject to an informal meeting on 21<sup>st</sup> October, the content of the Brixworth Bulletin be approved. The cost of publishing the content was £350 and there was budget provision for this. The Parish Council had the power to produce Newsletters in accordance with the Local Government Act 1972 s142.

**20/408MC Community Safety**

The Parish Council would share any social media posts from the Police on Halloween.

**20/409MC Flood Warden Scheme**

This matter was referred to the Committee from the Parish Council. This was community volunteer roles to act in the event of flooding within the Village. Training and equipment was provided. The Committee asked that this be promoted via social media.

**20/410 Performance Data**

The latest Google Analytics data had been circulated for Councillors information. This was noted by the Committee.

**20/411 MC Any Other Business**

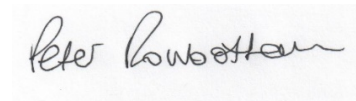
None

**20/412 MC Date of Next Meeting**

11<sup>th</sup> November 2020 at 645pm

***The Meeting finished at 7.33pm***

**Councillor Elaine Coe (Chair)  
Chairman of the Media & Communications Committee  
Brixworth Parish Council  
4<sup>th</sup> November 2020**



**Peter Rowbotham  
Parish Clerk  
Brixworth Parish Council  
1<sup>st</sup> November 2020  
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