



Brixworth Parish Council

Minutes of the meeting of the Media & Communications Committee

Wednesday 14th April 2021

Video Conferencing

In Attendance:

Councillors: Councillor Elaine Coe, Councillor Jackie Bird & Councillor Sandra Moxon.

Apologies: None

Absent - None

Also Present: Peter Rowbotham (Parish Clerk) and Ciara Wanstall (Assistant Parish Clerk)

**Members of
the Public:** 0

21/451MC Welcome

Councillor Elaine Coe, as Chairman, welcomed everyone to the meeting which was being recorded.

21/452MC Apologies for Absence

None received.

21/453MC Declarations of Interest

None declared.

21/454MC Minutes of the last meeting (10th March 2021)

The minutes of the last meeting held on 10th March 2021 were agreed as a true and accurate record. This was proposed by Councillor Elaine Coe and seconded by Councillor Bird. Unanimous.

21/455MC Brixworth Bulletin

Next Edition

Deadline for the next edition was 9th May 2021. The Committee was looking at 28th April for the first draft with an editorial meeting on 5th May to finalise the content and layout.

Provisional articles identified include:

- Page 1 – Contents - EC

- Page 1 – Chairman's/ Council Chat EC
- Pages 2 & 3 Play Park and MUGA – procurement update including a picture (SM)
- Co-option (EC)
- Page 4 -New Councillors (JB)
Other possible items-
- Local Policing Review (PR)
- Brixworth Wombles (JB)

There were no grant awards to be promoted.

New Councillor photographs would be organised to update the photo library.

21/456MC Community Safety

There were no key messages to the community.

21/456MC Future Campaigns – Litter

This was a holding item and would be brought forward to coincide with any regional/ national campaigns.

21/457MC Web Site

The Assistant Parish Clerk provided a review of the additional web pages that have been developed including projects, grants, and defibrillator locations. The Committee noted this work to expand the on-site content.

Bulletin articles would be used on the web site as and when it is released.

Plain English terms on the web site data sheets would be prepared for a future meeting.

20/459MC Items Referred from the Parish Council

No issues raised.

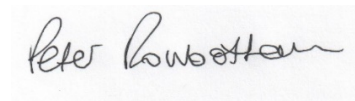
20/460MC Any Other Business

None

20/461MC Date of Next Meeting

Wednesday 26th May 2021 at 645pm

The Meeting finished at 8.08pm



**Councillor Elaine Coe (Chair)
Chairman of the Media & Communications Committee
Brixworth Parish Council
26th May 2021**

**Peter Rowbotham
Parish Clerk
Brixworth Parish Council
7th May 2021
Telephone: 079 8314 1786
Email: parish.clerk@brixworthparishcouncil.gov.uk**