



Brixworth Parish Council

Minutes of the meeting of the Media & Communications Committee

Wednesday 10th November 2021

Community Centre & Library, Spratton Road, Brixworth NN6 9DS

In Attendance:

Councillors: Councillor Elaine Coe, Councillor Jackie Bird, Councillor Barbara Lunnon & Councillor Sandra Moxon.

Apologies: None

Absent - None

Also Present: Katrina Jones (Parish Clerk) and Peter Rowbotham (Outgoing Parish Clerk)

**Members of
the Public:** 0

21/481MC Welcome

Councillor Elaine Coe, as Chairman, welcomed everyone to the meeting which was being recorded.

21/482MC Apologies for Absence

No apologies for absence had been received.

21/483MC Declarations of Interest

None declared.

21/484MC Minutes of the last meeting (8th September 2021)

The minutes of the previous meeting held on 8th September 2021 were agreed as a true and accurate record.
Prop. Councillor Bird, Sec, Councillor Lunnon. Unanimous.

21/485MC Brixworth Bulletin – Guidelines

It was agreed to defer this item until the next meeting.

21/486MC Brixworth Bulletin - Consider the content and progress for next edition. (Deadline 10th November)

The Committee discussed the layout and content of the latest article. The final content was agreed.

21/487MC Brixworth Calendar 2022

It was noted that the calendar had been sent to the printers.

21/488MC Posting Plan – Review

It was noted that there was nothing to discuss on this item at this time.

21/489MC Community Safety – Messages to the community

It was agreed that these would continue as informed.

21/490MC Items referred from the Parish Council.

None.

21/491MC Any other business (Items to be notified to the Chairman before the meeting)

None.

21/492MC Date of Next Meeting

Wednesday 8th November 2021 at 6.45pm

The Meeting finished at 7.21pm

Signed by:

**Councillor Elaine Coe (Chair)
Chairman of the Media & Communications Committee
Brixworth Parish Council
8th December 2021**

Minutes prepared by:

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1st December 2021
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