

Paper AA



Brixworth Parish Council Minutes of the Ordinary Parish Council Meeting

Thursday 26th January 2023 at 7.15pm

Community Centre & Library, Spratton Road, Brixworth NN6 9DS

In Attendance: Cllr Moxon (Chairman), Cllr Bird (Vice Chairman), Cllr Ware, Cllr Mitchell, Cllr Nixon, Cllr Spratt, Cllr Peacock, Cllr Collyer, Cllr Coe, Cllr Lunnon and Cllr Compton

Parish Clerk: Josie Flavell

Members of Public: 1 Member of Public

PART ONE – OPENING PROCEDURES

		ACTION
22/6079	Councillor Moxon welcomed everyone to the meeting of the Parish Council and advised attendees of the evacuation procedures and that the meeting is recorded.	-
22/6080	<p>Apologies for Absence - apologies were received and accepted from the following Councillors:</p> <ul style="list-style-type: none"> ▪ Cllr Brown ▪ Cllr Barratt ▪ Cllr Parker <p>Cllr Jonathan Harris (WNC) and Gavin Kirkup (Admin) also gave their apologies. Cllr Peacock absent from meeting. Prop. Cllr Bird Sec. Cllr Coe</p>	Accepted
22/6081	<p>Declarations of Interest</p> <p>a) There were no declarations of any disclosable pecuniary or other interests reported. b) There were no dispensations or written requests for dispensation of DPI to consider.</p>	-
22/6082	<p>Agree and Sign the Minutes of Previous Meeting</p> <p>Council RESOLVED to Chairman Moxon approving the Ordinary Meeting Minutes of 22nd of December 2022, as a true and accurate record. Prop. Cllr Bird Sec. Cllr Mitchell</p>	JF
22/6083	<p>Public Open Forum Session</p> <p>A member of public from the Brixworth Heritage Group requested the Parish Council to add and insure the Brixworth Roman artefacts. They reported that there is money available in the heritage fund to help pay for any premium that may occur. Council agreed for information regarding the artefacts to be forward to the Clerk to allow for this to be investigated with the insurance provider and a further report to council.</p>	JF

Members of Brixworth Parish Council

Councillor Sandra Moxon (Chairman), Councillor Jackie Bird (Vice-Chairman), Councillor Ian Barratt, Councillor Neal Brown, Councillor Elaine Coe, Councillor James Collyer, Councillor Lynne Compton, Councillor Barbara Lunnon, Councillor Tom Mitchell, Councillor Tony Nixon, Councillor Kevin Parker, Councillor Frances Peacock, Councillor Gary Spratt and Councillor Christine Ware.

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Initialed:



PART TWO – FOR DECISION

22/6084	2023-24 Budget Council RESOLVED to approve the proposed budget for the 2023-24, as reviewed and recommended by the finance committee at their meeting held on 11 th of January 2023. Prop. Cllr Lunnon Sec. Cllr Nixon	JF
22/6085	2023-24 Precept Council RESOLVED to approve the proposed precept of £175,000 for the 2023-24, as reviewed and recommended by the Finance Committee on 11 th of January 2023. Prop. Cllr Lunnon Sec. Cllr Nixon	JF
22/6086	Finance Council considered and RESOLVED to approve the payments list for January 2023. Prop. Cllr Mitchell Sec. Cllr Bird	GK/JF
22/6087	West Northants Highways Consultation – 40mph Speed Restriction Station Road Council RESOLVED to fully support the proposed change and agreed to the Clerk responding to this consultation by the 30 th of January 2023. Prop. Cllr Mitchell Sec. Cllr Lunnon	JF
22/6088	Armed Covenant Pledge Renewal Council RESOLVED to renew the pledge and for the Proper Officer to authorise and return the form. Prop. Cllr Bird Sec. Cllr Spratt	JF

PART THREE – FOR INFORMATION

22/6089	St. David’s Recreational Ground MUGA a) Chairman Moxon reported that the laying of the MUGA surface has now been completed – photos were circulated prior to the meeting. b) Chairman Moxon reported that a lot of research had taken place concerning the various line dimensions and colours for each sport for the line painting to be agreed as follows: tennis white, football blue, netball yellow and basketball red. All sports representatives have been contacted to ensure they are happy with the colours and dimensions given, but due to there not being enough of a run-off for the basketball court because of the fixed hoops and lack of room available, the Chairman of Basketball Northants was consulted and he reported that only 3x3 basketball would be suitable. 3x3 Basketball is now a major Olympic sport and big in the world of international basketball and at grassroot level in Northamptonshire, and the MUGA will allow for 2 courts at either end. Plans have been drawn up by Kompan for the 3x3 basketball lines and dimensions and these will be sent to the Chairman for approval. The Clerk reported that a well-known coach and ex-international player has been contacted and he is happy to be considered to open the MUGA, holding a basketball event with the local primary school children. Council unanimously agreed to give the Clerk delegated authority to the complete this project and to report in to the Working Group. Prop. Cllr Compton Sec. Cllr Coe	JF
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22/6090	<p>Parish Council Surgery</p> <p>a) Cllr Moxon and Cllr Compton updated Council on the Council Surgery held on Saturday, 5th January 2023. A report was circulated prior to the meeting.</p> <p>b) Council NOTED that Cllr Bird and Cllr Parker will be holding the next surgery on Saturday 4th February 2023.</p> <p>NB: The Clerk was requested to contact the landowners concerning the parking bollards.</p>	JF
22/6091	<p>Community Safety Reports</p> <p>a) Council received and NOTED the report prior to the meeting.</p> <p>b) Council received and NOTED the Speed Data Analysis Report prior to the meeting.</p>	-
22/6092	<p>Finance Committee</p> <p>Council received and NOTED the following reports prior to the meeting.</p> <p>a) Cost Centre Summary Report</p> <p>b) Monthly Breakdown Receipts and Payments Report</p> <p>c) Net Position by Cost Centre Report</p> <p>d) Committed Spend Report</p> <p>e) Expenditure from Reserves Report</p> <p>f) December Bank Reconciliation Report</p>	-
22/6093	<p>Planning Committee</p> <p>There were no minutes to receive due to the meeting not being quorate.</p>	-
22/6094	<p>Clerk's Report</p> <p>Council received and NOTED the Clerk's monthly report.</p>	-
22/6095	<p>Administration Assistant's Report</p> <p>Council received and NOTED the Administration Assistant's Report.</p>	-
22/6096	<p>Parish councillor representatives updates - Council received the following updates:</p> <p>a) Village Hall – Cllr Lunnon reported that Cllr Nixon will now take over liaising with Gigaclear due to being the link between the Parish Council and Village Hall representative.</p> <p>b) Thomas Roe Charity - Cllr Mitchell reported the next meeting will be held in March.</p> <p>c) NCALC – There was nothing new to consider from Chairman Moxon.</p> <p>d) Police Liaison – Cllr Coe reported there is a Police Rural Crime event to attend.</p> <p>e) Armed Forces- Cllr Bird reported there is a new British Legion Group based in Brixworth.</p> <p>f) Verification Officer – Cllr Compton reported that verification will take place on Monday 30th of January 2023.</p> <p>g) I.T. Working Group – There was no report to consider.</p> <p>h) Climate Change Champion – Cllr Ware reported that the new hedges have been planted and the property on the Ashway needs the hedge to be re-flailed once the ground has dried out. The Clerk is to request the funds from CPRE towards the hedges.</p>	JF
22/6097	<p>To Note the Dates of the Next Meetings:</p> <p>Council NOTED all meeting dates.</p> <ul style="list-style-type: none"> ▪ Saturday Surgery 4th February 2023 10am – 12noon ▪ MS Office 365 Training 6th February 2023 6-7pm ▪ Personnel Committee 13th February 2023 6:30pm-7:30pm ▪ Planning Committee 13th February 2023 7:30pm – 8:30pm ▪ MS Office 365 Training 21st February 2023 6-7pm 	-

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Initialed:



PART FOUR – CONFIDENTIAL MATTERS

22/6098	<p>Exclusion of The Press and Public Council RESOLVED to exclude the press and public from the meeting in accordance with Public Bodies (Admissions to Meetings) Act 1960 sect 1.2, to discuss matters of commercial and personal confidentiality (Papers for Members only), due it being prejudicial to public interest by reason of the confidential nature of the business to be transacted. Prop. Cllr Coe Sec. Cllr Bird.</p> <p style="text-align: center;">Page 1265</p> <p>The Press and Public will be requested to leave the meeting (subject to 22/6098)</p>	-
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PART FIVE – CONFIDENTIAL MATTERS

22/6099	<p>Eaglehurst Commuted Sum Council RESOLVED to NOTE the calculation of the commuted sum offered and to advise Persimmon Homes that the Solicitor will advise and confirm the offer, as per confidential information circulated to council prior to the meeting. Cllr Nixon and the Clerk will be meeting on the 31st of January 2023, to agree the response to the Solicitors. Prop. Cllr Nixon Sec. Cllr Ware. All in favour with 1 abstention.</p>	JF/TN
22/6100	<p>Personnel Council RESOLVED to approve the increase in the Living Wage as per confidential information circulated to Council prior to the meeting. Prop Cllr Lunnon Sec. Cllr Coe.</p>	JF
The Press and Public to be invited back into the meeting.		

PART SIX – CLOSING PROCEDURES

22/6101	<p>Next Ordinary Meeting A. council considered and agreed to include the following items to the February meeting agenda: - ▪ Hedgehog highway project b. Council NOTED the date of the next ordinary meeting on 23rd of February 2023.</p>	JF/GK
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In the absence of further business, the meeting was closed at 20:11pm

Signed as a true and accurate record:

.....
Sandra Moxon - Chairman
Brixworth Parish Council
Date: 23rd February 2023

Minutes Prepared by:
Josie Flavell
Parish Clerk

Brixworth Parish Council
T: 07983 141786

E: parish.clerk@brixworthparishcouncil.gov.uk

Members of Brixworth Parish Council

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Brixworth Parish Council
Report to: Council 23 /02/ 2023

Summary: 'Chip Shop Trees' - Pytchley Way. Damage to two TPO trees, grass, land.		
Attachments: Quotes, pictures.		
1.0	BACKGROUND - To consider taking action to prevent further impact to land at Pytchley Way containing two TPO trees. Ongoing problem on this land for many years and repeated concerns raised by Brixworth residents. The land does not belong to BPC. Land registry identifies two sets of land owners. These residents have been contacted and both have given permission for BPC to explore solutions. If the PC decides to proceed, written consent will be formally requested, and the proposed plans communicated to them, before any works can be completed.	
2.0	PROPOSAL - (R&G) 1. To install a single rail fence around the kerb boundary to prevent further impact to the TPO trees. To re-soil and re-seed on top of the exposed roots. 2. To install a secondary single rail fence around a smaller section of land across the driveway, to protect the verge.	
3.0	OPTIONS CONSIDERED - Historically, one set of land owners explained they had installed barriers/bollards which had simply been knocked down or removed. Similarly, an eroded path can be seen from pedestrians walking along the side of the chip shop. There is a risk Bollards would not prevent this and may be removed easily. The single rail fence would be cemented into the ground and provide a physical barrier to prevent parking and discourage pedestrian access.	
4.0	FINANCIAL INFORMATION - Whilst both land owners have agreed in principle for a solution to be found and indicated permission to take action, neither have indicated they are prepared to accept the financial costs of any works. Option 1 - £1960 (plus VAT) Option 2 - £560 (plus VAT)	
5.0	CONCLUSION / RECOMMENDATION - This is a long standing, ongoing historical issue that residents raise frequently with the Council. The land has been impacted significantly by inconsiderate resident parking and root exposure is severe. The risk to these TPO trees is high. Council should consider implementing these measures to resolve.	
Implications:		
Council Objectives:		
Resource Requirements:	Committee / Cllrs / Working Group / Officers / External / Other / None Hours / Days / Weeks / Months	
Do we have the resource available?		Y
Equalities & Human Rights	Are there equalities and /or human rights issues?	N
Equalities Impact Assessment	Is an impact assessment is required?	N
Crime and Disorder	Has crime and disorder have been considered?	N
Biodiversity	Are there any bio-diversity implications?	Y
	Are there financial implications at this stage?	Y
	Will there be financial implications?	Y



Financial	Is there provision within the budget?	N
	Could there be additional expenditure? -Possible Repair/Maintenance	Y
	Is there potential for income generation?	N
Legal	Do we have power, to act?	
	If Y which act: For example Local Government and Rating Act 1997, s. 31	
Risk Management	Are there any risks? Utility check required. If so, how will these be mitigated? utility checks completed.	Y
Risk Assessment	Is a risk assessment required?	N
Project Management	Is project management is required?	N
Person originating this report: Gavin Kirkup - Admin		
Date: 10/02/2023		



Cottage Farm
Welford Road
Creaton
Northants
NN6 8FF

Quotation

Quotation Ref:

T8906

Date :

09-Feb-23

Enquiry From:	Name: Gavin Kirkup Organisation: Brixworth Parish Council
Location:	Village
Details:	Single Rail Fence Install second section of single rail fence to protect verge behind the shops in Pytchley Way approx. 12m in length
Price:	£560.00 Plus VAT at current Standard rate Terms - 30 days from date of invoice
Quotation Prepared By:	Ken Francis

To accept the quotation and place an order

Please email any Purchase Orders or instructions to proceed to : ken@rgrounds.co.uk



Cottage Farm
Welford Road
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Date : **09-Feb-23**

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Cottage Farm
Welford Road
Creaton
Northants
NN6 8FF

Quotation

Quotation Ref: **T8907**
Date : **09-Feb-23**

Enquiry From:	Name: Gavin Kirkup Organisation: Brixworth Parish Council
Location:	Eaglehurst
Details:	Eaglehurst - Supply Hedge Plants Supply 50 hawthorne hedge plants size 40/60 with canes and guards
Price:	£73.00 Plus VAT at current Standard rate Terms - 30 days from date of invoice
Quotation Prepared By:	Ken Francis

To accept the quotation and place an order

Please email any Purchase Orders or instructions to proceed to : ken@rgrounds.co.uk



Brixworth Parish Council

Eaglehurst Silver Birch Tree

As part of the transfer and Section 106 Agreement for the Persimmon Eaglehurst development, you will be aware that the Silver Birch tree needs to be re-sited.

The Clerk visited several locations and has secured the below site with WNC Highways, as the new home for this tree – (POS) public open space on the junction of Woodsfield and Spratton Road.

WNC Highways have agreed for this tree to be planted within their POS on the condition it is planted 6m away from the highway and Council take full responsibility for its maintenance and upkeep.





CIVILITY AND RESPECT PROJECT

ABOUT

Throughout the sector, there are growing concerns about the impact bullying, harassment, and intimidation are having on local (parish and town) councils, councillors, clerks and council staff and the resulting effectiveness of local councils.

The National Association of Local Councils (NALC), One Voice Wales, the Society of Local Council Clerks (SLCC) and county associations have responded to this by setting up a Civility and Respect Working Group to oversee the Civility and Respect Project.

CIVILITY AND RESPECT PLEDGE

NALC, SLCC, and OVW believe now is the time to put civility and respect at the top of the agenda and start a culture change for the local council sector.

The Civility and Respect Pledge is being introduced because there is no place for bullying, harassment and intimidation within our sector. The pledge is easy for councils to sign up for and it will enable councils to demonstrate that they are committed to standing up to poor behaviour across our sector and to driving through positive changes which support civil and respectful conduct.

We invite all councils to take the Civility and Respect Pledge.

By signing the Pledge, your council is agreeing that the council will treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles and that it:

- Has put in place a training programme for councillors and staff
- Has signed up to the Code of Conduct for councillors
- Has good governance arrangements in place including staff contracts and a dignity at work policy
- Will seek professional help at the early stages should civility and respect issues arise
- Will commit to calling out bullying and harassment if and when it happens
- Will continue to learn from best practices in the sector and aspire to be a role model/champion council through for example the local [Local Council Award Scheme](#)
- Supports the continued lobbying for change in legislation to support the Civility and Respect Pledge including sanctions for elected members where appropriate



Hedgehogs R Us

Linda Cook
12 Richmond Close
Market Weighton
YO433EX

Paper F

HedgehogsRus@mail.com

Firstly, thank you for taking the time to read this letter!

I am writing to all Councils, Parishes, Towns and Wards in the UK to ask them to take part in this amazing project!

Hedgehogs R Us Highway Project

With Hedgehog numbers in decline and Hedgehog awareness on the rise, there has never been a better time to get involved in Hedgehog conservation.

A Hedgehog Highway is a 5 inch gap in a fence and is essential in the battle to prevent the extinction of our endangered spiky friends. This gap allows them access to forage for food and meet mates. A Highway surround raises awareness to their plight and encourages others to take part.

I am asking for each area of the UK to use a small portion of their assigned funds to purchase a box of hedgehog highway surrounds and make them available for their residents.

Each box of 50 is £150 and includes:

- * 50 Hedgehog Highway surrounds & 50 information leaflets
- * A display box & window sticker showing you are part of the project.

Ideas of how to benefit your community include:

- * Donate the Highways and leaflets to your local school to educate in wildlife conservation
- * Swap the Highways for a donation of Hedgehog food which can then be given to your local Hedgehog Rescue Centre



The project will be receiving a lot of publicity in the coming months via Social Media and I really hope that you choose to take part.

My dream is to make the whole of the UK one giant Hedgehog Highway and for that dream to come true, it needs EVERYONE to take part.

Money is donated to Hedgehog Conservation for every box sold too!

If you would like to order or have any questions please do not hesitate to get in touch and thank you for caring.

Linda Cook, Founder of Hedgehogs R Us

Brixworth Parish Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
365	2.13 Human Resources/ Hea	30/01/2023		01 Nat West Revenue		Management Services	Peninsula Business Systems	S	271.62	54.32	325.94
366	11.07 - CPRE Planting	08/02/2023		01 Nat West Revenue		Grounds Maintenance	R&G Grounds Maintenance	S	2,736.00	547.20	3,283.20
366	10.04 Ashway Grounds Maini	08/02/2023		01 Nat West Revenue		Grounds Maintenance	R&G Grounds Maintenance	S	240.00	48.00	288.00
366	10.04 Ashway Grounds Maini	08/02/2023		01 Nat West Revenue		Grounds Maintenance	R&G Grounds Maintenance	S	752.00	150.40	902.40
366	Spratton Road Grounds Maiir	08/02/2023		01 Nat West Revenue		Grounds Maintenance	R&G Grounds Maintenance	S	140.00	28.00	168.00
366	10.05 St David's Grounds Ma	08/02/2023		01 Nat West Revenue		Grounds Maintenance	R&G Grounds Maintenance	S	536.00	107.20	643.20
366	9.04 Library Shrub Bed	08/02/2023		01 Nat West Revenue		Grounds Maintenance	R&G Grounds Maintenance	S	15.00	3.00	18.00
366	10.12 Millenium Garden	08/02/2023		01 Nat West Revenue		Grounds Maintenance	R&G Grounds Maintenance	S	40.00	8.00	48.00
366	7.04 Projects - St David's Pla	08/02/2023		01 Nat West Revenue		Grounds Maintenance	R&G Grounds Maintenance	S	708.00	141.60	849.60
367	10.09 Van Lease Costs	01/02/2023		01 Nat West Revenue		Van Lease Costs	Lex Autolease	S	239.58	47.91	287.49
368	2.18 Adobe License	06/02/2023		01 Nat West Revenue		ICT Services	Adobe	E	12.64		12.64
369	4.11 Telephone & Broadbanc	07/02/2023		01 Nat West Revenue		Mobile Telephone	O2 - Telefónica UK Limited	S	25.00	5.00	30.00
370	4.11 Telephone & Broadbanc	07/02/2023		01 Nat West Revenue		Broadband & Landline Telephc	Talk Talk Business	S	55.45	11.09	66.54
371	4.11 Telephone & Broadbanc	15/02/2023		01 Nat West Revenue		Mobile Telephone	EE Limited	S	13.51	2.70	16.21
372	4.12 Bank Charges	01/03/2023		01 Nat West Revenue		Bank Service Charge	Nat West Bank	E	8.05		8.05
373	10.10 Fuel - Van & Mowers	24/02/2023		01 Nat West Revenue		Fuel	AH Blason	S	65.00	13.00	78.00
374	4.08 Training	24/02/2023		01 Nat West Revenue		Ncalc Training	Northants CALC	S	38.00	7.60	45.60
375	2.14 ICT	24/02/2023		01 Nat West Revenue		Cloudy IT Monthly Charges	Cloudy IT	S	165.60	33.12	198.72
376	2.17 Payroll Services	24/02/2023	22/5751	01 Nat West Revenue		Payroll System	DCK Payroll Solutions	S	81.50	16.30	97.80
377	11.05 Ashway Changing Roo	24/02/2023		01 Nat West Revenue		Electricity	EON UK Limited (Street Light	L	416.90	20.84	437.74
378	9.04 Library Shrub Bed	24/02/2023		01 Nat West Revenue		Grounds Maintenance	R&G Grounds Maintenance	S	53.00	10.60	63.60
379	10.02 Sundry Purchases - Mz	24/02/2023		01 Nat West Revenue		Maintenance	Trade UK - B&Q/ Screwfix	S	41.54	8.30	49.84
380	1.11 Locum Clerk	24/02/2023		01 Nat West Revenue		Locum Fees	SLCC	S	747.50	149.50	897.00
381	11.04 St David's Trade Wast	24/02/2023		01 Nat West Revenue		Trade Waste	Bakers Waste	S	70.08	14.02	84.10
382	11.05 Ashway Changing Roo	20/02/2023		01 Nat West Revenue		Water & Sewerage	Wave AW Business	E	51.24		51.24
383	4.08 Training	16/02/2023		01 Nat West Revenue		ILCA Training for Admin	SLCC	S	120.00	24.00	144.00
384	2.14 ICT	24/02/2023	22/5797	01 Nat West Revenue		ICT Services	Cloudy IT	S	45.00	9.00	54.00
384	2.14 ICT	24/02/2023	22/5797	01 Nat West Revenue		ICT Services	Cloudy IT	S	112.50	22.50	135.00
384	2.14 ICT	24/02/2023	22/5797	01 Nat West Revenue		ICT Services	Cloudy IT	S	112.50	22.50	135.00
384	2.14 ICT	24/02/2023	22/5797	01 Nat West Revenue		ICT Services	Cloudy IT	S	112.50	22.50	135.00
384	2.14 ICT	24/02/2023	22/5797	01 Nat West Revenue		ICT Services	Cloudy IT	S	56.25	11.25	67.50
384	2.14 ICT	24/02/2023	22/5797	01 Nat West Revenue		ICT Services	Cloudy IT	S	97.50	19.50	117.00
384	2.14 ICT	24/02/2023	22/5797	01 Nat West Revenue		ICT Services	Cloudy IT	S	112.50	22.50	135.00
384	2.14 ICT	24/02/2023	22/5797	01 Nat West Revenue		ICT Services	Cloudy IT	S	225.00	45.00	270.00

Brixworth Parish Council
PAYMENTS LIST

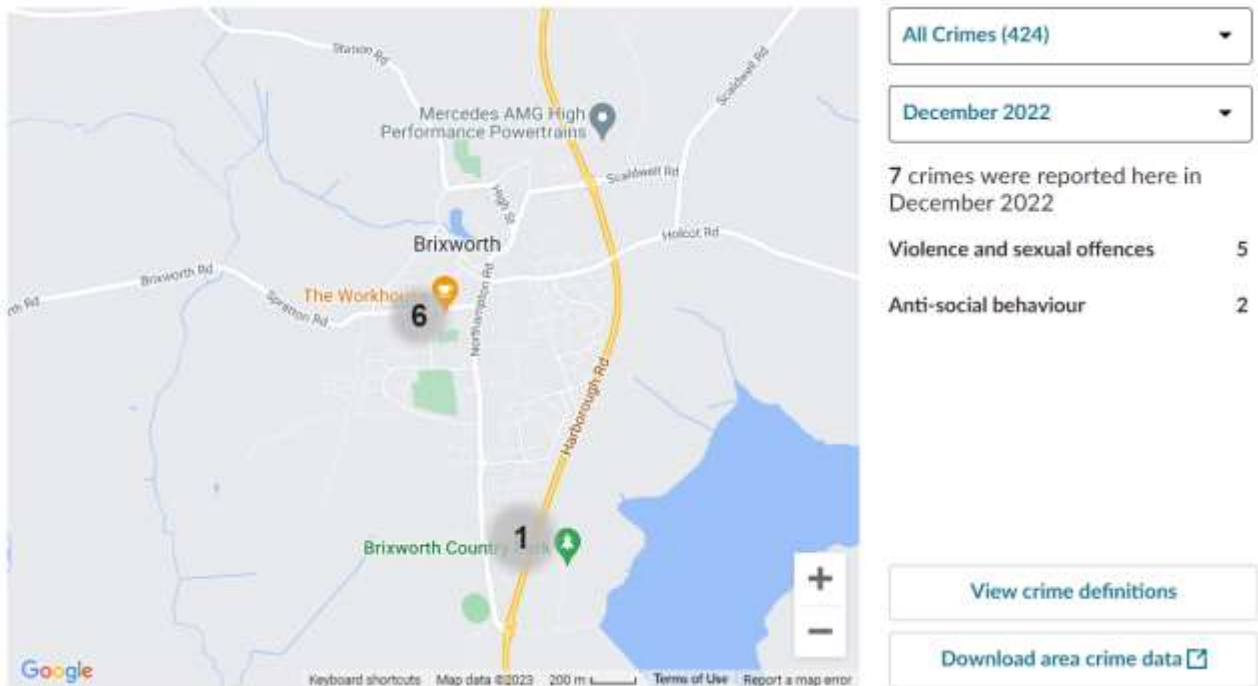
Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
384 2.14 ICT	24/02/2023	22/5797	01 Nat West Revenue		ICT Services	Cloudy IT	S	45.00	9.00	54.00
384 4.07 Office Equipment	24/02/2023	22/5797	01 Nat West Revenue		ICT Services	Cloudy IT	S	297.50	59.50	357.00
384 4.07 Office Equipment	24/02/2023	22/5797	01 Nat West Revenue		ICT Services	Cloudy IT	S	13.00	2.60	15.60
385 1.01 Salaries	17/02/2023	22/5751	01 Nat West Revenue		Salaries and Wages	DCK Payroll Solutions	X	7,092.58		7,092.58
385 1.08 Pension - LGPS	17/02/2023	22/5751	01 Nat West Revenue		Salaries and Wages	DCK Payroll Solutions	X	1,140.50		1,140.50
385 1.03 Employer NI	17/02/2023	22/5751	01 Nat West Revenue		Salaries and Wages	DCK Payroll Solutions	X	588.47		588.47
Total								17,694.01	1,697.55	19,391.56

Crime Statistics Report for the Brixworth Parish Council of 23rd February 2023



Reported Crime for December 2022

[Daventry Rural | Police.uk \(www.police.uk\)](http://www.police.uk)



Trend

2020	2021	2022
28	21	7

***This is a broad category of types not covered in other categories. They range from weapon-related crimes to hate crimes and robbery.*

Activity Hotspots



All Crimes (424) ▾
 December 2022 ▾

6 crimes were reported here in December 2022

- Violence and sexual offences 4
- Anti-social behaviour 2

[View crime definitions](#)
[Download area crime data](#)



All Crimes (424) ▾
 December 2022 ▾

1 crimes were reported here in December 2022

- Violence and sexual offences 1

[View crime definitions](#)
[Download area crime data](#)



Traffic Analysis Report – 16/01/23- 13/02/23

For Project: February 2023
 Project Notes/Address: Northampton Road Holcot Road Inbound
 Location/Name: Incoming
 Report Generated: 13/02/2023 10:27:31
 Speed Intervals = 5 MPH
 Time Intervals = 5 minutes

Traffic Report From 16/01/2023 11:00:00 through 13/02/2023 10:59:59

85th Percentile Speed = 32.1 MPH
 85th Percentile Vehicles = 47,019 counts
 Max Speed = 60.0 MPH on 20/01/2023 19:05:00
 Total Vehicles = 55,316 counts
 AADT: 1975.6

Volumes - weekly vehicle counts

	Time	5 Day	7 Day
Average Daily		2,112	1,919
AM peak	8:00 to 9:00	202	159
PM peak	5:00 to 6:00	247	209

Speed

Speed limit: 35 MPH
 85th Percentile Speed: 32.1 MPH
 Average Speed: 26.2 MPH

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Count over limit	318	303	337	324	368	324	260
% over limit	4.0	3.4	3.7	3.6	4.0	4.6	5.9
Avg speeder	38.1	38.3	38.2	38.2	38.2	38.3	38.3

Summary:

- Location: Holcot Road - Inbound
- Note: Speed limit is set at 35mph. (30mph+10%+2mph=35mph)
- 85% (85th percentile) of all vehicles during this period was 32.1 mph, or below.
- Average speed of all vehicles checked was 26.2 mph.
- Total number of vehicles tracked: 55,316. There were **2,234** vehicles tracked over the speed limit. **(4%)**
- Average Speeder was tracked between 38.1 – 38.3 mph.
- Maximum speed recorded was 60mph at 19:05pm on 20/01/2023.
- 96% of vehicles tracked were at or below the speed limit (35mph). 53,082 vehicles.
- Next Location: Holcot Road Outbound

Brixworth Parish Council
Summary of Receipts and Payments
Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1.00 Staff			0.00 (N/A)	117,177.00	79,329.80	37,847.20 (32%)	37,847.20
3.00 Expenses and Allowances			0.00 (N/A)	2,604.00	495.36	2,108.64 (80%)	2,108.64
2.00 Subscriptions and Licences			0.00 (N/A)	7,850.00	9,904.05	-2,054.05 (-26%)	-2,054.05
4.00 Administration			0.00 (N/A)	15,150.00	10,386.66	4,763.34 (31%)	4,763.34
11.00 Recreation Grounds			0.00 (N/A)	9,350.00	11,238.69	-1,888.69 (-20%)	-1,888.69
10.00 Maintenance		139.98	139.98 (13998%)	20,060.00	15,727.48	4,332.52 (21%)	4,472.50
5.00 Projects - Revenue		204.94	204.94 (20494%)	12,100.00	6,971.03	5,128.97 (42%)	5,333.91
Restricted Funds - Ringfenced Projects			0.00 (N/A)		76,925.89	-76,925.89 (-76925%)	-76,925.89
7.00 Earmarked Reserves (Capital)			0.00 (N/A)	43,860.09	23,622.09	20,238.00 (46%)	20,238.00
12.00 Income	192,245.00	201,052.96	8,807.96 (4%)		3,251.00	-3,251.00 (-32510%)	5,556.96
8.00 Highways			0.00 (N/A)	2,000.00	1,123.97	876.03 (43%)	876.03
9.00 Environment			0.00 (N/A)	9,300.00	3,743.00	5,557.00 (59%)	5,557.00
NET TOTAL	192,245.00	201,397.88	9,152.88 (4%)	239,451.09	242,719.02	-3,267.93 (-1%)	5,884.95
Total for ALL Cost Centres		201,397.88			242,719.02		
V.A.T.		61,990.37			30,415.40		
GROSS TOTAL		263,388.25			273,134.42		

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2022 and 31/03/2023)

PAYMENTS

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
1.00 Staff															
1.01 Salaries	85,949.00	6,650.97	6,807.97	6,205.81	4,195.06	3,739.68	3,838.67	3,677.84	3,586.76	6,684.52	7,980.73	7,092.58		60,460.59	25,488.41
1.08 Pension - LGPS	21,014.00	1,085.65	1,108.78	823.66	196.11					187.99	933.13	1,140.50		5,475.82	15,538.18
1.10 Staffing Review	5,000.00				2,242.50		1,202.50							3,445.00	1,555.00
1.03 Employer NI	5,214.00	551.82	576.15	461.10	176.48	178.77	209.35	216.51	178.77	492.55	712.17	588.47		4,342.14	871.86
1.11 Locum Clerk							1,300.00	1,137.50		2,421.25		747.50		5,606.25	-5,606.25
3.00 Expenses and All															
3.01 Clerk's Expenses	1,500.00	64.54	27.17	12.10			45.00	36.80	94.75		215.00			495.36	1,004.64
3.03 Telephone -Mobile	504.00														504.00
3.02 Community Allowa	400.00														400.00
3.04 Parish Councillors	200.00														200.00
2.00 Subscriptions an															
2.13 Human Resources	3,300.00	271.62	271.62	271.62	271.62	271.62	271.62	271.62	271.62	271.62	271.62			2,716.20	583.80
2.14 ICT	250.00	12.64	931.39	12.64					331.20	165.60	165.60	1,084.35		2,703.42	-2,453.42
2.04 ACRE	40.00		35.00											35.00	5.00
2.03 CPRE	40.00					36.00								36.00	4.00
2.16 Information Commi	70.00	35.00												35.00	35.00
2.07 Living Wage	70.00		60.00											60.00	10.00
2.15 Microsoft	300.00	225.60												225.60	74.40
2.01 NALC	1,600.00				2,009.01									2,009.01	-409.01
2.11 Parish On Line Ma	100.00														100.00
2.08 SAGE Payroll	100.00														100.00
2.10 Scribe Finance	500.00		200.00		568.00									768.00	-268.00
2.05 Society Local Cler	280.00														280.00
2.12 Web Site & Emails	500.00			180.00										180.00	320.00
2.18 Adobe License					12.64	12.64	12.64	12.64	12.64	12.64	12.64	12.64		101.12	-101.12
2.17 Payroll Services	400.00	88.20	76.00	76.00			55.90		276.60		93.50	81.50		747.70	-347.70
2.06 ROSPA	300.00			287.00										287.00	13.00
4.00 Administration															
4.02 Audit - External	800.00						1,000.00							1,000.00	-200.00

Brixworth Parish Council

16 February 2023 (2022-2023)

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2022 and 31/03/2023)

4.01 Audit - Internal	400.00		300.00										300.00	100.00	
4.09 Legal Costs (Asset	5,000.00					0.05	1,540.00						1,540.05	3,459.95	
4.10 Hall Hire (Meetings	1,500.00										1,000.00		1,000.00	500.00	
4.04 Insurance - Genera	1,500.00		1,522.81										1,522.81	-22.81	
4.05 Insurance - Vehicle	950.00									821.32			821.32	128.68	
4.03 Newsletters	1,500.00			350.00		100.00	350.00					350.00	1,150.00	350.00	
4.11 Telephone & Broad	650.00	103.87	75.48	100.31	74.09	74.09	74.09	90.76	74.09	74.09	74.09	93.96	908.92	-258.92	
4.08 Training	1,500.00					765.00			38.00			158.00	961.00	539.00	
4.07 Office Equipment	1,000.00		310.50							85.82		310.50	706.82	293.18	
4.06 Stationery & Posta	350.00	169.08					98.08			28.66	35.86	16.31	347.99	2.01	
4.12 Bank Charges		12.25	14.00	9.10	9.80	5.60	10.15		16.80	34.65	7.35	8.05	127.75	-127.75	
11.00 Recreation Grou															
11.04 St David's Trade \	750.00	82.69	65.96	74.96	102.68	68.12	123.50	66.02	57.96	78.18	75.80	70.08	865.95	-115.95	
11.05 Ashway Changing	2,500.00		406.07				1,145.13	500.00	737.30			468.14	3,256.64	-756.64	
11.06 Ashway Changing	500.00						119.70						119.70	380.30	
11.03 Ashway Grass Cu	1,800.00	178.00	227.00	227.00	178.00	129.00	178.00	178.00	178.00	89.00			1,562.00	238.00	
Spratton Road Grounds												140.00	140.00	-140.00	
11.02 St David's Grass	2,800.00	338.00	338.00	338.00	338.00	395.00	224.00	281.00	167.00	112.00			2,531.00	269.00	
11.01 Vandalism	1,000.00						27.40						27.40	972.60	
11.07 - CPRE Planting												2,736.00	2,736.00	-2,736.00	
10.00 Maintenance															
10.02 Sundry Purchase	1,000.00	230.36	40.19			41.35	241.30	53.78			68.24	104.57	41.54	821.33	178.67
10.10 Fuel - Van & Mow	1,600.00	115.43	171.50	136.67	194.92	75.83	135.09	53.33	67.50			98.32	65.00	1,113.59	486.41
10.08 Running Costs M	500.00			308.80						160.63				469.43	30.57
10.09 Van Lease Costs	2,500.00	239.58	239.58	239.58	255.70	239.58	239.58	239.58	239.58	239.58	239.58	239.58	2,651.50	-151.50	
10.04 Ashway Grounds	3,360.00	45.00			2,387.00		408.00	255.00		385.00		992.00	4,472.00	-1,112.00	
10.05 St David's Groun	5,250.00	66.00	85.00	2,272.00	836.00		365.00	66.00		625.00		536.00	4,851.00	399.00	
10.03 Christmas Lights	1,000.00							58.68					58.68	941.32	
10.12 Millenium Garden	1,100.00	40.00		210.00	40.00				370.00			40.00	700.00	400.00	
10.14 Defibrillator Maint	500.00							259.95					259.95	240.05	
10.15 Pocket Park	1,250.00													1,250.00	
10.01 Enhancements &	1,000.00	330.00											330.00	670.00	

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2022 and 31/03/2023)

10.07 MUGA Maintenanc	500.00									500.00
10.11 Safety Surfaces M	500.00									500.00
5.00 Projects - Revenu										
5.09 Defibrillators	1,500.00									1,500.00
5.16 Brixworth Klitchen	1,000.00									1,000.00
5.11 Community Calend	400.00						369.00		369.00	31.00
5.15 Events	2,500.00	37.37	360.12	374.99	430.00		341.55		1,544.03	955.97
5.02 Planning Applicatic				58.00					58.00	-58.00
5.04 Bus Subsidiary	1,000.00	1,000.00							1,000.00	
5.06 BT Box	1,000.00									1,000.00
5.08 Railway Benches										
5.10 Community First Ai	500.00									500.00
5.12 Community Centre	4,200.00							4,000.00	4,000.00	200.00
Restricted Funds - Rin										
Pocket Park Maintenanc										
Crime Prevention										
Ashway Public Open Sp										
Ashway and The Riding										
Community Infrastructur										
s106 St David's Play Pa			49,037.42						49,037.42	-49,037.42
s106 St David's MUGA										
s106 Community Centr		27,430.13		458.34					27,888.47	-27,888.47
Lottery Fund Heritage P										
7.00 Earmarked Reser										
7.03 Mower Replaceme	2,000.00									2,000.00
7.04 Projects - St David								708.00	708.00	-708.00
7.16 Community Grants			2,000.00						2,000.00	-2,000.00
7.05 Legal Costs (Other										
7.06 Legal Costs Count										
7.01 Election Costs										
7.07 St David's Car Parl										
7.11 Litter Bin Replacen	1,500.00									1,500.00

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2022 and 31/03/2023)

7.12 Play Equipment	3,000.00								3,000.00
7.09 The Ashway Car P									
7.16 Strategic Planning									
7.10 Bus Shelter Replac	2,000.00								2,000.00
7.13 Community Centre	15,000.00				554.00			554.00	14,446.00
7.17 Events									
7.08 St David's MUGA									
7.02 Crime Prevention									
7.14 - Floodlights	18,760.00							18,760.00	18,760.00
7.15 - CCTV	1,600.09	832.50	60.00	562.52	145.07				1,600.09
12.00 Income									
12.02 Bank Interest									
12.09 Community Centr									
12.12 Miscellaneous									
12.13 WNC Grass Cuttii									
12.01 Precept									
Refunds									
12.10 s106 Pocket Park									
12.11 s106 The Ashway									
12.04 Sports - Cricket C									
12.07 Sports - Brixwort									
12.08 Sports - Other									
12.05 Sports - Sands Ui									
VAT Q1									
VAT Q2									
VAT Q3									
VAT Q4									
s106 Community Centre									
12.06 Sports - Brixwort									
VAT		3,251.00							3,251.00 -3,251.00
Grants									
12.14 CIL Payment									

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2022 and 31/03/2023)

8.00 Highways															
8.03 Footways	500.00														500.00
8.01 Lighting of Parish F	1,000.00	28.28		121.30			486.68		189.28	115.92	182.51			1,123.97	-123.97
8.02 Signs	500.00														500.00
9.00 Environment															
9.05 Flowers	1,000.00														1,000.00
9.04 Library Shrub Bed	200.00	15.00		53.00	15.00			15.00	53.00		68.00			219.00	-19.00
9.02 Trees - Maintenanc	1,500.00														1,500.00
9.01 Trees - Annual Sur	600.00														600.00
9.03 Hedge/Fencing	4,000.00								209.00	3,315.00				3,524.00	476.00
9.06 Climate Change / E	2,000.00														2,000.00
		43,530.58	63,287.71	15,263.64	15,367.30	7,950.11	12,528.57	8,118.28	7,358.51	35,359.01	16,532.92	17,414.34	8.05		
														Total:	242,719.02
														Variance:	-3,267.93

RECEIPTS

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
1.00 Staff															
1.01 Salaries															
1.08 Pension - LGPS															
1.10 Staffing Review															
1.03 Employer NI															
1.11 Locum Clerk															
3.00 Expenses and All															
3.01 Clerk's Expenses															
3.03 Telephone -Mobile															
3.02 Community Allowa															
3.04 Parish Councillors															
2.00 Subscriptions an															
2.13 Human Resources															

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2022 and 31/03/2023)

- 2.14 ICT
- 2.04 ACRE
- 2.03 CPRE
- 2.16 Information Commi
- 2.07 Living Wage
- 2.15 Microsoft
- 2.01 NALC
- 2.11 Parish On Line Ma
- 2.08 SAGE Payroll
- 2.10 Scribe Finance
- 2.05 Society Local Cler
- 2.12 Web Site & Emails
- 2.18 Adobe License
- 2.17 Payroll Services
- 2.06 ROSPA

4.00 Administration

- 4.02 Audit - External
- 4.01 Audit - Internal
- 4.09 Legal Costs (Asset
- 4.10 Hall Hire (Meetings
- 4.04 Insurance - Gener
- 4.05 Insurance - Vehicle
- 4.03 Newsletters
- 4.11 Telephone & Broad
- 4.08 Training
- 4.07 Office Equipment
- 4.06 Stationery & Posta
- 4.12 Bank Charges

11.00 Recreation Grou

- 11.04 St David's Trade \
- 11.05 Ashway Changing
- 11.06 Ashway Changing

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2022 and 31/03/2023)

11.03 Ashway Grass Cu				
Spratton Road Grounds				
11.02 St David's Grass t				
11.01 Vandalism				
11.07 - CPRE Planting				
10.00 Maintenance				
10.02 Sundry Purchase:	139.98		139.98	139.98
10.10 Fuel - Van & Mow				
10.08 Running Costs M				
10.09 Van Lease Costs				
10.04 Ashway Grounds				
10.05 St David's Grounc				
10.03 Christmas Lights				
10.12 Millenium Garden				
10.14 Defibrillator Maint				
10.15 Pocket Park				
10.01 Enhancements &				
10.07 MUGA Maintenanc				
10.11 Safety Surfaces M				
5.00 Projects - Revenu				
5.09 Defibrillators				
5.16 Brixworth Klitchen				
5.11 Community Calend				
5.15 Events		204.94	204.94	204.94
5.02 Planning Applicatic				
5.04 Bus Subsidiary				
5.06 BT Box				
5.08 Railway Benches				
5.10 Community First Ai				
5.12 Community Centre				
Restricted Funds - Rin				
Pocket Park Maintenanc				

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2022 and 31/03/2023)

Crime Prevention														
Ashway Public Open Sp														
Ashway and The Riding														
Community Infrastructur														
s106 St David's Play Pa														
s106 St David's MUGA														
s106 Community Centr														
Lottery Fund Heritage P														
7.00 Earmarked Reser														
7.03 Mower Replaceme														
7.04 Projects - St David														
7.16 Community Grants														
7.05 Legal Costs (Other														
7.06 Legal Costs Count														
7.01 Election Costs														
7.07 St David's Car Parl														
7.11 Litter Bin Replacen														
7.12 Play Equipment														
7.09 The Ashway Car P														
7.16 Strategic Planning														
7.10 Bus Shelter Replac														
7.13 Community Centre														
7.17 Events														
7.08 St David's MUGA														
7.02 Crime Prevention														
7.14 - Floodlights														
7.15 - CCTV														
12.00 Income														
12.02 Bank Interest	50.00	18.44	18.91	16.80	16.24	18.49	36.97	66.68	117.71	134.60	143.67	588.51	538.51	
12.09 Community Centr	5,200.00										4,940.00	4,940.00	-260.00	
12.12 Miscellaneous				100.00					3,101.00			3,201.00	3,201.00	
12.13 WNC Grass Cutti	1,350.00									1,371.23		1,371.23	21.23	

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2022 and 31/03/2023)

12.01 Precept	170,000.00	85,000.00		85,000.00			170,000.00	
Refunds								
12.10 s106 Pocket Park	1,250.00							-1,250.00
12.11 s106 The Ashway	9,645.00							-9,645.00
12.04 Sports - Cricket C	1,020.00				1,071.62		1,071.62	51.62
12.07 Sports - Brixworth	2,930.00				2,329.00		2,329.00	-601.00
12.08 Sports - Other								
12.05 Sports - Sands U	400.00	336.00			399.00	336.00	1,071.00	671.00
VAT Q1								
VAT Q2								
VAT Q3								
VAT Q4								
s106 Community Centre		4,634.70					4,634.70	4,634.70
12.06 Sports - Brixworth	400.00							-400.00
VAT								
Grants								
12.14 CIL Payment				11,845.90			11,845.90	11,845.90
8.00 Highways								
8.03 Footways								
8.01 Lighting of Parish f								
8.02 Signs								
9.00 Environment								
9.05 Flowers								
9.04 Library Shrub Bed								
9.02 Trees - Maintenanc								
9.01 Trees - Annual Sur								
9.03 Hedge/Fencing								
9.06 Climate Change / E								

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2022 and 31/03/2023)

90,129.12 18.91 16.80 116.24 18.49 85,036.97 11,912.58 3,423.65 5,305.45 5,083.67 336.00

Total: 201,397.88

Variance: 9,152.88

Brixworth Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

<u>1.00 Staff</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
136	1.01 Salaries				85,949.00	60,460.59	25,488.41
137	1.08 Pension - LGPS				21,014.00	5,475.82	15,538.18
140	1.10 Staffing Review				5,000.00	3,445.00	1,555.00
143	1.03 Employer NI				5,214.00	4,342.14	871.86
159	1.11 Locum Clerk					5,606.25	-5,606.25
					117,177.00	£79,329.80	37,847.20

<u>3.00 Expenses and Allowances</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
17	3.01 Clerk's Expenses				1,500.00	495.36	1,004.64
18	3.03 Telephone -Mobile (C				504.00		504.00
19	3.02 Community Allowance				400.00		400.00
20	3.04 Parish Councillors Exp				200.00		200.00
					2,604.00	£495.36	2,108.64

<u>2.00 Subscriptions and Licences</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
23	2.13 Human Resources/ Hr				3,300.00	2,716.20	583.80
24	2.14 ICT				250.00	2,703.42	-2,453.42
28	2.04 ACRE				40.00	35.00	5.00
29	2.03 CPRE				40.00	36.00	4.00
30	2.16 Information Commissi				70.00	35.00	35.00
31	2.07 Living Wage				70.00	60.00	10.00
32	2.15 Microsoft				300.00	225.60	74.40
33	2.01 NALC				1,600.00	2,009.01	-409.01
34	2.11 Parish On Line Mappir				100.00		100.00
35	2.08 SAGE Payroll				100.00		100.00
36	2.10 Scribe Finance				500.00	768.00	-268.00
37	2.05 Society Local Clerks (280.00		280.00
38	2.12 Web Site & Emails				500.00	180.00	320.00
138	2.18 Adobe License					101.12	-101.12
141	2.17 Payroll Services				400.00	747.70	-347.70
142	2.06 ROSPA				300.00	287.00	13.00
					7,850.00	£9,904.05	-2,054.05

<u>4.00 Administration</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
21	4.02 Audit - External				800.00	1,000.00	-200.00
22	4.01 Audit - Internal				400.00	300.00	100.00
25	4.09 Legal Costs (Asset Ma				5,000.00	1,540.05	3,459.95
40	4.10 Hall Hire (Meetings)				1,500.00	1,000.00	500.00
41	4.04 Insurance - General				1,500.00	1,522.81	-22.81
42	4.05 Insurance - Vehicles				950.00	821.32	128.68
43	4.03 Newsletters				1,500.00	1,150.00	350.00
44	4.11 Telephone & Broadbar				650.00	908.92	-258.92
45	4.08 Training				1,500.00	961.00	539.00
46	4.07 Office Equipment				1,000.00	706.82	293.18
47	4.06 Stationery & Postage				350.00	347.99	2.01
139	4.12 Bank Charges					127.75	-127.75
					15,150.00	£10,386.66	4,763.34

<u>11.00 Recreation Grounds</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
52	11.04 St David's Trade Was				750.00	865.95	-115.95
53	11.05 Ashway Changing Rc				2,500.00	3,256.64	-756.64
54	11.06 Ashway Changing Rc				500.00	119.70	380.30
56	11.03 Ashway Grass Cuttin				1,800.00	1,562.00	238.00
60	Spratton Road Grounds M					140.00	-140.00
63	11.02 St David's Grass Cut				2,800.00	2,531.00	269.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Brixworth Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

80 11.01 Vandalism	1,000.00	27.40	972.60
160 11.07 - CPRE Planting		2,736.00	-2,736.00
	9,350.00	£11,238.69	-1,888.69

10.00 Maintenance

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
48 10.02 Sundry Purchases - I			139.98	1,000.00	821.33	318.65
49 10.10 Fuel - Van & Mowers				1,600.00	1,113.59	486.41
50 10.08 Running Costs Mowe				500.00	469.43	30.57
51 10.09 Van Lease Costs				2,500.00	2,651.50	-151.50
57 10.04 Ashway Grounds Ma				3,360.00	4,472.00	-1,112.00
64 10.05 St David's Grounds M				5,250.00	4,851.00	399.00
67 10.03 Christmas Lights				1,000.00	58.68	941.32
72 10.12 Millenium Garden				1,100.00	700.00	400.00
74 10.14 Defibrillator Maintena				500.00	259.95	240.05
75 10.15 Pocket Park				1,250.00		1,250.00
81 10.01 Enhancements & Ma				1,000.00	330.00	670.00
151 10.07 MUGA Maintenance				500.00		500.00
152 10.11 Safety Surfaces Mair				500.00		500.00
			£139.98	20,060.00	£15,727.48	4,472.50

5.00 Projects - Revenue

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
69 5.09 Defibrillators				1,500.00		1,500.00
99 5.16 Brixworth Kitchen				1,000.00		1,000.00
100 5.11 Community Calendar				400.00	369.00	31.00
101 5.15 Events			204.94	2,500.00	1,544.03	1,160.91
117 5.02 Planning Applications					58.00	-58.00
145 5.04 Bus Subsidiary				1,000.00	1,000.00	
146 5.06 BT Box				1,000.00		1,000.00
147 5.08 Railway Benches						
148 5.10 Community First Aid T				500.00		500.00
155 5.12 Community Centre Cl				4,200.00	4,000.00	200.00
			£204.94	12,100.00	£6,971.03	5,333.91

Restricted Funds - Ringfenced Projects

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
103 Pocket Park Maintenance						
104 Crime Prevention						
105 Ashway Public Open Space						
106 Ashway and The Ridings P						
107 Community Infrastructure L						
108 s106 St David's Play Park					49,037.42	-49,037.42
109 s106 St David's MUGA						
110 s106 Community Centre Ir					27,888.47	-27,888.47
124 Lottery Fund Heritage Proj						
					£76,925.89	-76,925.89

7.00 Earmarked Reserves (Capital)

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
115 7.03 Mower Replacement F				2,000.00		2,000.00
118 7.04 Projects - St David's P					708.00	-708.00
119 7.16 Community Grants					2,000.00	-2,000.00
120 7.05 Legal Costs (Other)						
121 7.06 Legal Costs County C						
122 7.01 Election Costs						
125 7.07 St David's Car Park						
126 7.11 Litter Bin Replacemen				1,500.00		1,500.00
127 7.12 Play Equipment				3,000.00		3,000.00
128 7.09 The Ashway Car Park						
129 7.16 Strategic Planning						
131 7.10 Bus Shelter Replacem				2,000.00		2,000.00
132 7.13 Community Centre Re				15,000.00	554.00	14,446.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Brixworth Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

133 7.17 Events					
153 7.08 St David's MUGA					
154 7.02 Crime Prevention					
156 7.14 - Floodlights			18,760.00	18,760.00	
157 7.15 - CCTV			1,600.09	1,600.09	
			43,860.09	£23,622.09	20,238.00

12.00 Income

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
82	12.02 Bank Interest		50.00	588.51			538.51
84	12.09 Community Centre C		5,200.00	4,940.00			-260.00
85	12.12 Miscellaneous			3,201.00			3,201.00
86	12.13 WNC Grass Cutting		1,350.00	1,371.23			21.23
87	12.01 Precept		170,000.00	170,000.00			
88	Refunds						
89	12.10 s106 Pocket Park		1,250.00				-1,250.00
90	12.11 s106 The Ashway		9,645.00				-9,645.00
91	12.04 Sports - Cricket Club		1,020.00	1,071.62			51.62
92	12.07 Sports - Brixworth Ju		2,930.00	2,329.00			-601.00
93	12.08 Sports - Other						
94	12.05 Sports - Sands Unite		400.00	1,071.00			671.00
95	VAT Q1						
96	VAT Q2						
97	VAT Q3						
98	VAT Q4						
102	s106 Community Centre			4,634.70			4,634.70
111	12.06 Sports - Brixworth Se		400.00				-400.00
112	VAT					3,251.00	-3,251.00
134	Grants						
158	12.14 CIL Payment			11,845.90			11,845.90
			192,245.00	£201,052.96		£3,251.00	5,556.96

8.00 Highways

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
73	8.03 Footways				500.00		500.00
123	8.01 Lighting of Parish Foo				1,000.00	1,123.97	-123.97
144	8.02 Signs				500.00		500.00
					2,000.00	£1,123.97	876.03

9.00 Environment

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
70	9.05 Flowers				1,000.00		1,000.00
71	9.04 Library Shrub Bed				200.00	219.00	-19.00
78	9.02 Trees - Maintenance				1,500.00		1,500.00
79	9.01 Trees - Annual Survey				600.00		600.00
149	9.03 Hedge/Fencing				4,000.00	3,524.00	476.00
150	9.06 Climate Change / Env				2,000.00		2,000.00
					9,300.00	£3,743.00	5,557.00

NET TOTAL

	192,245.00	£201,397.88	239,451.09	£242,719.02	5,884.95
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Committed Spend

All Cost Centres and Codes (Between 01/04/2022 and 31/03/2023)

1.00 Staff

Code Title	Receipts			Payments					Net Position
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
136 1.01 Salaries				85,949.00	60,460.59		60,460.59	25,488.41	25,488.41 (29%)
137 1.08 Pension - LGPS				21,014.00	5,475.82		5,475.82	15,538.18	15,538.18 (73%)
140 1.10 Staffing Review				5,000.00	3,445.00		3,445.00	1,555.00	1,555.00 (31%)
143 1.03 Employer NI				5,214.00	4,342.14		4,342.14	871.86	871.86 (16%)
159 1.11 Locum Clerk					4,858.75		4,858.75	-4,858.75	-4,858.75 (N/A)
SUB TOTAL				117,177.00	78,582.30		78,582.30	38,594.70	38,594.70 (32%)

3.00 Expenses and Allow

Code Title	Receipts			Payments					Net Position
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
17 3.01 Clerk's Expenses				1,500.00	495.36		495.36	1,004.64	1,004.64 (66%)
18 3.03 Telephone -Mobile (Cler				504.00				504.00	504.00 (100%)
19 3.02 Community Allowance				400.00				400.00	400.00 (100%)
20 3.04 Parish Councillors Exper				200.00				200.00	200.00 (100%)
SUB TOTAL				2,604.00	495.36		495.36	2,108.64	2,108.64 (80%)

2.00 Subscriptions and I

Code Title	Receipts			Payments					Net Position
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
23 2.13 Human Resources/ Heal				3,300.00	2,716.20		2,716.20	583.80	583.80 (17%)
24 2.14 ICT				250.00	1,619.07		1,619.07	-1,369.07	-1,369.07 (-547%)
28 2.04 ACRE				40.00	35.00		35.00	5.00	5.00 (12%)
29 2.03 CPRE				40.00	36.00		36.00	4.00	4.00 (10%)
30 2.16 Information Commission				70.00	35.00		35.00	35.00	35.00 (50%)
31 2.07 Living Wage				70.00	60.00		60.00	10.00	10.00 (14%)
32 2.15 Microsoft				300.00	225.60		225.60	74.40	74.40 (24%)
33 2.01 NALC				1,600.00	2,009.01		2,009.01	-409.01	-409.01 (-25%)
34 2.11 Parish On Line Mapping				100.00				100.00	100.00 (100%)
35 2.08 SAGE Payroll				100.00				100.00	100.00 (100%)
36 2.10 Scribe Finance				500.00	768.00		768.00	-268.00	-268.00 (-53%)
37 2.05 Society Local Clerks (SL				280.00				280.00	280.00 (100%)
38 2.12 Web Site & Emails				500.00	180.00		180.00	320.00	320.00 (64%)
138 2.18 Adobe License					101.12		101.12	-101.12	-101.12 (N/A)
141 2.17 Payroll Services				400.00	666.20		666.20	-266.20	-266.20 (-66%)
142 2.06 ROSPA				300.00	287.00		287.00	13.00	13.00 (4%)
SUB TOTAL				7,850.00	8,738.20		8,738.20	-888.20	-888.20 (-11%)

Committed Spend

All Cost Centres and Codes (Between 01/04/2022 and 31/03/2023)

4.00 Administration

Code Title	Receipts			Payments				Net Position	
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
21 4.02 Audit - External				800.00	1,000.00		1,000.00	-200.00	-200.00 (-25%)
22 4.01 Audit - Internal				400.00	300.00		300.00	100.00	100.00 (25%)
25 4.09 Legal Costs (Asset Manag				5,000.00	1,540.05		1,540.05	3,459.95	3,459.95 (69%)
40 4.10 Hall Hire (Meetings)				1,500.00	1,000.00		1,000.00	500.00	500.00 (33%)
41 4.04 Insurance - General				1,500.00	1,522.81		1,522.81	-22.81	-22.81 (-1%)
42 4.05 Insurance - Vehicles				950.00	821.32		821.32	128.68	128.68 (13%)
43 4.03 Newsletters				1,500.00	1,150.00		1,150.00	350.00	350.00 (23%)
44 4.11 Telephone & Broadband				650.00	908.92		908.92	-258.92	-258.92 (-39%)
45 4.08 Training				1,500.00	923.00		923.00	577.00	577.00 (38%)
46 4.07 Office Equipment				1,000.00	396.32		396.32	603.68	603.68 (60%)
47 4.06 Stationery & Postage				350.00	347.99		347.99	2.01	2.01 (0%)
139 4.12 Bank Charges					119.70		119.70	-119.70	-119.70 (N/A)
SUB TOTAL				15,150.00	10,030.11		10,030.11	5,119.89	5,119.89 (33%)

11.00 Recreation Ground

Code Title	Receipts			Payments				Net Position	
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
52 11.04 St David's Trade Waste				750.00	795.87		795.87	-45.87	-45.87 (-6%)
53 11.05 Ashway Changing Room				2,500.00	2,788.50		2,788.50	-288.50	-288.50 (-11%)
54 11.06 Ashway Changing Room				500.00	119.70		119.70	380.30	380.30 (76%)
56 11.03 Ashway Grass Cutting				1,800.00	1,562.00		1,562.00	238.00	238.00 (13%)
60 Spratton Road Grounds Maint					140.00		140.00	-140.00	-140.00 (N/A)
63 11.02 St David's Grass Cutting				2,800.00	2,531.00		2,531.00	269.00	269.00 (9%)
80 11.01 Vandalism				1,000.00	27.40		27.40	972.60	972.60 (97%)
160 11.07 - CPRE Planting					2,736.00		2,736.00	-2,736.00	-2,736.00 (N/A)
SUB TOTAL				9,350.00	10,700.47		10,700.47	-1,350.47	-1,350.47 (-14%)

10.00 Maintenance

Code Title	Receipts			Payments				Net Position	
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
48 10.02 Sundry Purchases - Ma		139.98	139.98	1,000.00	779.79		779.79	220.21	360.19 (36%)
49 10.10 Fuel - Van & Mowers				1,600.00	1,048.59		1,048.59	551.41	551.41 (34%)
50 10.08 Running Costs Mowers				500.00	469.43		469.43	30.57	30.57 (6%)
51 10.09 Van Lease Costs				2,500.00	2,651.50		2,651.50	-151.50	-151.50 (-6%)
57 10.04 Ashway Grounds Maint				3,360.00	4,472.00		4,472.00	-1,112.00	-1,112.00 (-33%)
64 10.05 St David's Grounds Ma				5,250.00	4,851.00		4,851.00	399.00	399.00 (7%)
67 10.03 Christmas Lights				1,000.00	58.68		58.68	941.32	941.32 (94%)
72 10.12 Millenium Garden				1,100.00	700.00		700.00	400.00	400.00 (36%)

Committed Spend

All Cost Centres and Codes (Between 01/04/2022 and 31/03/2023)

74	10.14 Defibrillator Maintenan	500.00	259.95	259.95	240.05	240.05 (48%)		
75	10.15 Pocket Park	1,250.00			1,250.00	1,250.00 (100%)		
81	10.01 Enhancements & Maint	1,000.00	330.00	330.00	670.00	670.00 (67%)		
151	10.07 MUGA Maintenance	500.00			500.00	500.00 (100%)		
152	10.11 Safety Surfaces Mainte	500.00			500.00	500.00 (100%)		
SUB TOTAL		139.98	139.98	20,060.00	15,620.94	15,620.94	4,439.06	4,579.04 (22%)

5.00 Projects - Revenue

Code Title	Receipts			Payments				Net Position	
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
69	5.09 Defibrillators			1,500.00				1,500.00	1,500.00 (100%)
99	5.16 Brixworth Kltchen			1,000.00				1,000.00	1,000.00 (100%)
100	5.11 Community Calendar			400.00	369.00		369.00	31.00	31.00 (7%)
101	5.15 Events	204.94	204.94	2,500.00	1,544.03		1,544.03	955.97	1,160.91 (46%)
117	5.02 Planning Applications				58.00		58.00	-58.00	-58.00 (N/A)
145	5.04 Bus Subsidiary			1,000.00	1,000.00		1,000.00		(0%)
146	5.06 BT Box			1,000.00				1,000.00	1,000.00 (100%)
147	5.08 Railway Benches								(N/A)
148	5.10 Community First Aid Trai			500.00				500.00	500.00 (100%)
155	5.12 Community Centre Clear			4,200.00	4,000.00		4,000.00	200.00	200.00 (4%)
SUB TOTAL		204.94	204.94	12,100.00	6,971.03	6,971.03	5,128.97	5,333.91	44%

Restricted Funds - Ringf

Code Title	Receipts			Payments				Net Position	
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
103	Pocket Park Maintenance								(N/A)
104	Crime Prevention								(N/A)
105	Ashway Public Open Space								(N/A)
106	Ashway and The Ridings Pub								(N/A)
107	Community Infrastructure Lev								(N/A)
108	s106 St David's Play Park				49,037.42		49,037.42	-49,037.42	49,037.42 (N/A)
109	s106 St David's MUGA								(N/A)
110	s106 Community Centre Indc				27,888.47	95.45	27,983.92	-27,983.92	27,888.47 (N/A)
124	Lottery Fund Heritage Project								(N/A)
SUB TOTAL					76,925.89	95.45	77,021.34	-77,021.34	-76,925.89 (N/A)

7.00 Earmarked Reserve

Code Title	Receipts			Payments				Net Position	
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
115	7.03 Mower Replacement Fur			2,000.00				2,000.00	2,000.00 (100%)
118	7.04 Projects - St David's Pla				708.00		708.00	-708.00	-708.00 (N/A)

Committed Spend

All Cost Centres and Codes (Between 01/04/2022 and 31/03/2023)

119	7.16 Community Grants		2,000.00		2,000.00	-2,000.00	-2,000.00	(N/A)
120	7.05 Legal Costs (Other)							(N/A)
121	7.06 Legal Costs County Cou							(N/A)
122	7.01 Election Costs							(N/A)
125	7.07 St David's Car Park							(N/A)
126	7.11 Litter Bin Replacement		1,500.00				1,500.00	1,500.00 (100%)
127	7.12 Play Equipment		3,000.00				3,000.00	3,000.00 (100%)
128	7.09 The Ashway Car Park							(N/A)
129	7.16 Strategic Planning							(N/A)
131	7.10 Bus Shelter Replacemer		2,000.00				2,000.00	2,000.00 (100%)
132	7.13 Community Centre Repa		15,000.00	554.00		554.00	14,446.00	14,446.00 (96%)
133	7.17 Events							(N/A)
153	7.08 St David's MUGA				102,374.58	102,374.58	102,374.58	(N/A)
154	7.02 Crime Prevention							(N/A)
156	7.14 - Floodlights		18,760.00	18,760.00			18,760.00	(0%)
157	7.15 - CCTV		1,600.09	1,600.09			1,600.09	(0%)
SUB TOTAL			43,860.09	23,622.09	102,374.58	125,996.67	-82,136.58	20,238.00 (46%)

12.00 Income

Code Title	Receipts			Payments					Net Position
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
82 12.02 Bank Interest	50.00	588.51	538.51						538.51 (1077%)
84 12.09 Community Centre Cle:	5,200.00	4,940.00	-260.00						-260.00 (-5%)
85 12.12 Miscellaneous		3,201.00	3,201.00						3,201.00 (N/A)
86 12.13 WNC Grass Cutting	1,350.00	1,371.23	21.23						21.23 (1%)
87 12.01 Precept	170,000.00	170,000.00							(0%)
88 Refunds									(N/A)
89 12.10 s106 Pocket Park	1,250.00		-1,250.00						-1,250.00 (-100%)
90 12.11 s106 The Ashway	9,645.00		-9,645.00						-9,645.00 (-100%)
91 12.04 Sports - Cricket Club	1,020.00	1,071.62	51.62						51.62 (5%)
92 12.07 Sports - Brixworth Junic	2,930.00	2,329.00	-601.00						-601.00 (-20%)
93 12.08 Sports - Other									(N/A)
94 12.05 Sports - Sands United	400.00	1,071.00	671.00						671.00 (167%)
95 VAT Q1									(N/A)
96 VAT Q2									(N/A)
97 VAT Q3									(N/A)
98 VAT Q4									(N/A)
102 s106 Community Centre		4,634.70	4,634.70						4,634.70 (N/A)
111 12.06 Sports - Brixworth Seni	400.00		-400.00						-400.00 (-100%)
112 VAT					3,251.00		3,251.00	-3,251.00	-3,251.00 (N/A)
134 Grants									(N/A)
158 12.14 CIL Payment		11,845.90	11,845.90						11,845.90 (N/A)

Committed Spend

All Cost Centres and Codes (Between 01/04/2022 and 31/03/2023)

SUB TOTAL	192,245.00	201,052.96	8,807.96	3,251.00	3,251.00	-3,251.00	5,556.96 (2%)
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8.00 Highways

Code Title	Receipts			Payments				Net Position	
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
73 8.03 Footways				500.00				500.00	500.00 (100%)
123 8.01 Lighting of Parish Footpa				1,000.00	1,123.97		1,123.97	-123.97	-123.97 (-12%)
144 8.02 Signs				500.00				500.00	500.00 (100%)
SUB TOTAL				2,000.00	1,123.97		1,123.97	876.03	876.03 (43%)

9.00 Environment

Code Title	Receipts			Payments				Net Position	
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
70 9.05 Flowers				1,000.00				1,000.00	1,000.00 (100%)
71 9.04 Library Shrub Bed				200.00	166.00		166.00	34.00	34.00 (17%)
78 9.02 Trees - Maintenance				1,500.00				1,500.00	1,500.00 (100%)
79 9.01 Trees - Annual Survey				600.00				600.00	600.00 (100%)
149 9.03 Hedge/Fencing				4,000.00	3,524.00		3,524.00	476.00	476.00 (11%)
150 9.06 Climate Change / Enviro				2,000.00				2,000.00	2,000.00 (100%)
SUB TOTAL				9,300.00	3,690.00		3,690.00	5,610.00	5,610.00 (60%)

Summary

NET TOTAL	192,245.00	201,397.88	9,152.88	239,451.09	239,751.36	102,470.03	342,221.39	102,770.30	8,852.61 (2%)
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Brixworth Parish Council
Reserves Balance
2022-2023

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Capital					
RF - Pocket Park Maintenance	2,290.60				2,290.60
RF - Crime Prevention Security	1,299.94				1,299.94
RF - Ashway POS	1,734.00				1,734.00
RF - Ashway/Ridings POS	23,712.30				23,712.30
RF S106 MUGA	105,000.00				105,000.00
ER - Kubota Grass Mower	9,782.00				9,782.00
ER - Van Branding & end of lease	1,272.00				1,272.00
ER - Small Mower Replacement	1,200.00				1,200.00
ER - Strimmer Replacement Fuel	600.00				600.00
ER - Projects	12,549.23				12,549.23
ER - Community Grants	13,620.01		2,000.00		11,620.01
ER - Legal Other	864.00				864.00
ER - Legal County Court	5,560.44				5,560.44
ER - Election Costs	4,545.00				4,545.00
ER - Lighting Footpaths	7,020.00				7,020.00
ER - Heritage Projects	343.50				343.50
ER - St David's Car Park	7,500.00				7,500.00
7.09 ER - Ashway Car Park	9,000.00				9,000.00
7.10 ER - Bus Shelters	7,980.00				7,980.00
7.11 ER - Litter Bins	4,500.00				4,500.00
7.12 ER - Play Equip	12,000.00				12,000.00
7.13 ER - Community Centre Repairs	6,791.00		554.00		6,237.00
ER - Events	2,500.00				2,500.00
ER - Strategic Planning	10,599.19				10,599.19
ER - Calender	224.00				224.00
Community Infrastructure Levy	23,521.26				23,521.26
Projects St Davids	28,336.43				28,336.43
Floodlights	25,000.00		18,760.00		6,240.00
CCTV	2,800.00		1,600.09		1,199.91
Total Capital	332,144.90		22,914.09		309,230.81
TOTAL RESERVE	332,144.90		22,914.09		309,230.81
GENERAL FUND					91,401.76
TOTAL FUNDS					400,632.57

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 31/01/2023			
	Cash in Hand 01/04/2022			410,378.74
	ADD Receipts 01/04/2022 - 31/01/2023			263,052.25
	SUBTRACT Payments 01/04/2022 - 31/01/2023			673,430.99
				254,068.80
A	Cash in Hand 31/01/2023 (per Cash Book)			419,362.19
	Cash in hand per Bank Statements			
	Petty Cash	31/01/2023	0.00	
	02 Nat West Capital	31/01/2023	204,980.99	
	01 Nat West Revenue	31/01/2023	214,381.20	
				419,362.19
	Less unrepresented payments			
				419,362.19
	Plus unrepresented receipts			
B	Adjusted Bank Balance			419,362.19
	A = B Checks out OK			

Paper Q



Brixworth Parish Council

DRAFT Minutes of the Brixworth Planning Committee Meeting

Monday 13th February 2023 at 7.30pm

Community Centre & Library, Spratton Road, Brixworth NN6 9DS

In attendance:	Councillor Tom Mitchell (Chair), Councillor Ian Barratt, Councillor James Collyer, Councillor Barbara Lunnon and Councillor Christine Ware.
Clerical Support:	Gavin Kirkup (Admin)
Members of Public:	None

PART ONE – OPENING PROCEDURES

23/2320	Councillor Mitchell welcomed everyone to the Planning Committee meeting and advised attendees of the evacuation procedures and that the meeting was being recorded.	-
23/2321	Apologies for absence and acceptance of apologies for absence Apologies were received and accepted from the following Councillors: <ul style="list-style-type: none"> ▪ Cllr Moxon ▪ Cllr Nixon 	-
23/2322	Declarations of Interest a) There were no declarations of any disclosable pecuniary or other interests reported. b) There were no dispensations or written requests for dispensation of DPI to consider.	-
23/2323	Agree and Sign the Minutes of Previous Meeting The Planning Committee RESOLVED to the Chairman approving the Planning Committee Meeting Minutes of 12th December 2022, as a true and accurate record. Prop. Cllr Lunnon, Sec. Cllr Ware. One abstention. It was NOTED that the meeting of 23rd January 2023 was not quorate and subsequently cancelled.	Paper A
23/2324	Public Open Forum Session There were no members of the public present.	-

Members of Brixworth Parish Council - Planning Committee

Councillor Tom Mitchell (Chair), Councillor Frances Peacock (Vice Chair), Councillor Ian Barratt, Councillor James Collyer, Councillor Barbara Lunnon, Councillor Sandra Moxon, Councillor Tony Nixon and Councillor Christine Ware.



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PART TWO – FOR DECISION

	Ref Number	Description	Location
23/2325	<u>WND/2022/1032</u>	Retention of hard surfacing to existing access track	Land off Harborough Road, Brixworth, Northamptonshire
<p>It was RESOLVED to REJECT this application on the following grounds: The application is counter to the following:</p> <ol style="list-style-type: none"> 1. West Northants Joint Core Strategy - Policy BN5 2. West Northants Joint Core Strategy - Policy R2 3. Daventry Local Plan – Policy RA6, ENV 1, ENV 10 4. Brixworth Neighbourhood Plan – Policy 2, (2b sub section c) 5. Village Design Statement - Page 5, Paragraph 3.2. <p>Prop. Cllr Barratt, Sec. Cllr Lunnon. Unanimous.</p>			
23/2326	<u>WND/2022/1034</u>	Work to trees subject to Tree Preservation Order TPO30.	Lake House, Brixworth Hall Park, Brixworth, Northamptonshire, NN6 9DE
<p>It was RESOLVED to submit OBSERVATIONS on this application. There is insufficient information and lack of photographic evidence for the committee to assess to make an informed decision on this application, or to substantiate the claims within the application itself. Further investigation by WNC would be encouraged before a decision is made on this application.</p> <p>Prop. Cllr Mitchell. Sec Cllr Ware. Unanimous.</p>			
23/2327	<u>WND/2023/0066</u>	Work to and removal of trees in conservation area	Beech Hill 25, Church Street, Brixworth, Northamptonshire, NN6 9BZ
<p>It was RESOLVED to submit OBSERVATIONS on this application. There is insufficient information and lack of photographic evidence for the committee to assess to make an informed decision on this application, or to substantiate the claims within the application itself. Further investigation by WNC would be encouraged before a decision is made on this application. Tree No. 1 is considered of a significant visual and urban quality and the specific need for felling has not been explained.</p> <p>Prop. Cllr Mitchell. Sec Cllr Ware. Unanimous.</p>			
23/2328	<u>WND/2022/0863</u> (Amended)	Change of use and partial rebuilding of former Coach House to holiday let.	Grange Farm, Holcot Road, Brixworth, Northamptonshire, NN6 9BN
<p>It was RESOLVED to SUPPORT this application. Prop. Cllr Mitchell, Sec. Cllr Ware. One against, one abstention. Resolution carried with three votes.</p>			
23/2329	<u>WND/2022/0891</u> (Amended)	Conversion of agricultural barns to 2 no. dwellings.	Grange Farm, Holcot Road, Brixworth, Northamptonshire, NN6 9BN
<p>It was RESOLVED to SUPPORT this application. Prop. Cllr Mitchell, Sec. Cllr Barratt. One abstention.</p>			

Members of Brixworth Parish Council - Planning Committee

Councillor Tom Mitchell (Chair), Councillor Frances Peacock (Vice Chair), Councillor Ian Barratt,
Councillor James Collyer, Councillor Barbara Lunnon, Councillor Sandra Moxon,
Councillor Tony Nixon and Councillor Christine Ware.



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PART THREE – FOR INFORMATION

23/2330	Any Other Business	Garden Creep was discussed and Cllr Barratt will put forwards a paper to be considered for inclusion at the next Full Council meeting of the 23 rd of February.	IB
23/2331		The status of the following WNC APPROVED applications that were not considered by the BPC Planning Committee on 23 rd January 2023, were noted.	-
23/2332	WND/2022/1120	Lawful development certificate (proposed) single storey rear extension and garage conversion	10, Wheatens Close, Brixworth, Northamptonshire, NN6 9UP
23/2333	WND/2022/0943 (Amended)	Removal of existing conservatory. Construction of single storey and two storey rear extension. Conversion of part of utility to store.	22, Dairy Close, Brixworth, Northamptonshire, NN6 9DR

PART FOUR – CLOSING PROCEDURES

23/2334	Next Ordinary Meeting	<p>a. To consider any items for inclusion on the next meeting agenda. See 23/2330.</p> <p>b. To note the date of the next Planning Committee Meeting on Monday 6th March 2023.</p>	-
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<p>Gavin Kirkup Administrative Assistant</p>	<p>Brixworth Parish Council Brixworth Community Centre and Library Spratton Road Brixworth NN6 9DS</p> <p>Telephone: 01604 347993 Email: parish.clerk@brixworthparishcouncil.gov.uk Web: www.brixworthparishcouncil.gov.uk</p>
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Members of Brixworth Parish Council - Planning Committee

Councillor Tom Mitchell (Chair), Councillor Frances Peacock (Vice Chair), Councillor Ian Barratt,
Councillor James Collyer, Councillor Barbara Lunnon, Councillor Sandra Moxon,
Councillor Tony Nixon and Councillor Christine Ware.



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Paper R

Brixworth Parish Council
DRAFT Minutes of the Personnel Committee Meeting

Monday 13th February at 6.30pm

Community Centre & Library, Spratton Road, Brixworth NN6 9DS

In Attendance: Cllr Bird (Chairman), Cllr Ware, Cllr Lunnon

Parish Clerk: Josie Flavell

Members of Public: No members of the public

MINUTES

PART ONE – OPENING PROCEDURES

23/0013	Welcome by Chairman Chairman Bird welcomed everyone to the Personnel Committee Meeting and advised all present of the evacuation procedures.	-
23/0014	Apologies for absence and acceptance of apologies for absence: All present, unanimously accepted the apologies for absence from the following Committee members: <ul style="list-style-type: none"> ▪ Cllr Moxon ▪ Cllr Spratt ▪ Cllr Compton Prop: Cllr Ware Sec. Cllr Lunnon	Accepted
23/0015	Declarations of Interest a) There were no declarations of any disclosable pecuniary or other interests reported. b) There were no dispensations or written requests for dispensation of DPI to consider.	-
23/0016	Agree and Sign the Minutes of Previous Meeting All present, unanimously RESOLVED to Chairman Bird approving the Personnel Committee Meeting Minutes dated 22 nd of December 2022, as a true and accurate record. The minutes were duly signed. Prop: Cllr Ware Sec. Cllr Lunnon	-
23/0017	Public Open Forum Session Due to the absence of members of the public, there were no reports to consider.	-

PART TWO – FOR DECISION

23/0018	Peninsula HR Contract a). All present, unanimously RESOLVED to recommend to Council for the Peninsula HR Contract to be terminated by the 6 month termination date of 20 th of March 2023, and for WorkNest to be approved and used in its place at a cost saving of £1,000 per annum. The Clerk is to create a report for the Full Council meeting concerning the recommendations put forward. b). Due to the above resolution, this agenda item did not require consideration or action.	JF
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Members of Brixworth Parish Council - Personnel Committee

Councillor Jackie Bird (Chair), Councillor Lynne Compton, Councillor Barbara Lunnon,
Councillor Sandra Moxon, Councillor Gary Spratt and Councillor Christine Ware.



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PART THREE – FOR INFORMATION

23/0019	New Clerk All present, NOTED that the Clerk had settled in well but that the current work load is quite high. The Clerk reported that a review needs to be conducted in 5/6 months' time concerning this matter and a decision then made to determine whether another part-time Administrative Assistant is required. All present, unanimously agreed to this course of action.	-
23/0020	Budget Review All present, reviewed the current budget and agreed it is healthy and adequate enough to see Council through to the end of the current financial year.	-

PART FOUR – CONFIDENTIAL MATTERS

23/0021	EXCLUSION OF THE PRESS AND PUBLIC Pursuant to the Public Bodies (Admissions to Meetings) Act 1960 sect 1.2, all present, RESOLVED to exclude the press and public from the meeting, to enable the Committee to discuss agenda items 23/0022(a) and (b), which being of a confidential nature are prejudicial to public interest by reason of the confidential business to be transacted (meeting papers for Members only). There were no Press or members of the public to request to leave the meeting.	-
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PART FIVE – CONFIDENTIAL MATTERS

23/0022	Staff Appraisals and Performance a. An update was received from the Clerk, as per the confidential report circulated to the Personnel Committee prior to the meeting. b. All present, RESOLVED to approve the proposed actions, with the Clerk to complete all necessary documentation and to report back to the Personnel Committee in due course. Prop. Cllr Bird Sec. Cllr Ware	JF
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There was no press or members of the public to be invited back into the meeting.

PART SIX – CLOSING PROCEDURES

23/0023	Next Personnel Meeting a) There were no items reported. b) The Clerk agreed to email the Personnel Committee with the date of the next meeting due to the new Council meeting calendar having only just been created.	JF
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In the absence of further business, the meeting closed at 19:22pm

Signed as a true and accurate record:

.....
Jackie Bird - Chairman
Brixworth Parish Council
Date: 26th April 2023

Minutes Prepared by:
Josie Flavell
Parish Clerk

Brixworth Parish Council
T: 07983 141786

E: parish.clerk@brixworthparishcouncil.gov.uk

Members of Brixworth Parish Council - Personnel Committee

Councillor Jackie Bird (Chair), Councillor Lynne Compton, Councillor Barbara Lunnon,
Councillor Sandra Moxon, Councillor Gary Spratt and Councillor Christine Ware.

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Paper for the Brixworth Parish Council Meeting of 22nd December 2022



Report of the Admin Assistant

February 2023

1. Overview

This month, I have firmly settled back into my Administrative Assistant job role. I have signed up for my ILCA training programme which I am sure will build on my knowledge base and strengthen my understanding of Council Administration. I am excited to get started. I have also been working through reviewing documents that are over-due review and/or factually incorrect. This will take a little time due to the number of documents that need attention. I have also been working on my new responsibility with the Bulletin Pages which I am excited to see brought to life in the next Bulletin edition. All councillors have received updated training records and I have collated responses to the availability survey to support the clerk update the meeting calendar.

Responses to the Summer Camp provision offered by Finding Fitness have significantly increased, and I am working on the next steps with them to hopefully bring lottery funded summer sports to the village for summer.

- Proposal for TPO trees on Pychley Way.
- Kept website and SM channels up-to-date with news and events.
- Social Media plan for February has been implemented.
- Ongoing website development, updating documents, graphics and pages.
- Invoice Management on Scribe.
- Responsible for 'Contact The Clerk' and complaints - first line response.
- Worked on projects, as directed.
- Traffic Data and Crime Data analysis.
- Maintained parish noticeboard.
- Assisted Clerk with Accounts, payments and bank reconciliation.
- Concluded Cloudy IT Councillor Training

2. Meetings Attended

- Planning Committee
- Full Council
- Various meetings with the Clerk & Councillors

3. Training & Development

- 2023 Training Matrix for Officers and Councillors – Individual training records.
- Booked 'Communicating with your community' training for March. (2 Days)
- ILCA Training.

4. Media & Communications

With the new Clerk in place, I will be able to take on the Brixworth Bulletin BPC pages moving forwards. I will continue to work with the Media & Comms working group exploring relevant content for our Social Media platforms and will be attending NALC 'Communicating with your Community' training in March.

5. Customer Contact

Complaints received this month.

ID	Date Received	Complaint	Action Taken
4	31/01/2023	Overgrown tree branches on Stonehill way. Resident concerned over increase in squirrel population and risk of entry to their loft space. Resident identifies this as Council's responsibility.	Contacted resident including a map asking for confirmation of location of trees. Believed to be on highways land and not BPC responsibility. Completed Street Doctor log on resident's behalf and followed up with email WNC. Communicated pest control providers.
5	15/02/2023	Resident enquired via SM about authority and legality of trimming hedges on a public footpath on Knightons Way.	Contacted WNC to identify responsibility, and to answer resident's enquiry.

6. Ongoing Tasks

- Ongoing project work, as directed.
- Page by page website overhaul.
- Policy review and update.
- Maintaining Council diary and regulatory compliance.
- Daily administrative tasks.
- Updating and booking training for Councillors.
- Building procedures for administrative tasks.
- Brixworth Bulletin & Social Media
- Historical Resolutions.