




Brixworth Parish Council

Councillors are hereby summoned to attend the Parish Council meeting to be held on
Thursday 23rd February 2023 at 7.15pm

The Meeting will be held in the Community Centre & Library, Spratton Road, Brixworth NN6 9DS

Please inform the Clerk of your apologies in writing, should you be unable to attend.

Email: parish.clerk@brixworthparishcouncil.gov.uk

Signed: .....

Josie Flavell - Proper Officer/Clerk

The press and public are also invited to attend

Please note that this is a public meeting and you may be filmed, recorded and/or published.

AGENDA

PART ONE – OPENING PROCEDURES

22/6102	Welcome by Chairman	SM
22/6103	Apologies for absence and acceptance of apologies for absence To consider and accept any apologies reported.	-
22/6104	Declarations of Interest a) To consider any declarations of any disclosable pecuniary or other interests. b) To consider any dispensations or written requests for dispensation of DPI.	-
22/6105	Agree and Sign the Minutes of Previous Meeting RESOLVE to the Chairman approving the Ordinary Meeting Minutes of 26th of January 2023.	Paper AA
22/6106	Public Open Forum Session a) This is an opportunity for parish residents and members of other Councils, once recognised by the Chairman, to make brief representations or ask questions of the Parish Council via the Chairman. Each will be allowed three (3) minutes to address the Parish Council via the Chairman. This open session is limited to 15 minutes. b) Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course. c) Those who wish to comment on an agenda item are encouraged to do so at this time or they may ask the Chairman to be allowed to speak when the subject is raised.	-

Members of Brixworth Parish Council

Councillor Sandra Moxon (Chair), Councillor Jackie Bird (Vice Chair), Councillor Ian Barratt, Councillor Neal Brown, Councillor Elaine Coe, Councillor James Collyer, Councillor Lynne Compton, Councillor Barbara Lunnon, Councillor Tom Mitchell, Councillor Tony Nixon, Councillor Kevin Parker, Councillor Frances Peacock, Councillor Gary Spratt and Councillor Christine Ware.



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PART TWO – FOR DECISION

22/6107	<p>POS Fencing – Pytchley Way a) RESOLVE to approve two quotes from R&G for £560.00 (exc. VAT) and £1960.00 (exc. VAT) respectively, to install single rail fencing to protect the two areas of land and trees to the rear of the chip shop on Pytchley Way. b) To NOTE that permission from the land owner has been granted in principle.</p>	Paper A
22/6108	<p>CPRE Hedgerow Project RESOLVE to approve the quote from R&G for £73.00 (exc. VAT) to plant 12m of Hawthorn on the Eaglehurst POS, as part of the CPRE hedgerow project.</p>	Paper B
22/6109	<p>Eaglehurst Silver Birch Tree RESOLVE to approve the re-siting and planting of the Silver Birch tree from the Eaglehurst development to the WNC owned POS on the junction of Woodsfield and Spratton Road, and to take responsibility for its maintenance.</p>	Paper C
22/6110	<p>Employee Mobile Phones Pursuant to health and safety regulations and in association with the Lone Workers Policy, RESOLVE to approve the purchase for 2 new SIM only mobile phones for members of staff to use whilst working alone, i.e. Cleaner and part-time Groundsman, as per the cost report circulate to council prior to the meeting.</p>	Paper D
22/6111	<p>NALC Civility and Respect Pledge RESOLVE to take the pledge as per the report circulated to council prior to the meeting.</p>	Paper E
22/6112	<p>ILCA Training Course RESOLVE to ratify the cost of £120.00 (exc. VAT) paid to SLCC (Society of Local Council Clerks) via debit card between meetings, to register Gavin Kirkup for this training course.</p>	-
22/6113	<p>SLCC Membership Renewal RESOLVE to approve the cost of £337.00 to renew the SLCC (Society of Local Council Clerks) membership.</p>	-
22/6114	<p>Polices and Document Adoption – Phase 1 RESOLVE to adopt and approve the amended policies and associated documents, as circulated for review and comment prior to the meeting.</p>	-
22/6115	<p>Peninsula HR Contract Termination In accordance with the recommendation received from the Personnel Committee, RESOLVE to terminate the Peninsular HR contract and give 6 months' notice by the termination clause date of 20th March 2023.</p>	-

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22/6116	Hedgehog Project RESOLVE to support the hedgehog highway project and purchase the Hedgehog highway surrounds (with leaflets) at a cost of £150.00 for a box of 50, from Hedgehogs R Us and promote this initiative via social media.	Paper F
22/6117	Garden Creep a) To consider concerns raised in the report regarding the land grab situation. b) RESOLVE to approve a course of action/response concerning this matter.	Paper G
22/6118	Roman Dagger Insurance RESOLVE to insure the Roman Dagger based at Brixworth Doctors Surgery on behalf Brixworth History Society at no extra cost to Council and add this item to the asset register.	-
22/6119	Finance Consider and approve the payments list for February 2023.	Paper H

PART THREE – FOR INFORMATION

22/6120	Community Safety Reports a) To receive the report b) To receive the Speed Data Analysis Report	Paper I Paper J
22/6121	Finance Committee a) To receive the Cost Centre Summary Report b) To receive the Monthly Breakdown Receipts and Payments Report c) To receive the Net Position by Cost Centre Report d) To receive the Committed Spend Report e) To receive the Expenditure from Reserves Report f) To receive the January Bank Reconciliation Report	Paper K Paper L Paper M Paper N Paper O Paper P
22/6122	Planning Committee Receive the Minutes of the Planning Committee of 13th of February 2023	Paper Q
22/6123	Personnel Committee To receive and NOTE the Minutes of the Personnel Committee Meeting held on 13 th February 2023.	Paper R
22/6124	Legal (Assets) Report To receive and NOTE the report.	Paper S
22/6125	Clerk's Report To receive and NOTE the report.	Paper T
22/6126	Administration Assistant's Report To receive and NOTE the report	Paper U

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22/6127	59/60 Bus Service To receive an update concerning the future of this bus service.	SM
22/6128	Parish Councillor Representatives Updates a) Village Hall – Cllr Lunnon b) Thomas Roe Charity - Cllr Mitchell/Cllr Lunnon c) NCALC – Cllr Moxon d) Police Liaison – Cllr Coe e) Armed Forces- Cllr Bird f) Verification Officer – Cllr Compton g) IT Working – Cllr Brown h) Climate Change Champion – Cllr Ware	ALL
22/6129	To Note the Dates of the Next Meetings: <ul style="list-style-type: none"> ▪ Saturday Surgery 4th March 2023 ▪ Planning Meeting 6th March 2023 ▪ BCAG Working Group 14th March 2023 ▪ Planning Meeting 27th March 2023 ▪ Full Council 30th March 2023 	ALL

PART FOUR – CONFIDENTIAL MATTERS

22/6130	Exclusion of the Press and Public RESOLVE to consider the exclusion of the press and public from the meeting in accordance with Public Bodies (Admissions to Meetings) Act 1960 sect 1.2, to discuss matters of commercial and personal confidentiality (Papers for Members only), due it being prejudicial to public interest by reason of the confidential nature of the business to be transacted. The Press and Public will be requested to leave the meeting (subject to 23/6130)	ALL
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PART FIVE – CONFIDENTIAL MATTERS

22/6131	Eaglehurst Commuted Sum To receive an update on the position of the commuted sum.	Paper V
22/6132	Personnel a) RESOLVE to approve the WorkNest HR Contract b) To receive an update concerning Staff Appraisals	Paper W Paper X
The Press and Public to be invited back into the meeting.		

PART SIX – CLOSING PROCEDURES

22/6133	Next Ordinary Meeting a) To consider any items for inclusion on the March meeting agenda. b) To note the date of the next Ordinary Meeting on 30th March 2023.	ALL
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