

**A**

Brixworth Parish Council
Minutes of the meeting held on
Thursday 17th December 2020

Video Conferencing

In Attendance:

Councillors: Councillor Stephen James, Councillor Jackie Bird, Councillor Elaine Coe, Councillor Stuart Coe, Councillor James Collyer, Councillor Tom Mitchell, Councillor Sandra Moxon and Councillor Kevin Parker

Apologies: Councillor Ian Barratt and Councillor Frances Peacock.

Absent: Councillor Lynne Compton

Also Present: Peter Rowbotham (Clerk) and Ciara Wanstall (Assistant Clerk)
District Councillor Bunting and District Councillor Harris,

**Members of
the Public:** 0

20/5232 Welcome

Councillor James welcomed everyone to the virtual meeting of the Parish Council which was being held in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) Regulations 2020. Councillor James reminded everyone that the meeting was being recorded.

20/5233 Apologies for Absence

Apologies for absence had been recorded from Councillor Barratt (Church commitment) and Councillor Peacock (Work commitment). The submitted apologies had been accepted by the meeting.

20/5234 Declarations of Interest

None declared.

20/5235 Minutes of Previous Meeting (26th November 2020)

The minutes of the meeting held on 26th November 2020 were agreed as a true and accurate record. These would be signed as soon as practical. This was proposed by Councillor Mitchell and seconded by Councillor Parker. Unanimous.

20/5236 Public Open Forum

District Councillor Bunting welcomed the news that the Parish Council bid for s106 funds available for sports had been agreed by the Daventry District Council. He acknowledged the work of the community in negotiating these developer funds for the benefit the Brixworth community.

District Councillor Harris reported that the introduction of the 'Street Watch' scheme was ongoing. There would be a further meeting in the New Year. Councillor Harris also reported of the recent meeting with the Coop regarding the Red Lion site. This had been a positive meeting which had discussed various options to lessen the impact on the local environment.

20/5237 s106 Project – St David's Play Park & MUGA Working Group

The Parish Council noted the report and ongoing work of the St David's Play Park & MUGA Working Group. The Parish Council agreed that the Parish Councillors should submit any comments on the draft Specification to the Clerk no later than 11th January 2021. This matter would be further considered, together with the financial implications, at the Parish Council meeting on 28th January 2021. This was proposed by Councillor James and seconded by Councillor Mitchell.

20/5238 s106 Project – Community Centre Indoor Sport

The Parish Council noted the report and ongoing work of the Community Centre (Indoor Sports) Working Group. The Group's Terms of Reference would be agreed at the January meeting of the Parish Council.

20/5239 Legal Assets Working Group

The Parish Council noted the report and ongoing work of the Legal Assets Working Group. The Parish Council agreed that a solicitor be appointed to progress the Cricket Club wicket lease, this was to be based upon a 25-year term. The appointed Solicitor would also act in all future property related matters and hold all the Parish Council original legal documentation. It was also agreed that Bates Wells be instructed to incorporate the additional comments into the draft Village Hall Car Park licence. This was proposed by Councillor James and seconded by Councillor Elaine Coe. Unanimous.

20/5240 Finance - Transactions including Payments for Approval - November 2020

The list of financial transactions and payments for December 2020 was approved by the Parish Council. All invoices for payment had been examined, verified and certified by the Parish Clerk in accordance with the Financial Regulation 5.3. This was proposed by Councillor Bird and seconded by Councillor Moxon. Unanimous.

			Net Amount	VAT	Total	Powers
			£	£	£	
Direct Debit Payments - Financial Reg 6.7						
01	Peninsula Business Systems	Support Services (30th)	271.62	54.32	325.94	LGA 1972 s111
02	E. ON	Elec monthly - Ashway Changing Rooms (1st)	117.14	5.86	123.00	LGA MP 1976 s19
03	Lex Autolease	Lease Van (1st)	239.58	47.91	287.49	LGA 1972 s111
04	TalkTalk Business	Broadband (8th)	50.95	10.19	61.14	LGA 1972 s111
05	EE Limited	Mobile Phone (16th)	0.00	0.00	0.00	LGA 1972 s111
Retrospective Payments - Financial Reg 5.5. (via BACS)						
06	Geosphere	Parish Online Mapping System	90.00	18.00	108.00	LGA 1972 s111
Debit Card Payments (Online purchase) - Financial Regs 6.10 & 6.19						

07	Amazon	Stationery	23.32	4.66	27.98	LGA 1972 s111
08	Royal Mail	Postage - 3 x 76p	1.52	0.00	1.52	LGA 1972 s111
Payments Processed this month but agreed last month - Financial Regulation 5.2 (via BACS)						
09	WPS Hallam	Motor Insurance	765.99	0.00	765.99	LGA 1972 s111
Payments for approval - Financial Regulation 5.2 (via BACS)						
10	Staff	Net Salaries and Wages (4-week month)	4,822.20	0.00	4,822.20	LGA 1972 s112
11	HMRC	PAYE	196.37	0.00	196.37	LGA 1972 s112
12	LGSS	Pension Scheme	675.63	0.00	675.63	LGA 1972 s112
13	Peter Rowbotham	Employment Related Ex- penses	47.60	0.00	47.60	LG(FP)A 1963 s5
14	R&G	Grounds Maintenance & Mowing	1,334.33	266.86	1,601.19	PHA 1875 s164
15	The Mower Shop	Mower parts - service	43.85	8.78	52.63	LGA 1972 s111
16	Brixworth Bulletin	Parish Council pages	350.00	0.00	350.00	LGA 1972 s142
17	Parish Council Web- sites	Domain names renewal	113.90	22.78	136.68	LGA 1972 s111
18	B&Q Trade Point	Materials for fixing post - Spratton Rd Rec	34.43	6.89	41.32	PHA 1875 s164
Cheque Payments						
	Nil		0.00	0.00	0.00	
Total Expenditure this month to date			9,178.43	446.25	9,624.68	
Receipts						
19	Nat West	Interest (30 November 2020)	1.25	0.00	1.25	LGA 1972 s111
Total Income this month			1.25	0.00	1.25	
Bank Transfer - Capital to Revenue						
20	Realign Account with budget	Transfer of Funds	1,053.25	0.00	1,053.25	LGA 1972 s111
Total transferred to revenue this month			1,053.25	0.00	1,053.25	
Bank Transfer - Revenue to Capital						
21	Realign Account with budget		0.00	0.00	0.00	LGA 1972 s111
Total transferred to capital this month			0.00	0.00	0.00	

20/5241 – Highways – Urban Grass Cutting for 2021

The Parish Council noted the offer from the County Council to cut the highway verge grass within the 30mph area under the provision of s136 of the Local Government Act 1972. The grant income for this work remained at £1371.23. The Parish Council noted the terms and conditions. This matter was deferred in order to receive the comments of the County Councillor on the level of grant offered as it failed to acknowledge both village growth and inflation.

20/5242 Finance -Rolling Budget

The rolling budget for December 2020 was received by the Parish Council. There were no issues or concerns.

20/5243 Finance – Bank Reconciliation Report

The Bank Reconciliation report as of 30th November 2020 was noted by the Council. The Revenue (Current) account indicated a balance of £139,954.89 The Capital (Reserve) account indicated a balance of £152,609.88.

20/5243 Finance - Parish Council's Reserves

The Statement of Reserves was received by the Parish Council. There was £53,557.10 held within Restricted Funds and £94,056.03 within Earmarked Reserves. General Reserves was indicated at £120,698.14. The s106 money held by Daventry District Council was £254,425.

20/5244 Community Safety – Crime Data

The Parish Council noted the crime data for October 2020. There had been 31 crimes compared to 28 in 2019 and 25 in 2018.

20/5245 Community Safety – Speed Indicator Device (SID)

The data from the Speed Indicator Device (Northampton Road Inbound) was noted by the Parish Council.

20/5246 Planning – Decisions for November 2020

The Parish Council noted the list of planning decisions issued by the Local Planning Authority during November 2020.

20/5247 Planning – Committee Minutes for 16th November 2020

The Parish Council received the minutes of the Planning Committee of 16th November 2020.

20/5248 Media & Communications – Minutes for 11th November 2020

The Parish Council received the minutes of the Media & Communications Committee of 11th November 2020.

20/5249 Parish Clerks Report

The Parish Council received the report of the Parish Clerk.

20/5250 Correspondence

The recent correspondence was noted by the Parish Council.

Number	Subject	From
01	Bulletin	ACRE
02	DACT Services	DACT
03	Highway Bulletin	NCC
04	Chief Executives Bulletin	NALC

20/5251 Dates of Future Meetings

- Planning – 4th January 2021
- Media & Communications Committee – 13th January 2021
- Council (Finance) – 14th January 2021
- Planning Committee – 25th January 2021
- Council – 28th January 2021

20/5252 Exclusion of Press and Public

The Parish Council agreed to exclude the press and public from the meeting as it would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. This was in accordance with the Public Bodies (Admission to meetings) Act 1960. This was proposed by Councillor James and seconded by Councillor Moxon.

The meeting was in closed session from 8:35pm

20/5253 Legal Matters

The Parish Council noted the update regarding the County Court case.

A formal complaint had been received and was being dealt with. A report would be submitted to the Parish Council meeting of 28th January 2021.

The meeting was back in open session from 8:39pm

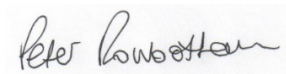
20/5254 Urgent Matters

None raised.

The meeting finished at 8:39pm.

Signed as a true and accurate record

**Councillor Stephen James
Chairman
Brixworth Parish Council
28th January 2021**



**Peter Rowbotham
Parish Clerk
Brixworth Parish Council
11th January 2021
Telephone 07983 141786
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