

**A****Brixworth Parish Council****Minutes of the meeting held on****Thursday 25th June 2020****Video Conferencing****In Attendance:**

Councillors: Councillor Stephen James, Councillor Ian Barratt, Councillor Jackie Bird, Councillor Elaine Coe, Councillor Stuart Coe (from 750pm) Councillor James Collyer, Councillor Lynne Compton, Councillor Tom Mitchell, Councillor Sandra Moxon, Councillor Kevin Parker and Councillor Frances Peacock

Apologies: Councillor Lina Howarth
Apologies also received from District Councillor Jonathan Harris.

Absent:

Also Present: Peter Rowbotham (Clerk)

**Members of
the Public:** 2

20/5036 Welcome

Councillor James welcomed everyone to a virtual meeting of the Parish Council which was being held in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) Regulations 2020. He reminded everyone that the meeting was being recorded.

20/5037 Apologies for Absence

Apologies for absence had been recorded from Councillor Howarth. The Parish Council accepted the apologies. This was proposed by Councillor Compton and seconded by Councillor Mitchell. Unanimous.

District Councillor Harris had also offered his apologies as he had another meeting to attend.

20/5038 Declarations of Interest

Councillor Bird declared a non-pecuniary interest regarding agenda item 7 – St David's Recreation Ground - Central Sports.

20/5039 Minutes of Previous Meeting (28th May 2020)

The minutes of the Parish Council meeting of 28th May 2020 were agreed as a true and accurate record. This was proposed by Councillor Bird and seconded by Councillor Mitchell. Unanimous.

20/5040 Minutes of Previous Meeting (18th June 2020)

The minutes of the Parish Council meeting of 18th June 2020 were agreed as a true and accurate record subject to a spelling correction from 'Francis' to 'Frances'. This was proposed by Councillor Elaine Coe and seconded by Councillor Bird. Unanimous.

20/5041 Public Open Forum

A member of the public had raised the matter of the goalposts being stored in the hedgerow at The Ashway. The contractor had left these in the hedge in error and would be returning to move and store within the Changing Rooms.

The latest online edition of the Brixworth Bulletin had also been printed off. Two hundred copies would be made available within the Community.

20/5042 Finance - Report of the Finance Working Group

The Finance Working Group had met on 15th June 2020 to discuss s106 financial matters. The report of the Working Group was noted by the Parish Council.

20/5043 Finance – Procurement of a Financial Management System

The Parish Council considered the procurement of a replacement Financial Management System. Revised prices had been obtained to ensure best value. The Parish Council agreed to procure the web-based system from Scribe at an annual cost of £385. This new system would run alongside the existing system for the remainder of the financial year. The Parish Council had the power for this expenditure as it is in accordance with the Local Government Act 1972 s111. This was proposed by Councillor James and seconded by Councillor Frances Peacock. Unanimous.

20/5044 Internal Audit Report 2019/2020

The report of the Internal Auditor had been received for the financial year 2019/2020. Having tested all of the objectives of internal controls as set out in the Internal Audit section of the AGAR (Annual Governance & Accountability Return), through the examination of the evidence and discussions with the Parish Clerk, the Auditor was satisfied that the Council had met the requirements. The AGAR had therefore been signed off and was now ready to be sent to PJF Littlejohn LLP. The Parish Council noted this report.

20/5045 AGAR – Exercise of Public Rights

The AGAR had been completed and signed off by the Internal Auditor. It was now necessary to make the documentation available for view, comment or objection. The period for the exercise of public rights would commence on Monday 6 July 2020 and would end on Friday 14th August 2020. This was noted by the Parish Council.

20/5046 St David's Recreation Ground – Central Sports – Request for Temporary Outdoor Space

A request had been received from the Central Sports Club to use an area of grass around the existing patio area once the Club House had been allowed to reopen following the lifting of the Covid 19 restrictions. No children would be allowed within the defined area. It was agreed that the club should be allowed to extend for tables & chairs and the consumption of drinks for a temporary period. (Area to be agreed) This was proposed by Councillor Moxon and seconded by Councillor Compton. (Councillor Bird abstained because of her non-pecuniary interest)

20/5047 St David's Recreation Ground – Central Sports Lease

The Parish Council noted that the lease to the Central Sports Club was due for renewal on 4th November 2022. A 'task and finish' Working Group was set up and the Terms of Reference had been agreed. This was proposed by Councillor James and seconded by Councillor Mitchell. Unanimous.

The membership of the Group was agreed as Councillor James, Councillor Compton and Councillor Elaine Coe. The Clerk would support the Group. This was proposed by Councillor James and seconded by Councillor Mitchell. Unanimous.

20/5048 Highways – Consultation on Waiting Restrictions 2020/ 2021 – Brampton Way

The Parish Council agreed to support the proposal for waiting restrictions at the junction of Brampton Way and Spratton Road. The Parish Council also agreed to request that an enhanced level of enforcement be considered. The Parish Council welcomed discussions with the Highway Authority on this matter. This was proposed by Councillor James and seconded by Councillor Mitchell.

20/5049 Village Projects – Restoration of Former Railway Benches

It was agreed that the former railway benches at the Millenium Gardens, Station Road and Holcot Road should be restored. A plaque could also be placed on each bench outlining the historical links to the local railway. It was agreed that Councillor Peacock and Councillor Barratt work together on this and prepare a proposal for the Parish Council to consider. This was proposed by Councillor James and seconded by Councillor Mitchell. Unanimous.

20/5050 Village Projects – Wildflowers

The Parish Council had previously considered the provision of wildflowers within the Village. It was noted that wildflowers could be sown during March and April or in September, depending on soil conditions. Two sites were identified – Holcot Road and Northampton Road. It was agreed that these two sites be investigated, and a wildflower scheme be progressed during September 2020. This was proposed by Councillor James and seconded by Councillor Barratt. Unanimous.

20/5051 Finance – Rolling Budget

The Rolling Budget for June 2020 was received by the Parish Council. There were no issues or concerns.

20/5052 Finance – Bank Reconciliation Report

The Bank Reconciliation report as at 29th May 2020 was noted by the Council. The Revenue (Current) account indicated a balance of £116,633.06. The Capital (Reserve) account indicated a balance of £157,525.36.

20/5053 Finance - Parish Council's Reserves

The Statement of Reserves was received by the Parish Council. There was £53,557.10 held within Restricted Funds and £100,127.03 within Earmarked Reserves. General Reserves was indicated at £79,079.79. The s106 money held by Daventry District Council was £254,425.

20/5054 Community Safety – Reported Crime Data

The crime figures for April 2020 indicated 24 local crimes had been reported. This compared with 23 in 2019 and 28 in 2018.

20/5055 Community Safety – Speed Indicator Device (SID)

The data from the Speed Indicator Device (Northampton Road/ Froxhill Crescent outbound) Harborough Road inbound) was noted by the Parish Council.

20/5056 Planning – Decisions for May 2020

The Parish Council noted the list of planning decisions issued during May 2020.

20/5057 Planning – Minutes for 11th May 2020

The Parish Committee received the minutes of the Planning Committee of 11th May 2020.

20/5058 Media & Communications Committee – Minutes for 20th May 2020

The Parish Committee received the minutes of the Media and Communications Committee of 20th May 2020.

20/5059 Parish Clerks Report

The Parish Council received the report of the Parish Clerk.

20/5060 Correspondence

The Correspondence was noted by the Parish Council.

	Subject	From
01	Revised Speed Limits within Brixworth	NCC

20/5061 Exclusion of the Press and Public

The Parish Council agreed to exclude the press and public from the meeting as it would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. This was in accordance with the Public Bodies (Admission to meetings) Act 1960. This was proposed by Councillor James and seconded by Councillor Elaine Coe.

20/5062 Legal Matters

The Parish Council noted that the County Court may be utilising video conferencing to deal with the outstanding legal case.

50/5063 Planning Matters

Councillor James reported on the pressures to increase the retail capacity within the Village. This follows a recent Daventry District Council planning application refusal to redevelop the Red Lion site on Harborough Road. At the DDC Planning Committee a District Councillor had suggested that 'there was a real opportunity to be creative and urged the agent to engage with the Parish Council and residents to come up with an improved proposal'. As a response to this the Parish Council agreed to set up a Working Group to explore possible opportunities. This was proposed by Councillor Compton and seconded by Councillor Moxon. This Working Group would involve all Parish Councillors plus support from the Community as and when required. This was proposed by Councillor Compton and seconded by Councillor Elaine Coe. Unanimous.

20/5064 Dates of Future Meetings

- Media & Communications – 8th July 2020
- Planning Committee – 13th July 2020
- Council – 30th July 2020

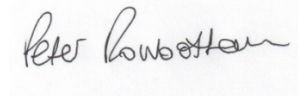
20/5065 Urgent Matters

The Parish Clerk reported that Councillor Alan Lovell had resigned from his role as Parish Councillor. The Parish Clerk was asked to send an email conveying the Parish Council's best wishes and also thanking him for his service to the local community.

The meeting finished at 9.20pm

Signed as a true and accurate record

**Councillor Stephen James
Chairman
Brixworth Parish Council
2nd July 2020**



**Peter Rowbotham
Parish Clerk
Brixworth Parish Council
27th June 2020
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