



PAPER A

Brixworth Parish Council Minutes of the Ordinary Parish Council Meeting

Thursday 23rd February 2023 at 7.15pm

Community Centre & Library, Spratton Road, Brixworth NN6 9DS

In attendance: Cllr Sandra Moxon (Chairman), Cllr Jackie Bird (Vice-Chairman), Cllr Ian Barratt, Cllr Neal Brown, Cllr Elaine Coe, Cllr James Collyer, Cllr Lynne Compton, Cllr Barbara Lunnon, Cllr Tony Nixon, Cllr Kevin Parker, Cllr Frances Peacock and Cllr Christine Ware.

Absent: Cllr Tom Mitchell

Clerical Support: Gavin Kirkup (Parish Administrative Assistant)

Members of the public: One

PART ONE – OPENING PROCEDURES

22/6102	Cllr Moxon welcomed everyone to the meeting of the parish council and advised attendees of the evacuation procedures and that the meeting is recorded.	-
22/6103	<p>Apologies for absence and acceptance of apologies for absence Apologies were received from:</p> <ul style="list-style-type: none"> ▪ Parish Clerk - Josie Flavell. ▪ Cllr Gary Spratt. <p>Council RESOLVED to accept these apologies. Prop. Cllr Brown, Sec. Cllr Bird. Unanimous.</p>	-
22/6104	<p>Declarations of Interest</p> <p>a) Cllr Bird declared a non-pecuniary interest in agenda item 22/6124 Legal (Assets) Report Paper S concerning the Sports Lease due to being a Sports Central Committee member. Council RESOLVED to accept this declaration. Prop. Cllr Compton, Sec. Coe. Unanimous.</p> <p>b) There were no dispensations or written requests for dispensation of DPI to consider.</p>	-
22/6105	<p>Agree and Sign the Minutes of Previous Meeting Council RESOLVED to the Chairman approving the Ordinary Meeting Minutes of 26th of January 2023, as a true and accurate record. Prop. Cllr Bird, Sec Cllr Nixon. One abstention.</p>	JF
22/6106	<p>Public Open Forum Session Brixworth Dagger – a member of public reported that there is great relief that the Brixworth Dagger has been released and will be on display in the Doctors Surgery for residents to be able to visit.</p>	-

Members of Brixworth Parish Council

Councillor Sandra Moxon (Chair), Councillor Jackie Bird (Vice Chair), Councillor Ian Barratt, Councillor Neal Brown, Councillor Elaine Coe, Councillor James Collyer, Councillor Lynne Compton, Councillor Barbara Lunnon, Councillor Tom Mitchell, Councillor Tony Nixon, Councillor Kevin Parker, Councillor Frances Peacock, Councillor Gary Spratt and Councillor Christine Ware.



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PART TWO – FOR DECISION

22/6107	<p>POS Fencing – Pytchley Way Council RESOLVED to formally DISMISS the resolution to approve two quotes from R&G to install single rail fencing to protect the two areas of land and trees to the rear of the chip shop on Pytchley Way, and to contact WNC to strongly request enforcement of the TPO and to ascertain whether the condition of the second piece of land is a health and safety issue. Prop. Cllr Brown, Sec. Cllr Compton. One abstention.</p>	JF/GK
<i>Cllr Peacock arrived late to the meeting late at 19:22pm</i>		
22/6108	<p>CPRE Hedgerow Project Council RESOLVED to approve the quote from R&G for £73.00 (exc. VAT) to plant 12m of Hawthorn on Eaglehurst POS, as part of the CPRE project. Prop. Cllr Brown, Sec. Cllr Lunnon. Unanimous.</p>	JF/GK
22/6109	<p>Eaglehurst Silver Birch Tree Council RESOLVED to approve the move of the Silver Birch Tree from the Eaglehurst development to the WNC owned POS on the junction of Woodsfield and Spratton Road at no cost to the Council, and to taking on the responsibility for its welfare. Prop. Cllr Lunnon Sec. Cllr Brown. Unanimous.</p>	JF
22/6110	<p>Employee Mobile Phones Council RESOLVED to purchase three new phones for the part-time Groundsman, Cleaner and Administrative Assistant, that are functionally appropriate to the employee's role. The final decision is delegated to the Clerk to get best value for the Parish Council. Prop. Cllr Moxon, Sec. Cllr Brown. Unanimous.</p>	JF
22/6111	<p>NALC Civility and Respect Pledge Council RESOLVED to take the NALC Civility and Respect pledge. Prop. Cllr Compton, Sec. Cllr Bird. Two abstentions.</p>	JF
22/6112	<p>ILCA Training Course Council RESOLVED to ratify the cost of £120.00 (exc. VAT) to SLCC via debit card between meetings, to register Gavin Kirkup for the ILCA training course. Prop. Cllr Brown, Sec. Cllr Lunnon. Unanimous.</p>	-
22/6113	<p>SLCC Membership Renewal Council RESOLVED to approve the cost of £337.00 to renew the SLCC membership for the Clerk and investigate the cost for the Admin Asst to also join. Prop. Cllr Compton Sec. Cllr Brown. Unanimous</p>	JF
22/6114	<p>Polices and Document Adoption – Phase 1 Council RESOLVED to adopt all of these policies with the exception of the Environmental Policy, which will be DEFFERED for review by BCAG. Prop. Cllr Ware, Sec. Cllr Coe. One abstention.</p>	GK

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22/6115	Peninsula HR Contract Termination Council RESOLVED to move this item to the confidential section of the meeting. Prop. Cllr Brown, Sec. Cllr Moxon. Unanimous.	-
22/6116	Hedgehog Project Council RESOLVED to support the hedgehog highway project at a cost of £150.00 for a box of 50 hedgehog highway surrounds, from Hedgehogs R Us and to promote this initiative via social media. Prop. Cllr Lunnon, Sec. Cllr Peacock. Two against.	JF/GK
22/6117	Garden Creep Council RESOLVED to approach WNC to request information and clarification of the status of the barrier land strip between the A508 and the village boundary. Prop. Cllr Barratt, Sec. Cllr Compton. One against and two abstentions.	JF
22/6118	Roman Dagger Insurance Council RESOLVED to insure the Roman Dagger - which is under ownership of the Brixworth Heritage Group and to be displayed at the Dr's Surgery - under the Parish Council insurance policy, at no extra cost, and to add this item to the Asset Register. Prop. Cllr Lunnon, Sec. Cllr Ware. One abstention and one against.	JF
22/6119	Finance Council considered and RESOLVED to approve the payments list for February 2023. Prop. Cllr Brown, Sec. Cllr Lunnon. Unanimous. NB: It was NOTED that there may be an opportunity to check existing phone contracts alongside the resolution made under minute reference 22/6110.	JF/GK

PART THREE – FOR INFORMATION

22/6120	Community Safety Reports a) Council received and NOTED the Crime Report. b) Council received and NOTED the Speed Data Analysis Report.	-
22/6121	Finance Committee Council received and NOTED the following reports: a) Cost Centre Summary Report b) Monthly Breakdown Receipts and Payments Report c) Net Position by Cost Centre Report d) Committed Spend Report e) Expenditure from Reserves Report f) January Bank Reconciliation Report	-

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22/6122	Planning Committee Council received and NOTED the minutes of the Planning Committee of 13th February 2023.	-
22/6123	Personnel Committee Council received and NOTED the Minutes of the Personnel Committee Meeting held on 13 th February 2023.	-
22/6124	Legal (Assets) Report Council received and NOTED the Legal (Assets) report.	-
22/6125	Clerk's Report Council received and NOTED the Clerk's monthly report.	-
22/6126	Administration Assistant's Report Council Received and NOTED the Administrative Assistant's report.	-
22/6127	59/60 Bus Service Council received and NOTED an update from Cllr Moxon regarding the future of the 59/60 bus service, where it was reported service funding will not be withdrawn and consultants will be utilised to conduct a review in due course. This news will be shared on social media, and the Admin Assistant is to review the University press.	GK
22/6128	Parish Councillor Representatives Updates a) Village Hall – Cllr Lunnon reported that the car park title is complete, just waiting for HM Land Registry confirmation. The previous Gigaclear liaison has left the business, delaying plans for a celebration of the provision in the hall. b) Thomas Roe Charity - Cllr Mitchell/Cllr Lunnon deferred this item to the March meeting. c) NCALC (Cllr Moxon) – there was no report to consider. d) Police Liaison – Cllr Coe reported that she attended a rural Policing meeting. e) Armed Forces - Cllr Bird reported that British Legion are in process of raising funds for a banner holder, flags and outfit. They will be applying for a grant in due course. f) Verification Officer – Cllr Compton reported that the verification was completed, with the next verification meeting taking place on 6 th of March 2023. g) IT Working (Cllr Brown) – there was no report to consider. h) Climate Change Champion - Cllr Ware reported that she will attend the Welford event on the 2 nd of March 2023.	-
22/6129	To Note the Dates of the Next Meetings Council NOTED all of the listed dates as follows: <ul style="list-style-type: none"> ▪ Saturday Surgery 4th March 2023 - Cllr Brown/Cllr Collyer will attend. BL/CW will confirm a date with the Community Larder in due course. ▪ Planning Meeting 6th March 2023 ▪ BCAG Working Group 21st March 2023 ▪ Planning Meeting 27th March 2023 ▪ Full Council 30th March 2023 	

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PART FOUR – CONFIDENTIAL MATTERS

22/6130	<p>Exclusion of the Press and Public Council RESOLVED to exclude the press and public from the meeting in accordance with Public Bodies (Admissions to Meetings) Act 1960 sect 1.2, to discuss matters of commercial and personal confidentiality (Papers for Members only), due it being prejudicial to public interest by reason of the confidential nature of the business to be transacted.</p> <p>Prop. Cllr Brown Sec. Cllr Compton – Unanimous.</p> <p>The Press and Public will be requested to leave the meeting (subject to 22/6130)</p> <p>No press or public were present to exclude.</p> <p>The meeting was in closed session from 8:38pm</p>	-
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PART FIVE – CONFIDENTIAL MATTERS

22/6131	<p>Eaglehurst Commuted Sum Council received and NOTED an update on the Eaglehurst Commuted Sum.</p>	JF/TN
22/6132	<p>Personnel</p> <p>a) Council RESOLVED to terminate the existing HR contract at the earliest possible opportunity and RESOLVED to approve the Worknest HR Contract with immediate effect. Prop. Cllr Brown Sec. Cllr Coe. Unanimous.</p> <p>b) Council received and NOTED an update concerning confidential meeting Paper X. Prop. Cllr Lunnon, Sec. Cllr Brown. Unanimous.</p>	JF
The meeting re-opened to the public at 8:49pm		

PART SIX – CLOSING PROCEDURES

22/6133	<p>Next Ordinary Meeting</p> <ul style="list-style-type: none"> ▪ Deferred Environmental Policy ▪ Kings Coronation 	JF/GK
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In the absence of further business, the meeting was closed in full at 20:52pm

Signed as a true and accurate record:

.....
Sandra Moxon - Chairman
Brixworth Parish Council
Date: 30th March 2023

Minutes Prepared by:
Gavin Kirkup
Administrative Assistant
Brixworth Parish Council
T: 07983 141786

E: parish.clerk@brixworthparishcouncil.gov.uk

Members of Brixworth Parish Council

Councillor Sandra Moxon (Chair), Councillor Jackie Bird (Vice Chair), Councillor Ian Barratt, Councillor Neal Brown, Councillor Elaine Coe, Councillor James Collyer, Councillor Lynne Compton, Councillor Barbara Lunnon, Councillor Tom Mitchell, Councillor Tony Nixon, Councillor Kevin Parker, Councillor Frances Peacock, Councillor Gary Spratt and Councillor Christine Ware.



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Brixworth Parish Council
Report to: Council 14/03/2023

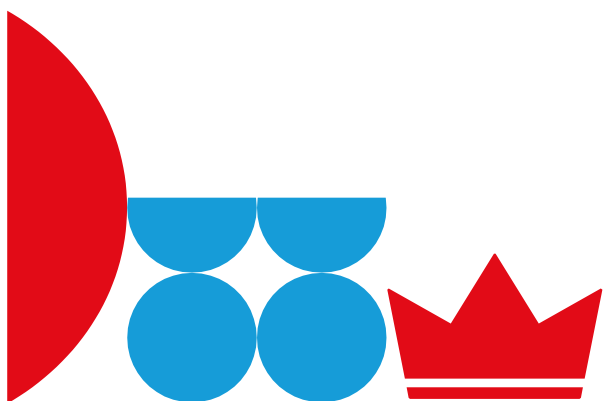
Summary: Kings Coronation Mugs		
Attachments: Appendix A		
1.0	BACKGROUND Due to the impending Coronation of King Charles III, I has been a long-standing British tradition to gift the local children of the parish, a commemorative item to celebrate a major Royal event. Council tasked the Clerk to conduct a cost finding exercise regarding purchasing enough mugs for the primary school children. The Clerk ascertained that there are currently 484 children at the school and commenced with the task as follows.	
2.0	PROPOSAL To purchase commemorative coronation mugs for all the primary school children with the Brixworth PC logo included on the rear of each mug.	
3.0	CONSIDERATIONS The idea was for all Brixworth based children to be given a commemorative mug but as this is not practicably possible, it was decided that the children of the village primary school be given one instead. However, not all children that attend this school live in Brixworth.	
4.0	FINANCIAL INFORMATION The Clerk obtained 3 separate quotes, which are attached in Appendix A. The cost ranges between £1,537.20 and £942.00 exc. VAT for 500 commemorative ceramic mugs with the PC logo included.	
5.0	CONCLUSION / RECOMMENDATION To review the quotes and ideas put forward and resolve to purchase the mugs as proposed, and to consider whether the Chairman and Clerk should deliver them to the primary school near to the date of the Coronation, so these can be handed out to the children during an assembly. Recommendation: Should Council agree to proceed with this initiative, Council are to consider all quotations within Appendix A, including the alternative options available, and resolve to approve one quote. The preference being, Prince William Pottery - 500 mugs at a total cost of £942.00 (exc. VAT).	
Implications:		
Council Objectives:	To purchase the commemorative mugs as proposed.	-
Resource Requirements:	Financial	-
Do we have the resource available?	N/A	-
Equalities & Human Rights	Are there equalities and /or human rights issues?	N
Equalities Impact Assessment	Is an impact assessment is required?	N
Crime and Disorder	Has crime and disorder have been considered?	N/A
Biodiversity	Are there any bio-diversity implications?	N/A
Financial	Are there financial implications at this stage?	N
	Will there be financial implications?	Y
	Is there provision within the budget?	Y
	Could there be additional expenditure? -Possible Repair/Maintenance	N
	Is there potential for income generation?	N
Legal	Do we have power, to act?	Y
	If Y which act: For example Local Government and Rating Act 1997, s. 31	LGA 1972 S137
Risk Management	Are there any risks? Utility check required. If so, how will these be mitigated? utility checks completed.	N/A
Risk Assessment	Is a risk assessment required?	N/A
Project Management	Is project management is required?	N
Person originating this report: Josie Flavell – Clerk and RFO		
Date: 14/03/2023		



Brixworth Parish Council

APPENDIX A

The Clerk obtained 3 separate quotes from suppliers of commemorative memorabilia as follows. The Clerk also gained a quote for a slightly different option under the title Baker Ross below.



Option 1

quote

Prince William Pottery, 550 Edge Lane, Liverpool,
L13 1AJ, UK.

Tel: 0151 259 1221

E: info@promotionalmugs.co.uk



Description	Quantity	Unit Price	Cost
King Charles Cypher with 1 colour personalisation printed in blue	504	£1.75	£882.00
Artwork Charge	1	£25.00	£25.00
Delivery to 1 UK mainland address excluding Highlands.	1	£35.00	£35.00
		Subtotal	£942.00
	VAT	20.00%	£188.40
		Total	£1,130.40



hotline™
BRANDED MERCHANDISE

Option 2

Coronation Mugs

Item ref: A6574

Quantity	504
Item Price	£2.54
Logo Setup	Included
Logo Branding	Included
Delivery	Included
Total Price	£1,280.04



INSIGNIA

Option 3

Product3



Image is for representative purposes only

H M King Charles III Printed Cambridge Mugs. Printed 2 colours.

Price includes the Official Coronation design for celebrating the Coronation of H M King Charles III on one side in 2 colours and your own design printed on the reverse in one of the same colours from the front (Blue or red)
By far our most popular shaped mug, the robust Cambridge mug offers a large print area to showcase your design. This mug has a large print area, and is also one of the most cost- effective mugs in the market.
330ml Capacity. 90mm high x 80mm diameter.

Delivery: 3-4 weeks from approval of artwork visual.

Artwork: An editable eps artwork file is required. If you do not have this available send us what you have and we will convert it free of charge and send you a proof for approval.

Quantity	300	504
Unit Price Each	2.88	2.48
Total Price	864.00	1249.92

Option 4



For an alternative to a ceramic commemorative mug, this colour in your own coronation mug would make a lovely gift also.

Quantity 500 £1,156.45 (inc. delivery costs of £3.95)



For an alternative to a ceramic commemorative mug, a coronation bookmark.

Quantity 500 £603.95 (inc. delivery costs of £3.95)

PAPER C

theinkbin
keeping the world colourful



The Ink Bin is a teacher-run ecofundraising company specialising in community collection points for all home use ink cartridges to support pupils with recycling as well as school fundraising.



We have been working with Schools, Eco Clubs and PTA Groups across the UK since 2019



Why choose The Ink Bin?

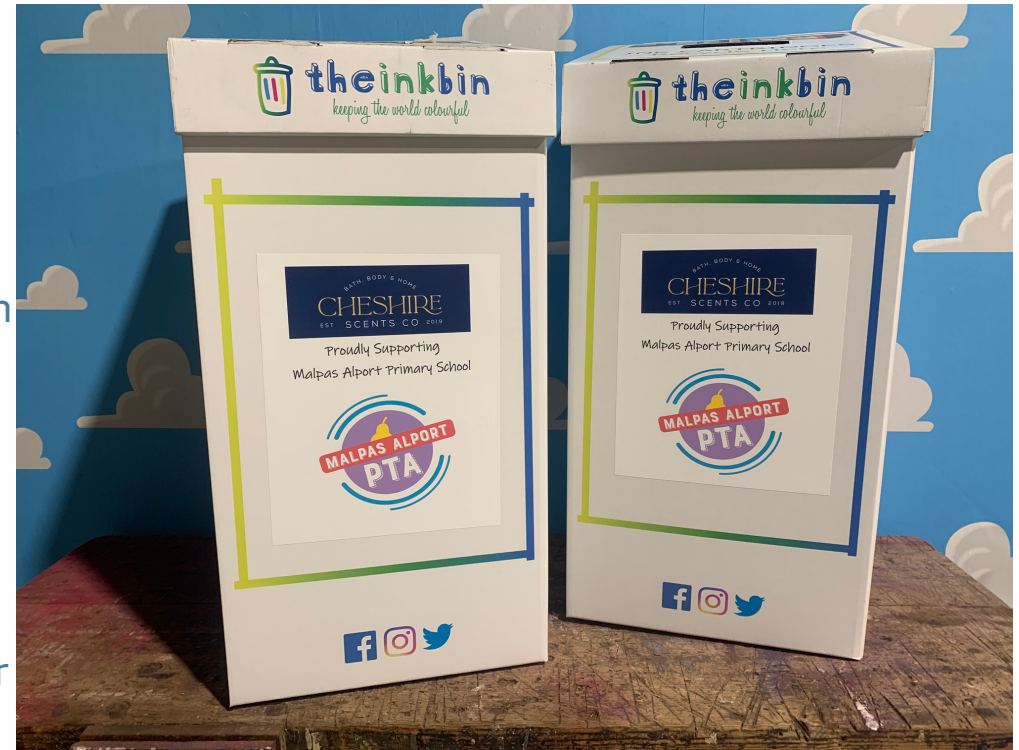
We pride ourselves on a friendly and personalised service. The Ink Bin is run by a teacher so we know just how busy schools are- we work with you and the School's Admin Team to keep it as easy as possible. Most importantly, we accept ALL home-use cartridges and do all the sorting and listing ourselves- it's our job to get the inky hands, not yours!

Our Ink Bins

The Ink Bin costs an initial £35.00 to purchase and everything after that is free

We personalise all our Ink Bins especially for you with your school logo and potentially a local business sponsor too

With every collection you earn money from your recycled cartridges, meaning as well as helping the environment, you can raise money for your school or a charity you support



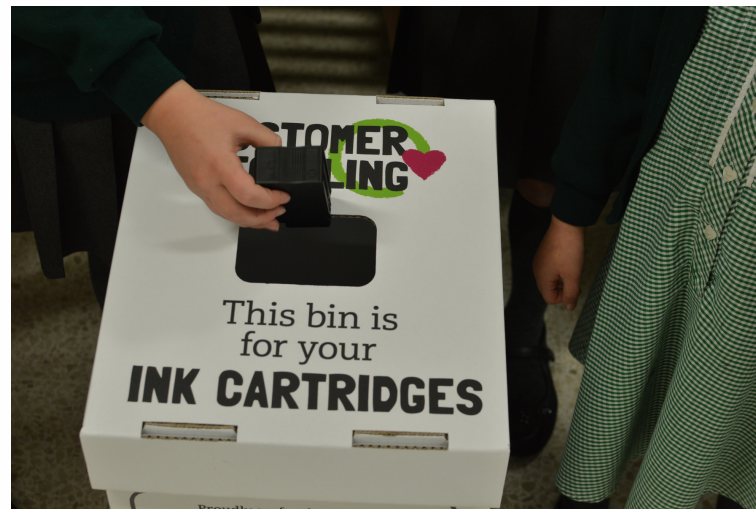
INK CARTRIDGES SAVED FROM LANDFILL
2408

Over the course of five collections, Lea and Garsdon School in Wiltshire have raised a staggering

£617.28

theinkbin
keeping the world colourful

www.theinkbin.co.uk



How big is The Ink Bin?

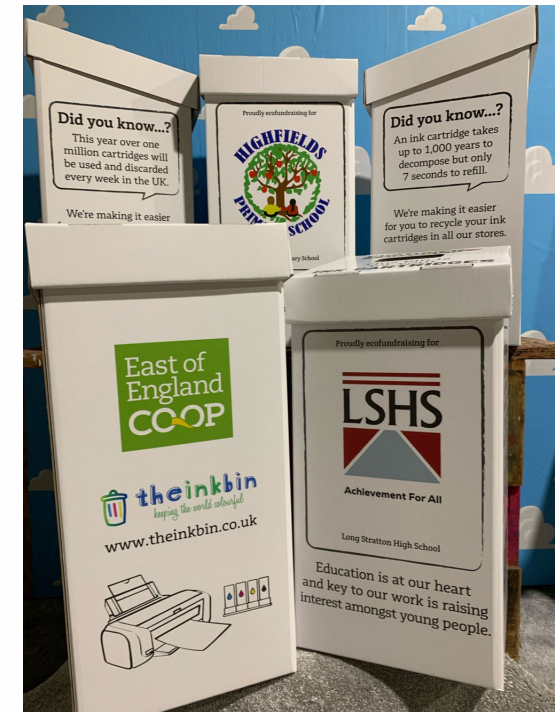
The Ink Bin is 30 x 30 x 65 cm - a waist-height and eye-catching Bin that often sits in the School's Reception area. We personalise the Bin with your school's logo to make it special for your pupils and help them to feel part of your collection. You are welcome to order more than one Bin if you are keen to collect further and wider.

Community Collecting

Many schools choose to place their Ink Bin within the local community to extend the collecting. You could approach a local shop, library, Post Office or community centre.

We also encourage you to share the collecting on local Plastic-Free and Eco Groups upon Facebook as this really does increase your collection.

To place an Ink Bin external to the school, you would need to register on the gov.uk website as a registered Waste Carrier. It's free for charities and takes a couple of minutes.



Do you take our school's photocopier / toner cartridges?

At present, we are unable to accept larger cartridges. In order to support our schools to raise as much as they can, we can only take home-use cartridges.

Please do reach out for advice on how to recycle these or for a quote to collect and recycle them separately.

Do you accept all home-use cartridges?

Absolutely! We want to save those nasty cartridges from a life in landfill so we accept any home-use cartridge. We do ask that your collection has some HP and Canon inkjet cartridges as this helps to keep our business alive! It is the inkjet cartridges that we are able to give money back for within the collection.

What happens when our Ink Bin is full?

It's super easy! You need to find an old cardboard box and line it with some plastic (old carrier bags are fine). Then, fill it with your collection and make sure it's nice and snug so the cartridges don't rattle around too much and become damaged. Once the box is full, simply let us know and we shall arrange a courier collection.



ECO KIDS



Our ECO KIDS platform provides free regular environmental education resources for young people passionate about keeping the world colourful.

We write a weekly newsletter to keep you updated on environmental news, as well as ideas and inspiration for your own Eco Club.

Newsletters are published every Friday.

We also have an ECO KIDS activities page with guided activities, helping you find even more ways to keep the world colourful.



ECO KIDS SCHEDULE theinkbin
keeping the world colourful

Here at ECO KIDS HQ, we love nothing more than hearing what you are up to at home or at school with all things "green".

Here are the main topics we shall be focusing on for the rest of this school year...

Please do share your own pictures, activities, ideas and general input which we will happily include in our weekly newsletters.

Every Friday!

MARCH	APRIL	MAY
The Great British Spring Clean ECO CLUB bring and buy sale for reuse; making eco friendly cleaning products, preparing the school grounds for summer and much more!	Recycling at Easter Time Investigating different ways of reducing and recycling within our school and with household waste. <i>How can we fight the Easter plastic waste?</i>	Planting seeds Preparing for a summer of growing vegetables, flowers and much more. Making clothes, collecting rainwater and choosing suitable seeds for your school.
JUNE	JULY	
Jubilee Month Environmentally friendly parties, celebrating all things British and planting a Jubilee Tree.	Water Month Help farming for the planet, water saving tips around home and school and projects with a focus on our ocean wildlife.	

recycle@theinkbin.co.uk

Ordering...



Your Ink Bin will arrive with a plastic sack liner – build the Bin and place the liner inside.

Ordering an Ink Bin is incredibly easy – just head to our website and order online and pay online. Alternatively, you can contact us directly to arrange for an invoice to be sent to you or a sponsor.

We can provide you with collecting and promotional posters, tools and social posts too.

If you cannot find the solution you require, please get in touch – we often make bespoke orders and will help in whatever way we can

We will request a logo for personalisation and feel free to request any special wording too

www.theinkbin.co.uk/order





Brixworth Parish Council
Report to: Council 22/03/2023

Summary: Spratton Road Play Area Tree Protection		
Attachments: Appendix A		
1.0	BACKGROUND Due to the tree vandalism suffered back in February 2023, Council requested an option to protect the Cherry trees be investigated, to prevent future damage/vandalism. Especially, given the fact these Sakura Cherry trees were donated by the Japanese Sakura Tree organisation and are a rare species.	
2.0	PROPOSAL To install protective guards to ensure the trees do not experience further damage and to prune them to allow for new growth, to save the damaged trees from dying.	
3.0	CONSIDERATIONS There are cost implications due to the expense of installing the tree guard installation.	
4.0	FINANCIAL INFORMATION The Clerk has obtained 2 quotes from R&G Grounds Maintenance at a total of £2,228.00 and Goetre Villa Ltd at as total cost of £1320.00, as detailed in Appendix A of this document.	
5.0	CONCLUSION / RECOMMENDATION To consider, review, and agree to approve one of the quotes submitted. Recommendation: Should Council decide to go ahead with this project, the Clerk/RFO recommends the lower quote of £1320.00 with Goetre Villa Ltd be approved, which offers better value for money and ensures the trees are pruned correctly by a qualified expert (Arboriculturist). The Clerk/RFO also recommends that option 2 of this quote at an extra cost of £324.00 (exc. VAT) also be approved, for the installation of the tree pans, which will aid the maintenance, health, and longevity of the trees as they mature. Total Cost: £1644.00 (exc. VAT)	
Implications:		
Council Objectives:	To protect the Japanese Cherry Blossom trees from further damage.	-
Resource Requirements:	Financial	Y
Do we have the resource available?	N/A	-
Equalities & Human Rights	Are there equalities and /or human rights issues?	N
Equalities Impact Assessment	Is an impact assessment is required?	N
Crime and Disorder	Has crime and disorder have been considered?	Y
Biodiversity	Are there any bio-diversity implications?	Y
Financial	Are there financial implications at this stage?	N
	Will there be financial implications?	Y
	Is there provision within the budget?	Y
	Could there be additional expenditure? -Possible Repair/Maintenance	Y
Legal	Is there potential for income generation?	N
	Do we have power, to act?	Y
	If Y which act: For example Local Government and Rating Act 1997, s. 31	Open Spaces Act 1906 S10
Risk Management	Are there any risks? Utility check required. If so, how will these be mitigated? utility checks completed.	N/A
Risk Assessment	Is a risk assessment required?	N/A
Project Management	Is project management is required?	N
Person originating this report: Josie Flavell – Clerk and RFO		
Date: 22/03/2023		



Brixworth Parish Council

APPENDIX A

Goetre Villa Ltd.

A mixture of heavy duty stakes and weldmesh guards are used to protect the trees from vandalism and any future damage, but allow the tree space to grow unhindered.

You will also note from the below photo that circular tree pans are installed, which stop mower damage and weeds competing with the new trees. They also funnel water to the trees and stop the soil from drying out.

Please see attached quote on the next page.





Goetre Villa Ltd

Russell Horsey
Goetre Villa LTD
Bwlchllan, Lampeter, Dyfed
SA48 8QJ
Office – 01570 470227
Mob- 07906625472
Woodlanddwelling.uk@gmail.com

16th March 2023

Josie Flavell CiLCA
Clerk and Responsible Financial Officer
T: 07983 141786
The Parish Clerk, Brixworth Information Point, Brixworth Library & Community Centre, Spratton Road, Brixworth, Northampton NN6 9DS

Quote: to re-stake and guard 12 cherry trees, including sundries.

<ul style="list-style-type: none"> • Prune Trees where they have snapped • Double stake and cage 12 cherry trees – supply of stakes and cages • The CAT scan of all potential tree planting pits prior to excavation. 	£720.00
Day rate for labour and van	£500.00
Net Price	£1320.00
VAT	£264.00
Total	£1584.00

Option 2- Install and supply TreePans

Supply 12 treepans and install at same time as trees guarded.	£324,00
Net Price	£324.00
VAT	£64.80
Total	£388.80

Quote valid for 30 days from date of the quote.



Cottage Farm
Welford Road
Creaton
Northants
NN6 8FF

Quotation

Quotation Ref:

T8920

Date :

26-Feb-23

Enquiry From:	Name: Josie Flavell Organisation: Brixworth Parish Council
Location:	St Davids PF
Details:	St Davids - Tree Guards... Supply and install 12No. Steel tree guards - galvanised (add £200 for painted black) 6'-5" High , 40cm dia
Price:	£2,228.00 Plus VAT at current Standard rate Terms - 30 days from date of invoice
Quotation Prepared By:	Ken Francis

To accept the quotation and place an order

Please email any Purchase Orders or instructions to proceed to : ken@rgrounds.co.uk

Brixworth Parish Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
386	2.13 Human Resources/ Hea	28/02/2023		01 Nat West Revenue		Management Services	Peninsula Business Systems	S	271.62	54.32	325.94
387	9.06 Climate Change / Envirc	31/03/2023	22/6116	01 Nat West Revenue		Hedgehog Highway Surrounds	Linda Cook	X	7.50		7.50
387	9.06 Climate Change / Envirc	31/03/2023	22/6116	01 Nat West Revenue		Hedgehog Highway Surrounds	Linda Cook	X	150.00		150.00
388	1.03 Employer NI	15/03/2023	22/5751	01 Nat West Revenue		Salaries and Wages	DCK Payroll Solutions	X	596.82		596.82
388	1.01 Salaries	15/03/2023	22/5751	01 Nat West Revenue		Salaries and Wages	DCK Payroll Solutions	X	7,242.90		7,242.90
388	1.08 Pension - LGPS	15/03/2023	22/5751	01 Nat West Revenue		Salaries and Wages	DCK Payroll Solutions	X	1,140.50		1,140.50
389	10.09 Van Lease Costs	01/03/2023		01 Nat West Revenue		Van Lease Costs	Lex Autolease	S	239.58	47.91	287.49
390	2.18 Adobe License	06/03/2023		01 Nat West Revenue		ICT Services	Adobe	E	12.64		12.64
391	10.02 Sundry Purchases - M	09/03/2023		01 Nat West Revenue		Steps For Cleaner	Amazon Services Europe Sarl	S	11.31	2.26	13.57
392	4.11 Telephone & Broadbanc	10/03/2023		01 Nat West Revenue		Broadband & Landline Telephc	Talk Talk Business	S	55.45	11.09	66.54
393	4.07 Office Equipment	13/03/2023		01 Nat West Revenue		Staff Phones - Groundsman &	Amazon Services Europe Sarl	S	99.82	19.96	119.78
394	10.02 Sundry Purchases - M	13/03/2023		01 Nat West Revenue		Steam Cleaner	Karcher	S	134.23	26.85	161.08
395	4.06 Stationery & Postage	14/03/2023		01 Nat West Revenue		Case for ADMIN Phone	Amazon Services Europe Sarl	S	6.66	1.33	7.99
396	4.07 Office Equipment	14/03/2023		01 Nat West Revenue		Admin Phone & Cases For Staf	Amazon Services Europe Sarl	S	365.83	73.17	439.00
396	4.07 Office Equipment	14/03/2023		01 Nat West Revenue		Admin Phone & Cases For Staf	Amazon Services Europe Sarl	S	11.64	2.34	13.98
397	4.11 Telephone & Broadbanc	15/03/2023		01 Nat West Revenue		Mobile Telephone	EE Limited	S	14.17	2.83	17.00
398	4.12 Bank Charges	31/03/2023		01 Nat West Revenue		Bank Service Charge	Nat West Bank	X	7.35		7.35
399	10.02 Sundry Purchases - M	31/03/2023		01 Nat West Revenue		Maintenance Sundries	Trade UK - B&Q/ Screwfix	S	31.54	4.32	35.86
400	10.05 St David's Grounds Ma	31/03/2023		01 Nat West Revenue		Grounds Maintenance	R&G Grounds Maintenance	S	66.00	13.20	79.20
400	10.12 Millenium Garden	31/03/2023		01 Nat West Revenue		Grounds Maintenance	R&G Grounds Maintenance	S	40.00	8.00	48.00
400	10.04 Ashway Grounds Maini	31/03/2023		01 Nat West Revenue		Grounds Maintenance	R&G Grounds Maintenance	S	45.00	9.00	54.00
400	9.04 Library Shrub Bed	31/03/2023		01 Nat West Revenue		Grounds Maintenance	R&G Grounds Maintenance	S	15.00	3.00	18.00
400	9.03 Hedge/Fencing	31/03/2023		01 Nat West Revenue		Grounds Maintenance	R&G Grounds Maintenance	S	227.50	45.50	273.00
401	10.02 Sundry Purchases - M	31/03/2023		01 Nat West Revenue		Playground Parts	Online Playgrounds	S	157.40	31.48	188.88
402	2.14 ICT	14/03/2023		01 Nat West Revenue		ICT Services	Microsoft	E			
403	2.14 ICT	31/03/2023		01 Nat West Revenue		Cloudy IT Monthly Charges	Cloudy IT	S	165.60	33.12	198.72
404	11.04 St David's Trade Wast	31/03/2023		01 Nat West Revenue		Trade Waste	Bakers Waste	S	74.08	14.82	88.90
405	2.17 Payroll Services	31/03/2023	22/5751	01 Nat West Revenue		Payroll System	DCK Payroll Solutions	S	77.50	15.50	93.00
406	4.03 Newsletters	31/03/2023		01 Nat West Revenue		Brixworth Bulletin	Brixworth Bulletin	X	350.00		350.00
Total									11,617.64	420.00	12,037.64

West Northamptonshire Council (WNC) is seeking to vary the Public Spaces Protection Order (Dog Control and Prohibition of Smoking in Public Places) 2022.

We want to continue to promote responsible dog ownership and also to prohibit smoking in certain public spaces in the West Northamptonshire area. The council is now seeking to vary the Order to cover the Northampton Area and include the requirement to keep dogs on leads in Northampton town centre and also at Upton Country Park Phase 2.

Public Spaces Protection Orders (PSPO) allow councils to impose restrictions or requirements on public and some privately owned land to which the public have access to, with or without payment of a fee. A PSPO can deal with persistent and unreasonable nuisances and anti-social behaviour that has a detrimental effect on the quality of life for the local community in a particular area. They are intended to help ensure that the public can use and enjoy public spaces and can help to make West Northamptonshire a better and safer place to live, work and visit.

Background

In October 2022, WNC introduced a new PSPO across the Daventry and South Northants Areas. The Order promotes responsible dog ownership and requires no smoking in certain publicly accessible open spaces.

The requirements and restrictions of the PSPO are summarised as follows. Anyone who is in control of a dog (or dogs) in a public place must:

- Pick up after the dog immediately
- Have the appropriate means to pick up after that dog
- Not take or allow the dog/s to enter the following: children's play areas; schools when open and in use by pupils; skateparks; tennis courts; multi-use games areas (MUGAs) and bowling greens
- Keep the dog on a lead when in: Cemeteries; burial sites; graveyards; memorial gardens; allotments; car parks; sports grounds, fields, and pitches, when in use for authorised sporting activity; land near the café area at Daventry Country Park and near schools when open and in use by pupils
- Put the dog on a lead when requested to do so by an Authorised person
- Restrict the number of dogs that can be walked by one person to a maximum of 4 dogs at any one time. Consideration is being given to the development of a licensing scheme and associated code of conduct for professional dog walkers.

Additionally, the requirements and restrictions also cover:

The smoking of tobacco, tobacco related products, smokeless tobacco products including electronic cigarettes, herbal cigarettes or any illegal substances is prohibited in the following areas:

- Children's play areas
- land outside school entrances and exits when open and in use by pupils
- skateparks
- tennis courts
- multi-use games areas (also known as MUGAs), and
- bowling greens.

A £100 fixed penalty notice (FPN) may be issued for failure to comply with any of the requirements or restrictions contained within the PSPO in line with the Anti-Social Behaviour, Crime and Policing Act 2014, section 68(2).

Note: A registered blind person, or a person with a disability affecting their mobility, manual dexterity or ability to lift, carry or move everyday objects and who relies upon a dog trained by a prescribed charity for assistance would be exempt from any Order. [We have produced some further information on the measures and proposals, you may wish to download this and have it open when you complete this consultation.](#)

Gathering evidence

There is a legal requirement for the council to have evidence to show the need for orders to be adopted, varied, or extended. The activities controlled by the PSPO need to have had, or be likely to have, an unreasonable and detrimental effect on the quality of life of those in the locality and are, or are likely to be, persistent and continuing in nature.

We are using this consultation to gather evidence and information.

How the feedback will be used

The responses to this consultation will be collated and analysed, and will be used to help draft the variation to the Order which will then be published and taken to a Cabinet meeting for approval. Should the order be made by Cabinet, it will then be introduced across the entire West Northamptonshire Area with further communications and campaigns to support this.

The feedback we receive during this consultation can form part of the evidence we need to extend and vary the PSPO to cover the whole of West Northamptonshire for a maximum of 3 years, prior to this it will be reviewed.

The consultation will close at midnight on Monday 17 April 2023.

Your opinion is very important to us, so if you would like to have your say, please follow the link at the bottom of this page to view further information and complete the online survey.

You do not have to answer all questions if they do not apply, or you do not wish to. There is opportunity to provide comments within part of the survey.

For information about how consultation and engagement responses are managed, please see the [consultation and engagement privacy notice](#).

Area maps

Maps of the areas the proposed varied PSPO would apply to:

- [Area covered by existing order includes Daventry and South Northants.](#)
- [Daventry Area showing villages and towns covered by the existing Order.](#)
- [South Northants Area showing villages and towns covered by the existing Order.](#)
- [West Northamptonshire Council administrative area proposed to be covered by the varied PSPO - Northampton Area shown within black border](#)
- [Upton Country Park – proposed dogs on leads area to be covered by varied PSPO.](#)
- [Northampton Town Centre - proposed dogs on leads area to be covered by varied PSPO.](#)
- [Northampton Area to be covered by the proposed varied Order.](#)

Taking part in the consultation

We want to know how you feel about:

- WNC extending the area covered by the Public Spaces Protection Order (Dog Control and Prohibition of Smoking in Public Places) 2022, to also cover the Northampton Area and,
- Requiring dogs to be kept on leads in Northampton Town Centre, and Upton Country Park Phase 2.

We also want to know if you have been adversely affected by the following in the Northampton Area:

- dog fouling left in public places by irresponsible owners,
- off lead and/or out of control dogs walked in public places or
- the smoking of tobacco, tobacco related products, smokeless tobacco products (including electronic cigarettes), herbal cigarettes or any illegal substances in the following public places; Children's play areas; land outside school entrances and exits when open and in use by pupils; skateparks; tennis courts; multi-use games areas, and bowling greens.

The proposed varied Order would not apply to anyone who may use an assistance dog which has been trained to assist a person with a disability as defined under section 6 of the Equality Act 2010.

If you have any queries, comments or would like a copy of this questionnaire in another format (including paper, easy read, or large print) you can contact us by email or telephone. Our contact details are as follows:

Email address: environmentalimprovement.ddc@westnorthants.gov.uk

Brixworth Parish Council

Environment Policy



Document Number	
Adopted	
Reviewed	March 2023
Next Review	
Folder Location	

Introduction

Brixworth Parish Council is committed to support and actively encourage the creation of a sustainable community. The Council recognises that some of its activities may have some negative impact on the environment, and the aim of this policy is to establish broad objectives to enable the development of actions which mitigate the effects of these actions/Council operations.

The policy applies to all Brixworth Parish Council operations and council activities. It should be read alongside the Brixworth Green Plan (when adopted /date of agreement of this by council to be inserted).

Energy and Water Management

The Parish Council is committed to responsible energy management and will promote energy efficiency throughout its business. Examples of which include but are not limited to, are:

- Encouraging staff to ensure that electrical equipment and unnecessary lights are switched off when not in use
- Use the most efficient light bulbs in offices and on footway lights
- Encouraging staff to close windows and external doors when heating is on
- Encouraging staff to minimise the use of electric heaters
- Encouraging staff, to use water efficiently on Council premises
- Ensure staff and members minimise vehicle miles driven in fossil fuelled vehicles on council business through for example but not limited to, the promotion of active travel, car share opportunities, public transport where available

Recycling and Conservation

The Parish Council will:

- Encourage the recycling of wastepaper and cardboard at all operations and where possible the recycling of plastics and glass
- Promote and encourage recycling across the Parish
- Use Recycled Paper products where feasible, including folders, printer papers, toilet rolls and envelopes
- Minimise the amount of printing and minimise the amount of waste paper
- Observe its duty of care conscientiously with its waste contract
- Utilise electronic communications for written communications wherever possible
- Minimise pollution and prevent where possible, through for example but not limited to, the use of appropriate waste bins and recycling, use of appropriate environmentally friendly products – cleaning, maintenance and garden products such as herbicides and pesticides

Biodiversity and Green Spaces

The Parish Council will:

- Seek to protect and where possible enhance the quality of Brixworth's natural environment and open spaces
- Support the conservation of trees, hedgerows, ponds and streams
- Consider the conservation and promotion of local biodiversity in all its activities but particularly with regard to the management of its land
- Seek to manage its green spaces in a manner that promotes, protects and increases biodiversity in line with Daventry Local Plan Part 2 ENV5 - Biodiversity

Awareness, Lobbying and Partnerships

The Parish Council will:

- In all relevant communications promote awareness of, and information on environmental issues within the Brixworth community
- Actively seek opportunities to inform and educate on matters of environmental and biodiversity concerns
- Where appropriate, act as a voice for the local environmental concerns to those agencies given the statutory powers to tackle problems

- Ensure that all individuals involved in the organisation are aware of their responsibilities in implementing this environmental policy
- Where appropriate work with its partners to minimise the effects of noise and light pollution on the Village
- Explore methods on how environmental performance can be measured and implement them where possible

Sustainable Procurement

The Parish Council will:

- Seek to minimise environmental damage caused through the transportation of goods by sourcing materials and services locally so long as the requirements for value for money and quality are met
- Ensure that the use of pesticides/herbicides are minimised in its land management and horticultural activities and environmentally friendly methods are employed wherever possible
- Ensure the tender process considers whether the tenderer's practices are compatible with this plan

Sustainable travel

The Parish Council will:

- Encourage car-sharing where possible when a car journey must be made on Council business
- Promote, and support the use of cycling, public footpaths and public transport

Management and Maintenance

The Parish Council will:

- Assess the use of any chemicals necessary for the carrying out of its duties, ensuring there appropriate safe disposal
- Reject the use of harmful pesticides such as for example any neonicotinoids, finding environmentally friendly options
- Routinely service and maintain equipment to ensure efficient operation

Litter & Dog Fouling

The Parish Council will:

- Actively seek to discourage all forms of littering including dog fouling. Any incidents brought to the Council's attention will be investigated and reported to the relevant authorities in line with any current Public Space Protection Orders

Building & Development

The Parish Council will:

- Support planning policies (as detailed within the Brixworth Neighbourhood Plan) that conserve the countryside, with the aim of minimising the impact of the built form on the natural environment
- Promote and support the use of green energy – in line with Joint Core Strategy S10 Sustainable Development Principles and S11 Low Carbon and Renewable Energy and Daventry Local Plan part 2 ENV9 Renewable Energy and Low Carbon Development

Adherence to Policy

It is the responsibility of the Clerk to notify and provide copies of this policy to staff. This policy will be promoted through the Council Website and social media channels.

Review

This policy will be reviewed regularly and amended as necessary.



Report to Council March 2023

Summary:

As previously discussed at council and with council approval, BCAG has been developing the Green Framework for Brixworth.

The attached document is for consideration by council.

Attachments: DRAFT Brixworth Climate Emergency Statement of Intent – the Green Framework**1.0****BACKGROUND**

In August 2021 Brixworth Parish Council declared a Climate Emergency. Since then work has been carried out within the parish to work towards becoming a net zero parish by 2030 in line with and to support West Northants Council's own aspiration to be net zero.

The Brixworth Climate Emergency Statement of Intent – the Green Framework document explains our commitments and aspirations in greater detail. Our aim is to become a net zero carbon parish council by 2030 in line with West Northants Council UK 100 pledge. West Northants Council has a wider pledge to achieve net zero status for the whole of the West Northants area by 2045.

This document is a record of our statement of intent rather than a granular plan for agreement. It should be used to guide thinking and inform motions put to council for resolution.

The Green Framework should be regularly reviewed and amended accordingly through council and this should become a key output from BCAG to provide updates for consideration as appropriate.

2.0**PROPOSAL**

Council approve the Green Framework for wider communication to the village and other interested groups (for example other parishes/ other environmental groups). It will make a public statement of our intent as a parish to work towards net zero and provide a framework for considering environmental projects as they are presented to council.

3.0**OPTIONS CONSIDERED**

The Green Framework has been developed by and through BCAG members.

4.0**FINANCIAL INFORMATION**

No immediate financial implications of approving the Green Framework document.

Any projects developed under the banner of the Green Framework will be presented to council for consideration at the appropriate time.

5.0**CONCLUSION / RECOMMENDATION**

Council approve the Green Framework.



Report to Council March 2023

	In line with council policies the Green Framework should be regularly reviewed and amended accordingly through council. This should become a key output from BCAG to provide updates for consideration as appropriate.	
Implications:		
Council Objectives:	Provide clarity of the intentions of Brixworth Parish Council to become a net zero parish in line with West Northants Council pledge for 2030.	
Resource Requirements:	Committee / Cllrs / Working Group / Officers / External / Other / <u>None</u> Hours / Days / Weeks / Months	
Do we have the resource available?	None required	Y/N
Equalities & Human Rights	Are there equalities and /or human rights issues?	Y/N
Equalities Impact Assessment	Is an impact assessment is required?	Y/N
Crime and Disorder	Has crime and disorder have been considered?	Y/N
Biodiversity	Are there any bio-diversity implications?	Y/N
Financial	Are there financial implications at this stage?	Y/N
	Will there be financial implications?	Y/N
	Is there provision within the budget?	Y/N
	Could there be additional expenditure?	Y/N
	Is there potential for income generation?	Y/N
Legal	Do we have power, to act?	Y/N
	If Y which act: For example Local Government and Rating Act 1997, s. 31	
Risk Management	Are there any risks?	Y/N
	If so, how will these be mitigated?	
Risk Assessment	Is a risk assessment required?	Y/N
Project Management	Is project management is required?	Y/N
Person originating this report: Cllr Christine Ware – Chair BCAG		
Date: 23 March 2023		



Brixworth Parish Council Climate Emergency Statement of Intent The Green Framework

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Brixworth Parish Council Climate Emergency Statement of Intent The Green Framework

1. INTRODUCTION

Brixworth Parish Council recognises that the world is in a state of climate emergency and acknowledges that we must act **now** to reduce our carbon footprint. Around the UK, many County, District and Parish Councils are putting into place climate emergency policies, helping one another, and making a difference globally, but action needs to be taken quickly. Brixworth Parish Council followed the lead from West Northants Council and declared a Climate Emergency in July 2021.

West Northants Council is formulating a 'Sustainability and Climate Plan' in line with the UN 17 Sustainability Goals, and Brixworth Parish Council is committed to actions that will support the aims of WNC action plan.

Many have noticed the disturbing change in recent weather patterns, causing destruction globally in the form of fires and floods, crop failure and displacement. Millions of species are under threat of extinction, and the lives and welfare of our children and grandchildren are severely compromised.

As part of the action resulting from declaring a climate emergency Brixworth has established a climate action group (BCAG) comprising of residents and councillors to develop a plan for agreement by the Parish Council.

This document explains our commitments and aspirations in greater detail. Our aim is to become a net zero carbon parish council by 2030 in line with West Northants Council UK 100 pledge. West Northants Council has a wider pledge to achieve net zero status for the whole of the West Northants area by 2045.

This document is a record of our statement of intent rather than a granular plan for agreement. It should be used to guide thinking and inform motions put to council for resolution.

The Green Framework should be regularly reviewed and amended accordingly through council and this should become a key output from BCAG to provide updates for consideration as appropriate.

Any budget requirements will come to council for resolution as each project requires. However, it will be helpful for council to earmark resources for the Green Framework as part of the budgeting process at the appropriate time of the financial year.

Climate Emergency Mobilisation

The speed and scale of climate change is such that the level of change required to our energy markets, economy, legislation, and our behaviour, requires leadership and direction, on a local, national, and global level. This is demonstrated by recent Government legislation proposals on



Brixworth Parish Council Climate Emergency Statement of Intent The Green Framework

vehicles, and changes in grant initiatives to promote climate change awareness for homes, local, national & personal transport.

Brixworth Parish Council can:

- Offer support in petitioning West Northants Council and the government to act on the climate emergency
- Ensure that all decisions taken are considered with climate impact, environment and biodiversity impact in mind
- Offer support to the local community to engage and take action
- Offer provision of information and advocacy, through public meetings and events, social media, and the Parish Council website
- the building of a strong community identity to promote valuable skills and knowledge sharing
- Lead by example – ensure all council projects are assessed for embodied and operational carbon in order to mitigate or offset this.
- Encourage use of Cycling to work by campaigning for and promoting safe cycling routes
- Promote safer cycling and walking opportunities within the village locality.

2. WHERE IS THE CARBON COMING FROM?

Carbon emissions come from many sources. To reduce these damaging emissions, we first need to identify their source, then limit or eliminate them. Examples of how we intend to tackle each of these sources is dealt with in Section 5. These are not exhaustive lists and over time projects and plans will add to the actions.

5.1 Power Energy Usage and Sources

5.2 Transport and Active Travel

5.3 Agriculture and Food

5.4 Residential Housing, Infrastructure, Home insulation

5.5 Local Business

5.6 Rubbish and Recycling (including refill and repair, Waste and Resources)

5.7 Biodiversity and Land use

What are the top ten culprits of greenhouse gases?

1. Burning fossil fuels to heat our houses and businesses, and fuel our transport, accounts for nearly a third of global emissions
2. Transportation – driving, flying etc. accounts for almost 15% of global climate change pollution
3. Manufacturing and construction
4. Unsustainable food systems
5. Burning other fuels such as ‘wet’ wood
6. Industry – mainly cement and aluminium production



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7. Destruction of forests and woodland
8. Gas flares
9. Landfills produce methane, a potent greenhouse gas
10. The fashion industry

3. HOW DO WE ACHIEVE NET ZERO CARBON?

Firstly, Brixworth Parish Council will look to its own carbon footprint, with the help of West Northants Council officers, then encourage residents to do the same in their own households.

West Northants Council have recently appointed an officer who can advise on how to calculate a household's carbon footprint, and we plan to engage this officer to achieve this. If there are any associated costs for using this officer, they will be approved by council beforehand.

We need to change, as a community, to a more sustainable lifestyle by:

- utilising power with maximum efficiency and getting it from renewable sources such as wind and solar
- reducing the number of petrol and diesel vehicles on the road
- Encouraging the changeover to electric/hybrid/green fuel (such as hydrogen) vehicles, reducing waste and plastic consumption.
- Encourage buying food from local sources.
- Consider installing renewable energy sources locally, saving tonnes of carbon emissions every year.

The government is offering grants for improved window glazing, home insulation, and heat pumps, and plan to phase out gas boilers. There is also an initiative to introduce hydrogen into gas to reduce nitrogen oxide and reduce pollutants, as well as initiatives to install home charging points for electric / PHEV vehicles.

Our goal with the Green Framework is to inform and educate the residents of Brixworth, support them in changing their behaviours and lifestyles to reduce carbon emissions, and to help build resilience against the adverse impact of climate change. It will make public our intent as a village to work towards net zero.

4. WHAT WE HAVE ACHIEVED SO FAR (as at March 2023)

Brixworth Parish Council has:

- Acknowledged that we are in a state of climate emergency and supported the creation of our Action Plan
Supported the planting of trees, hedgerows and wildflowers around the village of Brixworth
Initiated a liaison with WNC and other parishes and similar groups to share information on tackling climate change
- Agreed a liaison with BCAG to pool resources
- Agreed that all BPC facilities should endeavour to become net zero carbon as soon as possible or when they are upgraded
Applied for an CPRE grant to plant new hedgerows



Brixworth Parish Council Climate Emergency Statement of Intent The Green Framework

- Through BCAG, engaged with local schools and youth group to undertake projects.

5. THE CLIMATE EMERGENCY ACTION PLAN

Brixworth Parish Council proposes the following actions to reduce the carbon emissions from the sources outlined in section 2.

5.1 Energy Usage and Sources

The excess use of energy in our homes is a major challenge. Switching to a green energy supplier, and better insulating our homes, would make a significant step towards becoming carbon neutral.

The Parish Council aims to:

- Encourage residents and local businesses to change their behaviours to use energy most efficiently and adopt smart metering technology at the earliest opportunity
- Endeavour to have all new builds in the parish built to high environmental and energy efficient standards (insulation, draught-proofing, efficient heating/cooling systems)
- Promote the same standards to be applied to existing housing where possible
- Petition West Northants Council Highways to upgrade to the latest LED streetlight specification at the earliest opportunity and consult and consider a 'dark skies' policy for the village
- Explore options for a local renewable energy sources
- Petition the government to provide nationwide renewable energy on a much larger scale
- Make residents aware of government grants / initiatives to phase out natural gas in domestic use, and replace it with clean fuel sources on future builds (e.g. heat pumps)

5.2 Transport and Travel

Brixworth Parish Council recognise the need for improved public transport systems, and the provision of safe cycle routes and walkways. To reduce pollution from conventional cars, we also need to promote electric vehicles, look to install communal electric car charging points on parish council properties (taking advantage of government grant initiatives and commercial opportunities), and car sharing by promoting car sharing bubbles.

Brixworth Parish Council aims to:

- Work with BCAG to promote car share
- Install electric vehicle charging points, and encourage local businesses to do the same, working with West Northants Council for funding
- Engage with the local councils to create safe cycle paths and joined up cycle routes enabling residents to safely cycle to work, for leisure and recreation
- Ensure that footpaths and walkways in the parish are safe for pedestrians
- Discourage all forms of dirty hydrocarbon travel, pending clean-energy fuelled appliances coming into service
- Enhance Brixworth as a place with beautiful, accessible wild areas, some tiny, some larger, so that villagers can enjoy this area for recreation and exercise



Brixworth Parish Council Climate Emergency Statement of Intent The Green Framework

5.3 Agriculture and Food

Current methods of the production and distribution of food in today's world are not sustainable. Products are flown over the globe by aeroplane, over-wrapped in single use plastic, and some agricultural practices degrade the land and reduce capacity to store carbon. Intensive farming is linked to loss of wildlife, soil, and water pollution, and poor animal welfare. Local farmers are encouraged to work with the Wildlife Trust to try and find a way of cultivating the land in an environmentally sustainable way.

Brixworth Parish Council is committed to:

- Promoting locally grown produce and local restaurants to reduce the import of food, and vehicle usage
- Liaising with the Brixworth Country Park team regarding the community orchard in the Country Park
- Supporting the Brixworth Larder and Refill initiatives
- Encouraging eating habits that are better for the environment (more plants, less meat)
- Keeping the allotments thriving to produce food locally
- Working with and helping local farmers to maximise local food production and restore the carbon storage facility of our land
- Reducing single use plastics

5.4 Housing, Infrastructure, Home Insulation

Brixworth Parish Council recognises that improving the energy efficiency of local buildings is one of the most effective means by which a local community can contribute to reducing carbon emissions.

Brixworth Parish Council is committed to:

- lobbying to ensure buildings are designed and constructed with energy conservation foremost, by working with local council planning, housing developers, local interest groups and adhering to the local neighbourhood plan
- lobbying to ensure new housing areas provide energy efficient affordable housing
- ensure all parish council owned properties to have a net zero carbon footprint by 2030

5.5 Local Business

Engagement with our local businesses will support the achievement of our ambition.

Brixworth Parish Council aims to:

- Support and promote local businesses in order to minimize the need to travel to work
- Support and welcome provision for young people to work locally after education is complete
- Support the establishment of new local business
- Support the local Business & IP Centre in the Community Library, which is part of the British Library's National Network of Business & IP Centres, to ensure there is appropriate internet and audio-visual facilities to support private individuals, small and medium local businesses, home office workers and small traders.



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5.6 Waste and Resources

The last century has seen a rise of material possession, and current generations accept it as the norm that we can obtain and discard “stuff”. We need to consider where the “stuff” has come from, what pollution was created in the making and delivery of it, where it goes when it is discarded.

Brixworth Parish Council will work to:

- Educate our residents through public awareness campaigns and local media
- Promote upcycling and recycling
Promote the swapping and sharing of items rather than sending them to landfill
- Petition for reduced packaging in local businesses
- Install water refill stations (as per the Recreation Ground installation) to minimise the use of plastic bottles - over 7 billion water bottles are used in a year in the UK alone
- Work with local community and business to set up re-use and recycling facilities within the parish
- Encourage repair cafes and recycling hubs
- Encourage the use of the Community Larder and refill projects to avoid waste packaging
- Urge government and West Northants Council to enforce a higher level of resource recovery
- Encourage the retention and enhancement of the HWRC located within Brixworth.

5.7 Environment and Land Use

Our local community is already working on improving the natural environment with trees, (including a community orchard), hedgerow planting and wild flowering campaigns. Brixworth has a keen team of volunteers who we will work closely with. The Parish is committed to offering support and encouragement to these campaigns and driving further community work on improving our local land use and environment.

To improve the local environment, we will: -

- Encourage the planting of suitable trees in appropriate pre-defined and approved places
- Support restoration of hedgerows and open spaces
- Continue to promote the creation and management of more green spaces, wildlife gardens, wildflower areas and community gardens
- Encourage residents to promote biodiverse gardens

These actions will continue to encourage biodiversity of our flora and fauna, which in turn will protect our pollinators, which in turn will ensure a better local food supply.



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6. IMPLEMENTATION OF THE PLAN

6.1 WHAT WE AIM TO DO SHORT TERM (By March 2024)

- Establish the Parish Council carbon footprint (properties, grass cutting, mileage etc.)
- Encourage parishioners to identify their own carbon footprints
Look for suitable land for tree, hedgerow and wildflower planting, and maintain existing mature trees that are sited away from housing
- Set up a survey to gain local opinion, and to raise awareness
- Encourage buying local produce
- Establishing wildflower verges
- Work with the community and local environmental groups
- Liaise with the gardening and allotment group

6.2 WHAT WE AIM TO DO MEDIUM TERM (By December 2027)

- Support the building of 'green' homes in Brixworth
- Support a community car sharing scheme
- Reduce paper consumption further
- Develop further tree, hedgerow planting and wildflower conservation areas
- Work with West Northants Council to establish proper joined up cycle routes from Brixworth to surrounding communities.
- Support and lobby for better bus routes and more frequent services
- Install EV charging stations
- Ensure any Parish facilities have climate change technology at the heart of any proposals for upgrading, maintenance or replacement.

6.3 WHAT WE AIM TO DO LONG TERM (By December 2030)

To reach our aim of becoming net zero, we will need to ensure:

- That our homes and businesses are made dramatically more energy efficient, with carbon-free heating sources, by promoting knowledge of Government Incentive schemes for insulation, boiler replacement with heat pumps, replacement double glazing etc.
- We have 100% clean electricity and local renewable energy generation within the parish of Brixworth
- We are much less reliance on fossil fuel driven transport, with more transport sharing and improved public transport infrastructure.
- That we encourage adoption of electric vehicles by providing charging points on Council properties, in line with Council Grant Funding opportunities.
- Healthier lifestyles based on locally grown food, more walking and cycling, and sustainable local farming economy
- Explore possibilities for locally owned solar and wind turbines
- Be a net zero council

We will need to work together as a community – residents, businesses, farmers, and organisations.



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7. EMERGENCY CONTINGENCY PLANNING

Brixworth Parish Council will work with help of relevant authorities to put in place 'Planning for Emergencies' such as severe flooding and other climate-driven risks to Brixworth. Like many other areas of the UK, Brixworth is threatened by extreme weather events. As storms intensify, the village will be at risk of flooding from both excessive sudden precipitation and extreme temperatures.

We will develop mitigation plans:

- For rainfall that exceeds storm-drain capacity, we need to plan with other local councils.
- Areas at risk of flash flooding should be identified.
- Brixworth Parish Council could suggest and support schemes, for residents to receive some financial help to buy water butts.
- Lobby for all new housing to include planned rainwater harvesting. This will take water out of the drain system and save it for food growing in drought seasons.
- Consultation with the local sewage works may help to show where the dangers lie locally.
- In case of extreme temperatures and sudden storm surges, the Parish Council will need to flag up warnings to residents, local/national infrastructure and to County planners.
- Work with other councils, and, using realistic scientific forecasts for timing, plan evacuation centres for Brixworth residents who need to move to places of safety.
- Consider planning for evacuees from other parts of the area may be needed.

8. CONCLUSION

The world will not fall apart tomorrow but gradually over time, and not in our lifetimes, the long-term damage to the planet can only be reversed if we act now. Even small steps by individual groups will make a difference, the more we do and the more of us that do it, the greater difference we will make. Implementing this plan will benefit us all. Everyone can make their own small contribution in their own garden or in areas where they work as a community. Schools, sports clubs, and village organisations can all adopt elements of this and can help bring maximum success to this plan.

Brixworth Parish Council is committed to achieving all the above through education and ensuring the required infrastructure is in place. The Brixworth Community need to mobilise in response to the climate emergency, and it is the Parish Council's responsibility and primary objective to offer leadership and lead by example.

9. ABOUT US

About Brixworth Parish Council

Parish Population: 5766 (2021 census) Households: 2000+ - TBC

Land Area: 3896 km²

Contact:

Brixworth Parish Council

Telephone:

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Email: parish.clerk@brixworthparishcouncil.gov.uk

Brixworth Climate Action Group and Brixworth Parish Council would like to thank Burwell Parish Council for sharing with us their own Climate Action pledge to use as a template.

We would also like to thank the local people of Brixworth who have started an avalanche with their own efforts to combat what seems an insurmountable threat to our future, and which has inspired this document.

N.B. This is a DRAFT document for BCAG and PC comment / approval.

DRAFT



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APPENDIX 1

Brixworth Climate Action Group Bio-Diversity Plan – March 2023

Introduction

- Biodiversity is an important requirement of any community. The need to ensure there is a biodiverse environment where plants and animals can thrive sustains our community. It is also important that this relatively small project contributes to the overall larger context of the country and the world.
- Trees, wildflowers, and plants, along with all types of animal life, are inter-dependent on each other to provide a sustainable eco structure for wildlife. Many animals (both vertebrates and invertebrates) sustain tree and plant life. This in turn provides the very oxygen we breathe as well as naturally removing harmful CO². Therefore, by developing and delivering sustainable biodiversity actions within Brixworth, we will be fulfilling our responsibility for the planet and its future. The details in this plan will expand on how this will be achieved.

Flora

- The Tree Walk survey was carried out in November 2021 and although there is a document highlighting suggested sites, the areas are not exhaustive and further work is suggested on areas not yet examined. This document should be seen as a 'work in progress' and should be re-visited annually each autumn. The development of all these areas should be seen as an ongoing work with opportunities taken to develop the project as they arise (e.g. new building on the village could include trees, hedgerows and orchard planting as part of landscaping in planning applications)
In summary, the Tree Walk document highlights:
 - **Tree Planting** – 11 tree planting sites identified
 - **Community Orchard** – 5 fruit tree planting sites identified (apples, pears, plums apricot and cherries)
 - **Hedgerows** – 3 sites for planting hedgerows have been identified.
 - **Wildflowers** – Several areas for this have already been piloted and a further 4 sites have been identified. It should be an aim to identify planting opportunities around the community orchard sites
 - **Living Roofs** – This is a way of bringing green spaces to rooftop areas such as the local bus shelters. This is currently on-going work where we are identifying sites and exploring suggested planting schemes.
- Appendix 3 Tree Walk (November 2021) gives details of individual sites and suggested species are identified
- Appendix 4 The Brixworth Community Orchard outlines the specific details of this project.

Fauna

- There is no need to specify exact locations but much of this could supplement the other areas (e.g. bird boxes sited on existing and new trees and in orchard and hedgerow areas). The importance of encouraging pollinators (particularly bees and butterflies), food chains for prey and predators to sustain an abundance of wildlife. Some of this can be developed as a community but much can be done on an



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individual basis. Making our gardens 'wildlife friendly' is not too difficult. Putting some of the developments below in each garden would make a huge difference. As part of this plan, locating bird and bat boxes around the village can complement the tree planting and utilise the existing trees in the village. Again, creating areas for hedgehog houses and encouraging 'Hedgehog Highways' can also help preserve the hedgehogs we have in the village. Installing insect houses will bring benefits but the most natural and effective way of doing this is through wood and stones piles across the community. Leaving a log or some branch prunings to rot away in a quiet corner (brush piles), creates a habitat that insects and other invertebrates will colonise in time. Small mammals will also make use of these too.

- We would also like to identify a local beekeeper who can develop hives in or near the village. This will encourage bees into the community, and they are key pollinators to sustaining the ecology of the village.
- Bird Boxes
- Bat Boxes
- Hedgehog Habitats
- Insect Habitats
- Bees – possible local beekeeper to be involved (contact local Beekeeping Society)
- Butterflies – planting recognised shrubs and plants that attract butterflies is widely documented. The wildflower carpets and flowering shrubs like buddleia will always attract pollinators of varying types.
- Micro Habitats – wood piles, stone piles, pond, and water areas. Retaining some debris from garden management provides these low cost habitats as well as recycling materials.

Community Allotments and Composting -Long Term developments

- This is a longer-term plan and will need considerable community engagement if it was to develop. There are many examples of this type of project across the country and it would be designed for those people who wished to work collectively to grow their own food. This is usually organised on the basis that people take on specific tasks in the allotment but all those on the project but share the produce that is grown collectively. Excess produce could be sold to local residents or given to Brixworth Community larder for example. A community compost area could be developed although it is likely the allotment would make use of the compost in order to maintain it as an 'organic' project. Should this be a future project, then further work will need to be carried out to bring it to fruition.

Communication

- Communication with the village is critical. Getting the village to feel some collective ownership of the Climate Action Group Project can lead to achievements on a much wider scale. However, there are many areas of biodiversity that can be managed at a personal level. Regular articles in the Brixworth Bulletin should be used to promote biodiversity in residents' personal spaces such as gardens and at local communal facilities. Engagement with young people could be undertaken through the schools, nurseries and other youth groups (scouts, guides, etc).



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APPENDIX 2

Brixworth Parish Council

Brixworth Climate Action Working Group

Terms of Reference

The Parish Council, at its meeting on 23 August 2021 declared a Climate Emergency. As part of this, the Parish Council agreed to set up the Brixworth Climate Action Working Group to develop a green agenda and action plan for long term climate support.

The Brixworth Climate Action Working Group is 'advisory' only and has no authority to make decisions or to incur expenditure.

Purpose

- To engage the local community in developing and implementing an ongoing Brixworth Climate Action Plan
- To champion, promote and encourage good environmental practices and keep the climate and ecological emergency as a key consideration by all councillors and officers in all council actions

Aims

To deliver a series of recommendations and actions to the Parish Council for agreement in order to become a net carbon neutral parish by 2045.

Composition

3 Parish Councillors and 5 members of the public from the parish to be co-opted at the discretion of the Working Group.

Councillors initially appointed at the Parish Council Meeting of 23 August 2021 were:
Cllr Barbara Lunnon
Cllr Tony Nixon
Cllr Christine Ware (Chair)

This working group will be re-appointed at each Annual Meeting for the Parish Council along with other Working Groups and Committees.

Volunteers from the community will be sought through the Media & Communications Committee

Quorum

3 members - inclusive of at least 2 councillors



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Meeting Frequency

The group will meet at least bi monthly (every two months) and at other times as required.
The group will report back to full council after each group meeting.

Responsibilities

- Review Environment Policy as presented in October 2019 to ensure it is still appropriate for implementation and amend/ represent for consideration at full council. Ensure the Environment Policy is added to the list of council policies and review dates.
- Development of the Brixworth Climate Action Plan: this may include the following areas:
 - energy usage and sources
 - transport and travel
 - agriculture and food
 - housing, infrastructure and home insulation
 - local business
 - waste and resources
 - environment and land use
- The plan will have short, medium and long term aims.
- Develop a Communication Plan linked to the Brixworth Climate Action Plan to be agreed at full council

Notes

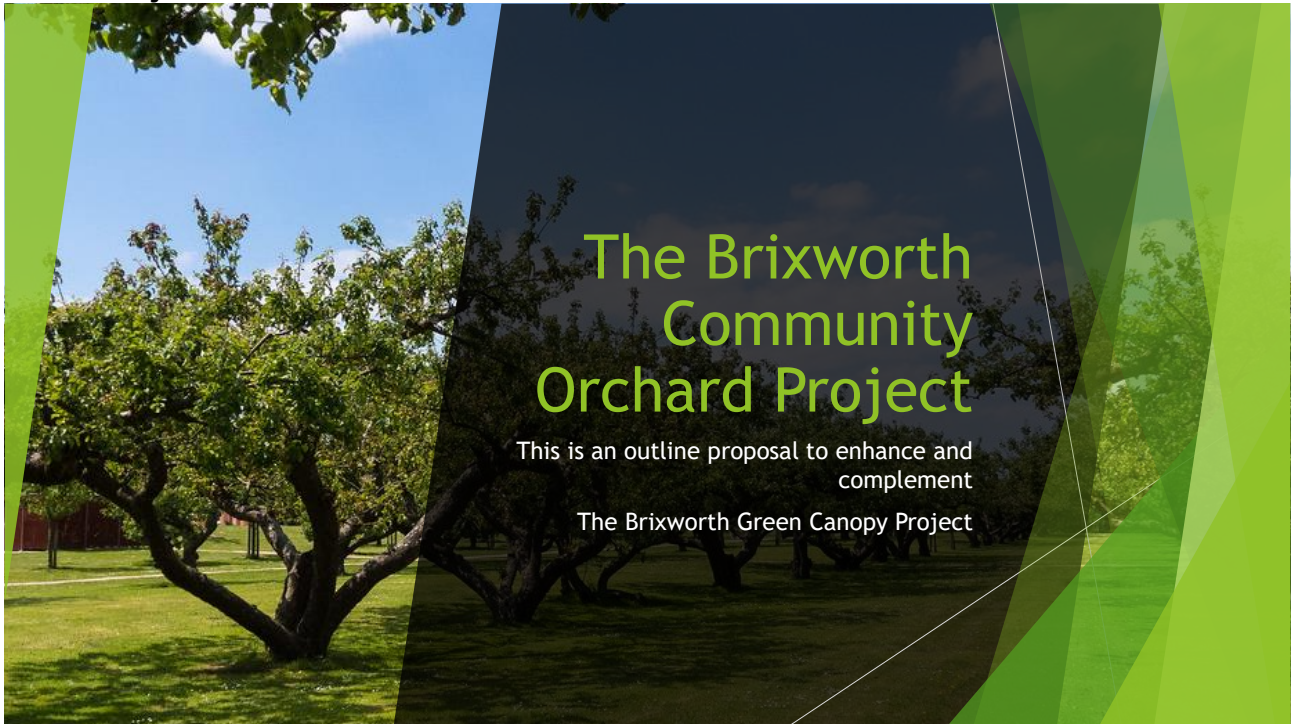
- Members of the public are welcome to attend and participate - this is an open meeting. We will engage the local and wider community including other parish councils.
- The agenda for the Climate Action Working Group will be set by the Working Group Chair in consultation with the Parish Clerk and other group members.
- Meetings will be held virtually (by video conference) whenever possible to reduce travel and time requirements. The Chair and Parish Clerk will agree who will issue invitations.
- The Climate Action Working Group will develop action plans and recommendations for agreement and authorisation by full council.
- Where The Climate Action Working Group makes recommendations that are impacted by or have impact on the Brixworth Neighbourhood Plan then the CAWG will consult with/ liaise with/ communicate with and involve the Brixworth Strategic Planning Working Group.
- The meeting will be chaired by a Parish Councillor appointed by the Working Group. The Chair will act in an impartial way to ensure that all different views are heard and are taken into account.
- Reports for full council will be prepared by the Working Group.

Due for review 12 months after approval



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APPENDIX 3 Community Orchard Plan/Presentation



The Aims

We all use energy that affects climate change; therefore, we all have a responsibility to present and future residents of Brixworth to reduce the impact we have on our environment and our world.

The principal aims are:

- To create a community of orchard spaces on open land accessible to Brixworth residents.
- To be part of the Brixworth Green Canopy Project, planting useful trees that can be productive for all the community as well as helping address climate change, bio-diversity and combatting CO2 emissions.
- To plant up 200 trees in the first phase and have planned phases to increase this to 500
- Engage the whole village community for the benefit of all in the community



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The Proposal

The proposal is to identify areas of common/parish ground within Brixworth where orchards could be planted

Orchards can comprise of single trees to suitable clumps. Collectively Brixworth would have one community orchard

The orchards would supplement the Green Canopy Project - trees planted on the grounds of their usefulness to the community and to complement the aesthetic and environmental needs of other trees that may be planted

The combining of tree species could provide mixed orchards

Some Orchards could be specific of one species of fruiting trees (e.g. apple or pear only)

Future housing and business developments to provide, where possible, orchard spaces as a condition of planning (landscaping is often a condition and this could be a specification within that condition)

Identifying Village Spaces



- ▶ Open Spaces such as;
- ▶ The green space on the footpath between Tantree Way and Holcot Road
- ▶ Small pockets of land on the three existing playing fields (around the edges or in identified plots)
- ▶ Millennium Green
- ▶ Greenswards, pathways and hedgerows
- ▶ School and nursery grounds
- ▶ Churchyard
- ▶ Sports Clubs
- ▶ New building developments



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Planting English Native Fruit Trees

- Apple - varieties of eating and cooking apples
- Pears - varieties of eating pears
- Plum - variety of English species
- Cherry - varieties of edible cherries
- Others - could be included
(quince, sweet chestnut, cob nuts,
crab apple, sloes, etc)



Enhancing the Wildflower Scheme

- Encompass the wildflower planting projects by planting wildflower carpets around the orchard boundaries and between the trees
- Remove the current practice to 'weedkill' boundary edges by planting wildflower carpets





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Funding

- Utilise Central and Local Government Grant Funding
- QEII 70 Anniversary Scheme
- Access 'Climate Change' Charities and Trusts
- Wildlife Conservation Groups and Charities
- Business Donations - especially large carbon users such as Mercedes
- Business Donors from the horticultural and Farming Industries (including garden/plant centres)
- Village shops
- Personal Donors
- Village organisations (societies, associations, U3A, nurseries, schools and sporting groups)
- Moulton College

Partnerships

- Parish Residents
- Parish Council
- Schools and Nurseries
- Community Groups and Organisations
- Religious and Faith Groups
- Financial Partners



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Benefits

- A project to engage and excite the whole community
- Trees improve the environment - providing free seasonal fruit for the residents to collect and use from the first year onwards - an instant impact!
- Trees would bring enhancements to the environment - reduce CO₂, increase oxygen, address climate change
- The orchard spaces could also provide wildflower and wildlife ecosystems to enhance the bio-diversity of the village. (encourage pollinators, insect and invertebrate habitats, bird and bat boxes, etc)
- Provide a community resource which would enhance residents' health with free accessible fruit
- Offset Brixworth's CO₂ emissions helping to make the parish net carbon zero.
- By planting in existing green spaces, the need to manage grass (mowing and the use of weedkillers) would reduce costs and lower emissions
- The Community Orchard would be a long-term sustainable legacy for future generations to build upon
- Brixworth could be an 'blueprint' for other communities to follow

Sustainability

- The project would need a sustainability Plan which needs to be developed although initial and ongoing work would be relatively minimal. Each orchard would need time to develop and grow.
- This may include the establishment of residents' working groups to carry out some basic maintenance when required. Small groups with responsibility for each orchard
- Some Parish Council funding could be redirected towards maintenance rather than current activities (less weedkilling and mowing, more tending the growing)
- The project could be ongoing over many years - Everyone benefits so everyone helps (an ideal)





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APPENDIX 4 Tree Walk Plan

Brixworth Tree Walk Wednesday 10 November 2021
In the order of the walk:

Site	Comment	Species	Action – sites to be checked with highways where appropriate
Village Hall – registered common land	This is highways land (street light) and faces a private property that has solar panels on its roof. The Village Hall committee have requested a tree on this site – the Beech Tree adjacent was planted to celebrate Queen Victoria’s Golden Jubilee. Whilst not mentioned in the VH minutes it is suspected that they would welcome another Beech. Advice recommends alternatives to Beech to manage the spread of the maturing tree and limit interference for nearby properties. The suggested species have a more limited spread.	Fastigate Hornbeam or Dawn Redwood	Consultation with neighbouring property owners. Services check COMPLETED
The Green – Pocket Park from Holcot Road to Tantree Way	This site has been identified by a resident for consideration – the request specifically asked for consideration of a small community orchard	6 trees in total – apples and pears 2 to the left (narrower strip of grass) 4 to the right	Services check
Entrance to Pocket Park off Tantree Way	Part of the verge is council land and has an existing Silver Birch tree. Opportunity to plant a second Silver Birch	Multi Stem Silver Birch	Check boundary of PC land
Tantree Way Pocket Park	There is an established and spectacular Sycamore at the entrance to the park. It requires some maintenance around it to allow it to continue to flourish – specifically the removal of a dead Elder	Blackthorn and Hawthorn whips (Saxon mix?)	Write to residents in properties adjacent to the gap in the hedge. SOME COMPLETE SOME WORK IN PROGRESS



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	<p>and the pruning of a Hawthorn.</p> <p>Whilst there is no opportunity to plant more trees in this part (doing so would significantly alter this green space) there is general maintenance of the woodland required including the removal of some discarded wooden posts.</p> <p>In addition there is a gap in the existing hedgerow up the bank and towards the adjacent properties where 3 trees have been removed. No permission was sought.</p> <p>To maintain the hedgerow these need to be replaced with appropriate hedging.</p>		
Holcot Road Verge – Tantree Way side	Leave stump (eco plugged)	Low growing wildflower planting	Highways check
The Ridings Green	<p>There are 2 small Whitebeams which are too close to neighbouring trees – these are to be felled.</p> <p>There is a stump from a previously felled tree which needs removing. Tree number 015 needs a ‘minor tidy’.</p> <p>There is an area of shrubbery by the street sign which is somewhat scruffy. This to be removed then replaced by 2 trees to replace the felled ones – a more suitable location.</p> <p>There was some discussion about possible root damage to tarmac bordering The Ridings Green however, advice was that this was more likely relating to poor road</p>	<p>2 x Field Maples to replace trees being felled.</p> <p>Shade tolerant wildflower planting</p>	<p>Need to establish boundary of PC land – there is a tree close to the boundary of a property – not clear if this is PC land or private land.</p>



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	laying rather than root damage (wrong direction of cracks)		
The Ashway Green	Opportunity for 2 trees by the front edge of The Ashway Green.	2 x Pear or Mountain Ash	
The Ashway – Playing Field	Concerns about current 'hedge' behind goal posts – many brambles – these do provide some security for bordering properties and advice is to consult with residents regarding removal and replacement. Opportunity to extend wildlife corridor on north (?) side of the park – again to consult with neighbouring property owners	TBC Wildflower border – to extend in front of metal fence	Consult with residents – Eastfield Rd Consult with neighbouring properties - Brackenborough
Breach Close	Pruning required to tree 013 – low branches to be removed Previously lopped 'willow' type has resprouted. Opportunity to either tidy or remove and replace however, advice is to consult with the two properties it fronts	Possible replacement – Mountain Ash	Consult with residents 2 properties Breach Close (36/38?)
The Slip	Tree 006		Possible cobra brace required – NOT REQUIRED
Millennium Gardens			Check ivy growth on Sycamore and remove
Churchyard	Expect a planning application for felling of diseased Horse Chestnut – to be replaced by 2 more Investigate with Church Council whether any of the felled timber can be repurposed – potential bench/ pew/ coffer for the Church or churchyard	2 x Horse Chestnut	Investigate timber repurposing with Church Council
Silver Street	Replace felled Sycamore Stump to be eco plugged to prevent sprouting	Mountain Ash	Services check



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Large Green Pytchley Close (Pytchley Way end)	Existing Sycamore had a partner tree – felled in the past because of disease. Replace	Fastigate Field Maple	LINKED TO GIGACLEAR DONATION
Spratton Road Park	On the west (?) side of the park there are 2 hawthorns – one of which is dead/dying and should be removed. The second is in need of tidying and ivy removal but can be saved. There is opportunity to plant a small orchard – 3 fruit trees – and plant this corner with wildflowers. Tree 091 needs to be monitored. The Hawthorn trees on Spratton Road itself all need ivy removing.	3 new cherry trees – part of Sakura Project 3 apple/pear trees	COMPLETED AND DESTROYED
Woodsfield	There is a remaining stump from a previously felled tree. There is opportunity to replace this with a new tree without removing the stump.	Hornbeam	This is Highways land not PC THIS WILL BE THE TRANSPLANTED TREE FROM EAGLEHURST
Enclosed Strip of land between The White House and Rosemary Cottage Froghall	This strip of land has in the past been used as an allotment but in recent years left to the overgrowth. It could be a useful spot for a small orchard or wildflower garden if the owners were receptive. It is not clear who has ownership of this land.	5-6 fruit trees or Wildflower garden	Investigate land ownership
St David's Park – verge on Froxhill Crescent	There is opportunity to create an 'avenue' of 6/7 trees to follow the line of the existing trees by the fence. Some of these should be 'park side' – the side behind the Gigaclear cabinet - and some 'street side' of the fence.	Hornbeam	
St David's Park	Opportunity to plant a specimen tree outside the clubhouse. Hedge opportunity next to the car park – advice is to	Walnut Tree 'Saxon mix' hedge – hawthorn/ blackthorn/	SITE NOT AGREED Consult with residents in bordering properties – where overhanging



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	<p>explore moving hedge closer to car park – this would require a one metre strip of the car park being lost to hedging. Recommendation is to extend hedge into play area – given plans to flood light the MUGA this would afford some screening.</p> <p>There is also opportunity to introduce 2-3 fruit trees at the corner of this area</p>	<p>Dog Wood/ Field Maple/ Hazel/ Holly</p> <p>2-3 apple trees</p>	<p>conifers would need pruning</p> <p>HEDGE COMPLETED</p>
--	--	---	--

Areas not discussed

New Street			Highways
Parklands Avenue			Highways
St David's Road			Highways
The Pound	The plaque for the existing Mountain Ash has disappeared. This tree was planted in memoriam.		PC land
Harborough Road (the Old Harborough Road)			

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APPENDIX 5

Glossary of Terms for the purpose of the Green Plan

biodiversity – all the different kinds of life that can be found in an area, including animals, plants, fungi and bacteria

Brixworth – refers to the parish of Brixworth, Northamptonshire

Brixworth Community Larder – a food club scheme where residents can purchase food supply excess food which prevents it going to landfill

carbon emissions – gases given off by human and animal activity

carbon footprint – the total amount of greenhouse gases generated by our actions

carbon neutral – offsetting carbon emissions through having a balance between emitting carbon and absorbing carbon from the atmosphere

climate change – long term shifts in temperatures and weather patterns

climate emergency – serious and urgent problems caused by changes in the world's weather, caused by human activity increasing CO² levels and rising global temperatures

green energy and renewable energy - energy that comes from sources that are constantly and naturally renewed, such as wind and solar power (it is also referred to as sustainable energy)

greenhouse gases – harmful gases that affect the atmosphere and cause global warming (the most common are carbon dioxide (76%), methane (16%) and nitrous oxide (6%))

fauna – all forms of animal life

flora – all forms of plant life

fossil fuels – fuels generated from the decomposition of buried carbon-based organisms that died millions of years ago. (i.e. coal, gas and oil)

pollinators – mammals, insects and most importantly bees and other flying insects which naturally pollinate growing plants

natural carbon storage – a means of capturing and storing carbon from the atmosphere through water, woodland, soil and plants

net zero carbon – cutting carbon emissions as close to zero as possible through a combination of reducing carbon as much as possible and only offsetting the



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remaining emissions. Offsetting to achieve net zero CANNOT be through purchasing carbon credits but only through greenhouse gas removals such as sustainable reforestation projects

smart metering technology – devices which monitor use of energy and water at regular intervals

wet wood – unseasoned or ‘green’ wood

Abbreviations

BCAG – Brixworth Climate Action Group

BPC – Brixworth Parish Council

CO² - carbon dioxide (a harmful greenhouse gas which accounts for 76% of harmful emissions)

CPRE - Council for the Preservation of Rural England

EV – electric vehicle

LED – light emitting diode (energy efficient light)

PHEV – plug in hybrid electric vehicle

WNC – West Northants Council



Grant Application Form

All questions on the Application Form must be fully answered. Additional information in support of an Application may be provided, where appropriate

1. Organisation Details

Name: Brixworth & District British Legion
Is it a registered charity: yes
Charity no.: awaiting number confirmation
How many people use/attend your organisation? Committee consists of 4 Members 19 (to date)
How many are Brixworth residents 17 to date all committee members are residents of
Brief description of objectives of the organisation and activities in the parish: To provide a local base for fund raising to support members of the armed services, veterans and their families through rehabilitation and recovery. Provide services for local veterans and members of the armed services and their families. Fund raising through the local Poppy Appeal. Attend services and ceremonies representing the B & D British Legion

2. Contact Details

Name of contact:
Ian Edmunds
Address:
61 Northampton Rd
Brixworth
Postcode: NN6 9DX
Telephone no.: 07979258659
Email address:
razoreddie@live.co.uk
Position of contact:
chairman

3. Project / Activity Details

Briefly describe the project or purpose for which you require a grant (you must demonstrate a clear need):
The B & D group is a newly formed group established in February 2023. At this time it has no funds. The group is required to carry the standard at some ceremonies and services and the flag bearer is required to meet the standard dress code. The standard bearer must wear a dark beret, official tie and dark suit.
Standard bearers and key members of the group are required to have training which they are self-funding at this stage.
The B & D group also have to purchase a standard and pole, the legion does not have central funds for this purpose.

How will the funding benefit residents of Brixworth (include the number of beneficiaries living in the Parish)?
The B & D group aims to raise funds and support local service men and women, veterans and their families. Support may include for example financial help, dealing with mental health issues and alcohol misuse.

4. Financial Details

Current balance in all bank account (s) and investments at the time of this application	
£nil at this time as this is a newly established group.	
Estimated annual income and expenditure of organisation:	
Income: nil other than fundraising events	
Expenditure: Standard £1507.20	
What is the total cost of the project?	£1507.20
Standard £750 Pole £155 Sling £70 brass insert £45 badge £11 Gauntlets £70 Bag £75 Ties £10 Delivery £25 VAT £251.20	
What is the total amount of grant requested?	£1507.20
Details of how the remaining balance will be funded:	
Through fund raising initiatives.	
Details of any fundraising events held / planned or funding received:	
A fund raising event is being held on 24 th March at Brixworth Cricket Club. Expecting to raise £300	

Details of previous grants from the Parish Council within the last 5 years:

None

Any other comments in support of your application?

Brixworth have raised considerable funds through the Poppy appeal and was the highest in Northamptonshire 2022. They have had requests to start their own group and now have an official branch number BR4042.

In order to meet the national requirements the above standard is necessary. The first formal parade is 10.06 2023

5. Declaration

I declare that I am authorised to make the application on behalf of the above organisation.

I have read and fully understood the Brixworth Parish Council Grants Policy and certify that the information contained in this application is correct at the time of submission.

Signed:

Dated:

Check – ✓

- Read and understood the Grants Policy?
- Accounts attached?
- Constitution attached?
- Evidence attached of alternative funding sources (if applicable)?
- Evidence attached of the project costs?
- Evidence attached of 'best value - three quotes for those projects costing more than £500?

Please return this form with enclosures to the Clerk of Brixworth Parish Council via email at parish.clerk@brixworthparishcouncil.gov.uk

BREAKDOWN OF COSTS

DISPATCH TO: Eddie Edmunds
INVOICE TO : TRBL Brixworth & District Branch

February 16, 2023

Our Contact : Tracy Turner
Your Contact : Eddie Edmunds
Payment Terms : 28 days account
Date of Order :
Our Ref: : 23-097

QUANTITY	DESCRIPTION	AMOUNT
ONE (1)	BRIXWORTH & DISTRICT BRANCH standard	: £750.00
ONE (1)	GOLD matching cords and tassels	: £ 45.00
ONE (1)	8ft DARKWOOD coloured pole	: £155.00
ONE (1)	72" Sling	: £70.00
ONE (1)	Solid lacquered brass insert	: £ 45.00
ONE (1)	Sling Badge	: £ 11.00
ONE (1)	Gauntlets - LARGE	: £ 70.00
ONE (1)	Carry bag - SMALL	: £ 75.00
ONE (1)	Set of Velcro Ties	: £ 10.00
Delivery		: £ 25.00
Sub Total		: £1256
VAT@20%		: £251.20
TOTAL		: £1507.20

The Bishop Tozer's Chapel, Middlemarsh Road, Burgh-le-Marsh, Lincolnshire. PE24 5AD

 01754 768401
  mail@newtonnewtonflags.com
  /newtonnewtonflagsltd

<http://www.newtonnewtonflags.com/terms.htm>



Brixworth Parish Council
Report to: Council 23/03/2023

Summary: Lesson Road Vegetation and Fence Report		
Attachments: Appendix A and B		
1.0	<p>BACKGROUND</p> <p>A resident who resides at the bottom end of Lesson Road on the boundary The Ashway, has made a number of complaints over several months to Cllr Ware, concerning the obtrusive and encroaching vegetation to her property.</p> <p>After the Clerk met with the resident and Ken Francis of R&G Grounds Maintenance, it transpires that the vegetation is indeed growing over from the Ashway boundary and encroaching her driveway. The Ashway boundary fence which abuts her driveway, is also broken and in need of repair.</p> <p>Should the proposed works be agreed and completed, the resident has agreed to tidy the area of rough ground in front of the boundary fence with shale or similar, at her own expense.</p>	
2.0	<p>PROPOSAL</p> <p>To cut back the overhanging and obtrusive vegetation, reduce the size of the brambles in this area from the Ashway side, remove the old broken fencing and contract posts/struts, and install a new boundary fence in its place.</p>	
3.0	<p>CONSIDERATIONS</p> <p>There is of course a cost implication, however, this area is in dire need of remedial work and presently, does not look at all attractive or appealing for the resident nor any other member of the public walking in this area. Given the fact the fence is broken, the vegetation is encroaching onto their property and the resident is willing at their own expense, to also add shale to further tidy the area, Council should consider agreeing to the proposal put forward.</p>	
4.0	<p>FINANCIAL INFORMATION</p> <p>The cost for all works to be completed is £845.00 (exc. VAT) and will be met by Hedge and Fencing Reserves.</p>	
5.0	<p>CONCLUSION / RECOMMENDATION</p> <p>To consider and approve the quote of £845.00 to rectify the issues reported.</p>	
Implications:		
Council Objectives:	To tidy the area and repair the broken fence.	-
Resource Requirements:	Financial	-
Do we have the resource available?	N/A	-
Equalities & Human Rights	Are there equalities and /or human rights issues?	N
Equalities Impact Assessment	Is an impact assessment is required?	N
Crime and Disorder	Has crime and disorder have been considered?	Y
Biodiversity	Are there any bio-diversity implications?	N/A
Financial	Are there financial implications at this stage?	N
	Will there be financial implications?	Y
	Is there provision within the budget?	Y
	Could there be additional expenditure? -Possible Repair/Maintenance	Y
	Is there potential for income generation?	N
Legal	Do we have power, to act?	Y
	If Y which act: For example Local Government Act 1997, s. 31	Open Spaces Act 1906 S10
Risk Management	Are there any risks? Utility check required. If so, how will these be mitigated? utility checks completed.	N/A
Risk Assessment	Is a risk assessment required?	N/A
Project Management	Is project management is required?	N
Person originating this report: Josie Flavell – Clerk and RFO		
Date: 23/03/2023		



This Highways Extent Plan shows that the area of land in question (highlighted by a circle), is under the Parish Council's jurisdiction and forms part of the Ashway boundary.

Appendix B



Cottage Farm
Welford Road
Creaton
Northants
NN6 8FF

Quotation

Quotation Ref: **T8919**
Date : **22-Feb-23**

Enquiry From:	Name: Josie Flavell Organisation: Brixworth Parish Council
Location:	The Ashway PF
Details:	Growth and Fence in Lesson RdCut back growth on both sides of the chain link fence at the end of Lesson Road. Excavate, remove and dispose of broken concrete posts and strut. Replace end post and strut and intermediate post. Replace 6m of 1.8m chain link fence. Remove disfigured Ash tree and trim selected growth along property fence.
Price:	£845.00 Plus VAT at current Standard rate Terms - 30 days from date of invoice
Quotation Prepared By:	Ken Francis

To accept the quotation and place an order
Please email any Purchase Orders or instructions to proceed to : ken@rgrounds.co.uk



Photo collection of existing grass area with broken timber post in part locations and existing bench seat set in line with the current ground line.

Aldridge Invincible Recycled Plastic Bollard

BX19 7007-RT

Square recycled plastic bollard with peaked top and recessed reflective bands.

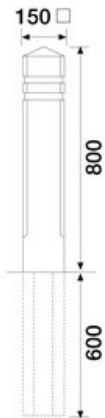
Dimensions:

- Overall Length: 1400mm
- Above Ground Height: 800mm
- Root Length: 600mm
- Width: 150mm square

Options:

- Root or removable fixing

Price per single recycled plastic bollard in black.



Broxap Ltd., Rowhurst Industrial Estate, Chesterton, Newcastle-under-Lyme, Staffordshire, ST5 6BD

All dimensions are in millimeters, weights in kilograms and capacities in litres, are approximate and do not form any part of the contract. All prices are guide prices only and should be used for estimating purposes only. Broxap Limited reserve the right to change the design, specification or price of any item sold at any time.

All prices exclude VAT and delivery.

Whitmore Recycled Plastic Bollard

BX69 5705-RT

Dome-top recycled plastic bollard with reflective band and round base.

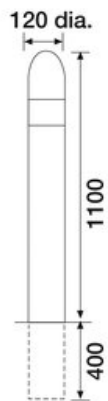
Dimensions:

- Overall Height: 1500mm
- Height (Above Ground): 1100mm
- Root Length: 400mm
- Diameter: 120mm

Options (£POA):

- Root or removable fixing.

Price per single recycled plastic bollard in black.



Broxap Ltd., Rowhurst Industrial Estate, Chesterton, Newcastle-under-Lyme, Staffordshire, ST5 6BD

All dimensions are in millimeters, weights in kilograms and capacities in litres, are approximate and do not form any part of the contract. All prices are guide prices only and should be used for estimating purposes only. Broxap Limited reserve the right to change the design, specification or price of any item sold at any time.

All prices exclude VAT and delivery.

BRIXWORTH PARISH COUNCIL – HOLCOT ROAD IMPROVEMENTS











Brixworth Parish Council
Summary of Receipts and Payments
Summary - Cost Centres Only

PAPER L

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1.00 Staff			0.00 (N/A)	117,177.00	88,310.02	28,866.98 (24%)	28,866.98
3.00 Expenses and Allowances			0.00 (N/A)	2,604.00	495.36	2,108.64 (80%)	2,108.64
2.00 Subscriptions and Licences			0.00 (N/A)	7,850.00	10,431.41	-2,581.41 (-32%)	-2,581.41
4.00 Administration			0.00 (N/A)	15,150.00	11,297.58	3,852.42 (25%)	3,852.42
11.00 Recreation Grounds			0.00 (N/A)	9,350.00	11,312.77	-1,962.77 (-20%)	-1,962.77
10.00 Maintenance		139.98	139.98 (13998%)	20,060.00	16,452.54	3,607.46 (17%)	3,747.44
5.00 Projects - Revenue		204.94	204.94 (20494%)	12,100.00	6,971.03	5,128.97 (42%)	5,333.91
Restricted Funds - Ringfenced Proj			0.00 (N/A)		76,925.89	-76,925.89 (-7692%)	-76,925.89
7.00 Earmarked Reserves (Capital)			0.00 (N/A)	43,860.09	23,622.09	20,238.00 (46%)	20,238.00
12.00 Income	192,245.00	201,194.48	8,949.48 (4%)		3,251.00	-3,251.00 (-3251%)	5,698.48
8.00 Highways			0.00 (N/A)	2,000.00	1,123.97	876.03 (43%)	876.03
9.00 Environment			0.00 (N/A)	9,300.00	4,143.00	5,157.00 (55%)	5,157.00
NET TOTAL	192,245.00	201,539.40	9,294.40 (4%)	239,451.09	254,336.66	-14,885.57 (-6%)	-5,591.17

Total for ALL Cost Centres	201,539.40	254,336.66
V.A.T.	61,990.37	30,835.40
GROSS TOTAL	263,529.77	285,172.06

Brixworth Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

21 March 2023 (2022-2023)

PAPER M

1.00 Staff

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
136	1.01 Salaries				85,949.00	67,703.49	18,245.51	18,245.51 (21%)
137	1.08 Pension - LGPS				21,014.00	6,616.32	14,397.68	14,397.68 (68%)
140	1.10 Staffing Review				5,000.00	3,445.00	1,555.00	1,555.00 (31%)
143	1.03 Employer NI				5,214.00	4,938.96	275.04	275.04 (5%)
159	1.11 Locum Clerk					5,606.25	-5,606.25	-5,606.25 (N/A)
SUB TOTAL					117,177.00	88,310.02	28,866.98	28,866.98 (24%)

3.00 Expenses and Allowances

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
17	3.01 Clerk's Expenses				1,500.00	495.36	1,004.64	1,004.64 (66%)
18	3.03 Telephone -Mobile (Clerk)				504.00		504.00	504.00 (100%)
19	3.02 Community Allowance				400.00		400.00	400.00 (100%)
20	3.04 Parish Councillors Expense				200.00		200.00	200.00 (100%)
SUB TOTAL					2,604.00	495.36	2,108.64	2,108.64 (80%)

2.00 Subscriptions and Licences

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
23	2.13 Human Resources/ Health				3,300.00	2,987.82	312.18	312.18 (9%)
24	2.14 ICT				250.00	2,869.02	-2,619.02	-2,619.02 (-1047%)
28	2.04 ACRE				40.00	35.00	5.00	5.00 (12%)
29	2.03 CPRE				40.00	36.00	4.00	4.00 (10%)
30	2.16 Information Commissioner				70.00	35.00	35.00	35.00 (50%)
31	2.07 Living Wage				70.00	60.00	10.00	10.00 (14%)
32	2.15 Microsoft				300.00	225.60	74.40	74.40 (24%)
33	2.01 NALC				1,600.00	2,009.01	-409.01	-409.01 (-25%)
34	2.11 Parish On Line Mapping				100.00		100.00	100.00 (100%)
35	2.08 SAGE Payroll				100.00		100.00	100.00 (100%)
36	2.10 Scribe Finance				500.00	768.00	-268.00	-268.00 (-53%)
37	2.05 Society Local Clerks (SLCC				280.00		280.00	280.00 (100%)
38	2.12 Web Site & Emails				500.00	180.00	320.00	320.00 (64%)
138	2.18 Adobe License					113.76	-113.76	-113.76 (N/A)
141	2.17 Payroll Services				400.00	825.20	-425.20	-425.20 (-106%)
142	2.06 ROSPA				300.00	287.00	13.00	13.00 (4%)
SUB TOTAL					7,850.00	10,431.41	-2,581.41	-2,581.41 (-32%)

4.00 Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21	4.02 Audit - External				800.00	1,000.00	-200.00	-200.00 (-25%)
22	4.01 Audit - Internal				400.00	300.00	100.00	100.00 (25%)

Brixworth Parish Council
Summary of Receipts and Payments

21 March 2023 (2022-2023)

All Cost Centres and Codes

25	4.09 Legal Costs (Asset Manage	5,000.00	1,540.05	3,459.95	3,459.95 (69%)
40	4.10 Hall Hire (Meetings)	1,500.00	1,000.00	500.00	500.00 (33%)
41	4.04 Insurance - General	1,500.00	1,522.81	-22.81	-22.81 (-1%)
42	4.05 Insurance - Vehicles	950.00	821.32	128.68	128.68 (13%)
43	4.03 Newsletters	1,500.00	1,500.00		(0%)
44	4.11 Telephone & Broadband	650.00	978.54	-328.54	-328.54 (-50%)
45	4.08 Training	1,500.00	961.00	539.00	539.00 (35%)
46	4.07 Office Equipment	1,000.00	1,184.11	-184.11	-184.11 (-18%)
47	4.06 Stationery & Postage	350.00	354.65	-4.65	-4.65 (-1%)
139	4.12 Bank Charges		135.10	-135.10	-135.10 (N/A)
SUB TOTAL		15,150.00	11,297.58	3,852.42	3,852.42 (25%)

11.00 Recreation Grounds

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
52	11.04 St David's Trade Waste				750.00	940.03	-190.03	-190.03 (-25%)
53	11.05 Ashway Changing Rooms				2,500.00	3,256.64	-756.64	-756.64 (-30%)
54	11.06 Ashway Changing Rooms				500.00	119.70	380.30	380.30 (76%)
56	11.03 Ashway Grass Cutting				1,800.00	1,562.00	238.00	238.00 (13%)
60	Spratton Road Grounds Mainte					140.00	-140.00	-140.00 (N/A)
63	11.02 St David's Grass Cutting				2,800.00	2,531.00	269.00	269.00 (9%)
80	11.01 Vandalism				1,000.00	27.40	972.60	972.60 (97%)
160	11.07 - CPRE Planting					2,736.00	-2,736.00	-2,736.00 (N/A)
SUB TOTAL					9,350.00	11,312.77	-1,962.77	-1,962.77 (-20%)

10.00 Maintenance

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
48	10.02 Sundry Purchases - Maint		139.98	139.98	1,000.00	1,155.81	-155.81	-15.83 (-1%)
49	10.10 Fuel - Van & Mowers				1,600.00	1,113.59	486.41	486.41 (30%)
50	10.08 Running Costs Mowers				500.00	469.43	30.57	30.57 (6%)
51	10.09 Van Lease Costs				2,500.00	2,891.08	-391.08	-391.08 (-15%)
57	10.04 Ashway Grounds Mainte				3,360.00	4,517.00	-1,157.00	-1,157.00 (-34%)
64	10.05 St David's Grounds Maint				5,250.00	4,917.00	333.00	333.00 (6%)
67	10.03 Christmas Lights				1,000.00	58.68	941.32	941.32 (94%)
72	10.12 Millenium Garden				1,100.00	740.00	360.00	360.00 (32%)
74	10.14 Defibrillator Maintenance				500.00	259.95	240.05	240.05 (48%)
75	10.15 Pocket Park				1,250.00		1,250.00	1,250.00 (100%)
81	10.01 Enhancements & Mainte				1,000.00	330.00	670.00	670.00 (67%)
151	10.07 MUGA Maintenance				500.00	500.00	500.00	500.00 (100%)
152	10.11 Safety Surfaces Maintena				500.00	500.00	500.00	500.00 (100%)
SUB TOTAL			139.98	139.98	20,060.00	16,452.54	3,607.46	3,747.44 (18%)

5.00 Projects - Revenue

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend

Brixworth Parish Council
Summary of Receipts and Payments

21 March 2023 (2022-2023)

All Cost Centres and Codes

69	5.09 Defibrillators			1,500.00		1,500.00	1,500.00 (100%)
99	5.16 Brixworth Kitchen			1,000.00		1,000.00	1,000.00 (100%)
100	5.11 Community Calendar			400.00	369.00	31.00	31.00 (7%)
101	5.15 Events	204.94	204.94	2,500.00	1,544.03	955.97	1,160.91 (46%)
117	5.02 Planning Applications				58.00	-58.00	-58.00 (N/A)
145	5.04 Bus Subsidiary			1,000.00	1,000.00		(0%)
146	5.06 BT Box			1,000.00		1,000.00	1,000.00 (100%)
147	5.08 Railway Benches						(N/A)
148	5.10 Community First Aid Training			500.00		500.00	500.00 (100%)
155	5.12 Community Centre Cleaning			4,200.00	4,000.00	200.00	200.00 (4%)
SUB TOTAL		204.94	204.94	12,100.00	6,971.03	5,128.97	5,333.91 (44%)

Restricted Funds - Ringfenced

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
103	Pocket Park Maintenance						(N/A)	
104	Crime Prevention						(N/A)	
105	Ashway Public Open Space						(N/A)	
106	Ashway and The Ridings Public						(N/A)	
107	Community Infrastructure Levy (C						(N/A)	
108	s106 St David's Play Park				49,037.42	-49,037.42	-49,037.42 (N/A)	
109	s106 St David's MUGA						(N/A)	
110	s106 Community Centre Indoor				27,888.47	-27,888.47	-27,888.47 (N/A)	
124	Lottery Fund Heritage Project (B						(N/A)	
SUB TOTAL					76,925.89	-76,925.89	-76,925.89 (N/A)	

7.00 Earmarked Reserves (Cap

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
115	7.03 Mower Replacement Fund				2,000.00	2,000.00	2,000.00 (100%)	
118	7.04 Projects - St David's Play P					708.00	-708.00 (N/A)	
119	7.16 Community Grants					2,000.00	-2,000.00 (N/A)	
120	7.05 Legal Costs (Other)						(N/A)	
121	7.06 Legal Costs County Court						(N/A)	
122	7.01 Election Costs						(N/A)	
125	7.07 St David's Car Park						(N/A)	
126	7.11 Litter Bin Replacement				1,500.00	1,500.00	1,500.00 (100%)	
127	7.12 Play Equipment				3,000.00	3,000.00	3,000.00 (100%)	
128	7.09 The Ashway Car Park						(N/A)	
129	7.16 Strategic Planning						(N/A)	
131	7.10 Bus Shelter Replacement				2,000.00	2,000.00	2,000.00 (100%)	
132	7.13 Community Centre Repairs				15,000.00	554.00	14,446.00 (96%)	
133	7.17 Events						(N/A)	
153	7.08 St David's MUGA						(N/A)	
154	7.02 Crime Prevention						(N/A)	
156	7.14 - Floodlights				18,760.00	18,760.00	(0%)	
157	7.15 - CCTV				1,600.09	1,600.09	(0%)	

Brixworth Parish Council
Summary of Receipts and Payments

21 March 2023 (2022-2023)

All Cost Centres and Codes

SUB TOTAL					43,860.09	23,622.09	20,238.00	20,238.00 (46%)
12.00 Income								
		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
82	12.02 Bank Interest	50.00	730.03	680.03				680.03 (1360%)
84	12.09 Community Centre Cleani	5,200.00	4,940.00	-260.00				-260.00 (-5%)
85	12.12 Miscellaneous		3,201.00	3,201.00				3,201.00 (N/A)
86	12.13 WNC Grass Cutting	1,350.00	1,371.23	21.23				21.23 (1%)
87	12.01 Precept	170,000.00	170,000.00					(0%)
88	Refunds							(N/A)
89	12.10 s106 Pocket Park	1,250.00		-1,250.00				-1,250.00 (-100%)
90	12.11 s106 The Ashway	9,645.00		-9,645.00				-9,645.00 (-100%)
91	12.04 Sports - Cricket Club	1,020.00	1,071.62	51.62				51.62 (5%)
92	12.07 Sports - Brixworth Juniors	2,930.00	2,329.00	-601.00				-601.00 (-20%)
93	12.08 Sports - Other							(N/A)
94	12.05 Sports - Sands United	400.00	1,071.00	671.00				671.00 (167%)
95	VAT Q1							(N/A)
96	VAT Q2							(N/A)
97	VAT Q3							(N/A)
98	VAT Q4							(N/A)
102	s106 Community Centre		4,634.70	4,634.70				4,634.70 (N/A)
111	12.06 Sports - Brixworth Seniors	400.00		-400.00				-400.00 (-100%)
112	VAT					3,251.00	-3,251.00	-3,251.00 (N/A)
134	Grants							(N/A)
158	12.14 CIL Payment		11,845.90	11,845.90				11,845.90 (N/A)
SUB TOTAL		192,245.00	201,194.48	8,949.48		3,251.00	-3,251.00	5,698.48 (2%)
8.00 Highways								
		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
73	8.03 Footways				500.00		500.00	500.00 (100%)
123	8.01 Lighting of Parish Footpath:				1,000.00	1,123.97	-123.97	-123.97 (-12%)
144	8.02 Signs				500.00		500.00	500.00 (100%)
SUB TOTAL					2,000.00	1,123.97	876.03	876.03 (43%)
9.00 Environment								
		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
70	9.05 Flowers				1,000.00		1,000.00	1,000.00 (100%)
71	9.04 Library Shrub Bed				200.00	234.00	-34.00	-34.00 (-17%)
78	9.02 Trees - Maintenance				1,500.00		1,500.00	1,500.00 (100%)
79	9.01 Trees - Annual Survey				600.00		600.00	600.00 (100%)
149	9.03 Hedge/Fencing				4,000.00	3,751.50	248.50	248.50 (6%)
150	9.06 Climate Change / Environm				2,000.00	157.50	1,842.50	1,842.50 (92%)

Brixworth Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

21 March 2023 (2022-2023)

SUB TOTAL				9,300.00	4,143.00	5,157.00	5,157.00 (55%)
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Summary

NET TOTAL	192,245.00	201,539.40	9,294.40	239,451.09	254,336.66	-14,885.57	-5,591.17 (-1%)
V.A.T.		61,990.37			30,835.40		
GROSS TOTAL		263,529.77			285,172.06		

Brixworth Parish Council
Net Position by Cost Centre and Code

PAPER N

Cost Centre Name

1.00 Staff		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
136	1.01 Salaries			85,949.00	67,703.49		18,245.51
137	1.08 Pension - LGPS			21,014.00	6,616.32		14,397.68
140	1.10 Staffing Review			5,000.00	3,445.00		1,555.00
143	1.03 Employer NI			5,214.00	4,938.96		275.04
159	1.11 Locum Clerk				5,606.25		-5,606.25
				117,177.00	£88,310.02		28,866.98

3.00 Expenses and Allowances		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
17	3.01 Clerk's Expenses			1,500.00	495.36		1,004.64
18	3.03 Telephone -Mobile (C			504.00			504.00
19	3.02 Community Allowance			400.00			400.00
20	3.04 Parish Councillors Exp			200.00			200.00
				2,604.00	£495.36		2,108.64

2.00 Subscriptions and Licences		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
23	2.13 Human Resources/ Hr			3,300.00	2,987.82		312.18
24	2.14 ICT			250.00	2,869.02		-2,619.02
28	2.04 ACRE			40.00	35.00		5.00
29	2.03 CPRE			40.00	36.00		4.00
30	2.16 Information Commissi			70.00	35.00		35.00
31	2.07 Living Wage			70.00	60.00		10.00
32	2.15 Microsoft			300.00	225.60		74.40
33	2.01 NALC			1,600.00	2,009.01		-409.01
34	2.11 Parish On Line Mappir			100.00			100.00
35	2.08 SAGE Payroll			100.00			100.00
36	2.10 Scribe Finance			500.00	768.00		-268.00
37	2.05 Society Local Clerks (280.00			280.00
38	2.12 Web Site & Emails			500.00	180.00		320.00
138	2.18 Adobe License				113.76		-113.76
141	2.17 Payroll Services			400.00	825.20		-425.20
142	2.06 ROSPA			300.00	287.00		13.00
				7,850.00	£10,431.41		-2,581.41

4.00 Administration		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
21	4.02 Audit - External			800.00	1,000.00		-200.00
22	4.01 Audit - Internal			400.00	300.00		100.00
25	4.09 Legal Costs (Asset Ma			5,000.00	1,540.05		3,459.95
40	4.10 Hall Hire (Meetings)			1,500.00	1,000.00		500.00
41	4.04 Insurance - General			1,500.00	1,522.81		-22.81
42	4.05 Insurance - Vehicles			950.00	821.32		128.68
43	4.03 Newsletters			1,500.00	1,500.00		
44	4.11 Telephone & Broadbar			650.00	978.54		-328.54
45	4.08 Training			1,500.00	961.00		539.00
46	4.07 Office Equipment			1,000.00	1,184.11		-184.11
47	4.06 Stationery & Postage			350.00	354.65		-4.65
139	4.12 Bank Charges				135.10		-135.10
				15,150.00	£11,297.58		3,852.42

11.00 Recreation Grounds		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
52	11.04 St David's Trade Was			750.00	940.03		-190.03
53	11.05 Ashway Changing Rc			2,500.00	3,256.64		-756.64
54	11.06 Ashway Changing Rc			500.00	119.70		380.30
56	11.03 Ashway Grass Cuttin			1,800.00	1,562.00		238.00
60	Spratton Road Grounds M				140.00		-140.00
63	11.02 St David's Grass Cut			2,800.00	2,531.00		269.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Brixworth Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

80 11.01 Vandalism	1,000.00	27.40	972.60
160 11.07 - CPRE Planting		2,736.00	-2,736.00
	9,350.00	£11,312.77	-1,962.77

10.00 Maintenance

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
48	10.02 Sundry Purchases - I			139.98	1,000.00	1,155.81	-15.83
49	10.10 Fuel - Van & Mowers				1,600.00	1,113.59	486.41
50	10.08 Running Costs Mowe				500.00	469.43	30.57
51	10.09 Van Lease Costs				2,500.00	2,891.08	-391.08
57	10.04 Ashway Grounds Ma				3,360.00	4,517.00	-1,157.00
64	10.05 St David's Grounds M				5,250.00	4,917.00	333.00
67	10.03 Christmas Lights				1,000.00	58.68	941.32
72	10.12 Millenium Garden				1,100.00	740.00	360.00
74	10.14 Defibrillator Maintena				500.00	259.95	240.05
75	10.15 Pocket Park				1,250.00		1,250.00
81	10.01 Enhancements & Ma				1,000.00	330.00	670.00
151	10.07 MUGA Maintenance				500.00		500.00
152	10.11 Safety Surfaces Mair				500.00		500.00
				£139.98	20,060.00	£16,452.54	3,747.44

5.00 Projects - Revenue

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
69	5.09 Defibrillators				1,500.00		1,500.00
99	5.16 Brixworth Kitchen				1,000.00		1,000.00
100	5.11 Community Calendar				400.00	369.00	31.00
101	5.15 Events			204.94	2,500.00	1,544.03	1,160.91
117	5.02 Planning Applications					58.00	-58.00
145	5.04 Bus Subsidiary				1,000.00	1,000.00	
146	5.06 BT Box				1,000.00		1,000.00
147	5.08 Railway Benches						
148	5.10 Community First Aid T				500.00		500.00
155	5.12 Community Centre Cl				4,200.00	4,000.00	200.00
				£204.94	12,100.00	£6,971.03	5,333.91

Restricted Funds - Ringfenced Projects

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
103	Pocket Park Maintenance						
104	Crime Prevention						
105	Ashway Public Open Space						
106	Ashway and The Ridings P						
107	Community Infrastructure L						
108	s106 St David's Play Park					49,037.42	-49,037.42
109	s106 St David's MUGA						
110	s106 Community Centre Ir					27,888.47	-27,888.47
124	Lottery Fund Heritage Proj						
						£76,925.89	-76,925.89

7.00 Earmarked Reserves (Capital)

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
115	7.03 Mower Replacement F				2,000.00		2,000.00
118	7.04 Projects - St David's P					708.00	-708.00
119	7.16 Community Grants					2,000.00	-2,000.00
120	7.05 Legal Costs (Other)						
121	7.06 Legal Costs County C						
122	7.01 Election Costs						
125	7.07 St David's Car Park						
126	7.11 Litter Bin Replacemen				1,500.00		1,500.00
127	7.12 Play Equipment				3,000.00		3,000.00
128	7.09 The Ashway Car Park						
129	7.16 Strategic Planning						
131	7.10 Bus Shelter Replacem				2,000.00		2,000.00
132	7.13 Community Centre Re				15,000.00	554.00	14,446.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Brixworth Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

133 7.17 Events					
153 7.08 St David's MUGA					
154 7.02 Crime Prevention					
156 7.14 - Floodlights			18,760.00	18,760.00	
157 7.15 - CCTV			1,600.09	1,600.09	
			43,860.09	£23,622.09	20,238.00

12.00 Income

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
82	12.02 Bank Interest		50.00	730.03			680.03
84	12.09 Community Centre C		5,200.00	4,940.00			-260.00
85	12.12 Miscellaneous			3,201.00			3,201.00
86	12.13 WNC Grass Cutting		1,350.00	1,371.23			21.23
87	12.01 Precept		170,000.00	170,000.00			
88	Refunds						
89	12.10 s106 Pocket Park		1,250.00				-1,250.00
90	12.11 s106 The Ashway		9,645.00				-9,645.00
91	12.04 Sports - Cricket Club		1,020.00	1,071.62			51.62
92	12.07 Sports - Brixworth Ju		2,930.00	2,329.00			-601.00
93	12.08 Sports - Other						
94	12.05 Sports - Sands Unite		400.00	1,071.00			671.00
95	VAT Q1						
96	VAT Q2						
97	VAT Q3						
98	VAT Q4						
102	s106 Community Centre			4,634.70			4,634.70
111	12.06 Sports - Brixworth Se		400.00				-400.00
112	VAT					3,251.00	-3,251.00
134	Grants						
158	12.14 CIL Payment			11,845.90			11,845.90
			192,245.00	£201,194.48		£3,251.00	5,698.48

8.00 Highways

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
73	8.03 Footways				500.00		500.00
123	8.01 Lighting of Parish Foo				1,000.00	1,123.97	-123.97
144	8.02 Signs				500.00		500.00
					2,000.00	£1,123.97	876.03

9.00 Environment

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
70	9.05 Flowers				1,000.00		1,000.00
71	9.04 Library Shrub Bed				200.00	234.00	-34.00
78	9.02 Trees - Maintenance				1,500.00		1,500.00
79	9.01 Trees - Annual Survey				600.00		600.00
149	9.03 Hedge/Fencing				4,000.00	3,751.50	248.50
150	9.06 Climate Change / Env				2,000.00	157.50	1,842.50
					9,300.00	£4,143.00	5,157.00

NET TOTAL

	192,245.00	£201,539.40	239,451.09	£254,336.66	-5,591.17
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Committed Spend

All Cost Centres and Codes (Between 01/04/2022 and 31/03/2023)

PAPER O

1.00 Staff

Code Title	Receipts			Payments					Net Position
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
136 1.01 Salaries				85,949.00	67,703.49		67,703.49	18,245.51	18,245.51 (21%)
137 1.08 Pension - LGPS				21,014.00	6,616.32		6,616.32	14,397.68	14,397.68 (68%)
140 1.10 Staffing Review				5,000.00	3,445.00		3,445.00	1,555.00	1,555.00 (31%)
143 1.03 Employer NI				5,214.00	4,938.96		4,938.96	275.04	275.04 (5%)
159 1.11 Locum Clerk					5,606.25		5,606.25	-5,606.25	-5,606.25 (N/A)
SUB TOTAL				117,177.00	88,310.02		88,310.02	28,866.98	28,866.98 (24%)

3.00 Expenses and Allow

Code Title	Receipts			Payments					Net Position
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
17 3.01 Clerk's Expenses				1,500.00	495.36		495.36	1,004.64	1,004.64 (66%)
18 3.03 Telephone -Mobile (Cler				504.00				504.00	504.00 (100%)
19 3.02 Community Allowance				400.00				400.00	400.00 (100%)
20 3.04 Parish Councillors Exper				200.00				200.00	200.00 (100%)
SUB TOTAL				2,604.00	495.36		495.36	2,108.64	2,108.64 (80%)

2.00 Subscriptions and I

Code Title	Receipts			Payments					Net Position
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
23 2.13 Human Resources/ Heal				3,300.00	2,987.82		2,987.82	312.18	312.18 (9%)
24 2.14 ICT				250.00	2,703.42		2,703.42	-2,453.42	-2,453.42 (-981%)
28 2.04 ACRE				40.00	35.00		35.00	5.00	5.00 (12%)
29 2.03 CPRE				40.00	36.00		36.00	4.00	4.00 (10%)
30 2.16 Information Commission				70.00	35.00		35.00	35.00	35.00 (50%)
31 2.07 Living Wage				70.00	60.00		60.00	10.00	10.00 (14%)
32 2.15 Microsoft				300.00	225.60		225.60	74.40	74.40 (24%)
33 2.01 NALC				1,600.00	2,009.01		2,009.01	-409.01	-409.01 (-25%)
34 2.11 Parish On Line Mapping				100.00				100.00	100.00 (100%)
35 2.08 SAGE Payroll				100.00				100.00	100.00 (100%)
36 2.10 Scribe Finance				500.00	768.00		768.00	-268.00	-268.00 (-53%)
37 2.05 Society Local Clerks (SL				280.00				280.00	280.00 (100%)
38 2.12 Web Site & Emails				500.00	180.00		180.00	320.00	320.00 (64%)
138 2.18 Adobe License					113.76		113.76	-113.76	-113.76 (N/A)
141 2.17 Payroll Services				400.00	747.70		747.70	-347.70	-347.70 (-86%)
142 2.06 ROSPA				300.00	287.00		287.00	13.00	13.00 (4%)
SUB TOTAL				7,850.00	10,188.31		10,188.31	-2,338.31	-2,338.31 (-29%)

Committed Spend

All Cost Centres and Codes (Between 01/04/2022 and 31/03/2023)

4.00 Administration

Code Title	Receipts			Payments				Net Position	
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
21 4.02 Audit - External				800.00	1,000.00		1,000.00	-200.00	-200.00 (-25%)
22 4.01 Audit - Internal				400.00	300.00		300.00	100.00	100.00 (25%)
25 4.09 Legal Costs (Asset Manag				5,000.00	1,540.05		1,540.05	3,459.95	3,459.95 (69%)
40 4.10 Hall Hire (Meetings)				1,500.00	1,000.00		1,000.00	500.00	500.00 (33%)
41 4.04 Insurance - General				1,500.00	1,522.81		1,522.81	-22.81	-22.81 (-1%)
42 4.05 Insurance - Vehicles				950.00	821.32		821.32	128.68	128.68 (13%)
43 4.03 Newsletters				1,500.00	1,150.00		1,150.00	350.00	350.00 (23%)
44 4.11 Telephone & Broadband				650.00	978.54		978.54	-328.54	-328.54 (-50%)
45 4.08 Training				1,500.00	961.00		961.00	539.00	539.00 (35%)
46 4.07 Office Equipment				1,000.00	1,184.11		1,184.11	-184.11	-184.11 (-18%)
47 4.06 Stationery & Postage				350.00	354.65		354.65	-4.65	-4.65 (-1%)
139 4.12 Bank Charges					127.75		127.75	-127.75	-127.75 (N/A)
SUB TOTAL				15,150.00	10,940.23		10,940.23	4,209.77	4,209.77 (27%)

11.00 Recreation Ground

Code Title	Receipts			Payments				Net Position	
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
52 11.04 St David's Trade Waste				750.00	865.95		865.95	-115.95	-115.95 (-15%)
53 11.05 Ashway Changing Room				2,500.00	3,256.64		3,256.64	-756.64	-756.64 (-30%)
54 11.06 Ashway Changing Room				500.00	119.70		119.70	380.30	380.30 (76%)
56 11.03 Ashway Grass Cutting				1,800.00	1,562.00		1,562.00	238.00	238.00 (13%)
60 Spratton Road Grounds Maint					140.00	157.40	297.40	-297.40	-140.00 (N/A)
63 11.02 St David's Grass Cutting				2,800.00	2,531.00		2,531.00	269.00	269.00 (9%)
80 11.01 Vandalism				1,000.00	27.40		27.40	972.60	972.60 (97%)
160 11.07 - CPRE Planting					2,736.00	73.00	2,809.00	-2,809.00	-2,736.00 (N/A)
SUB TOTAL				9,350.00	11,238.69	230.40	11,469.09	-2,119.09	-1,888.69 (-20%)

10.00 Maintenance

Code Title	Receipts			Payments				Net Position	
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
48 10.02 Sundry Purchases - Ma		139.98	139.98	1,000.00	966.87		966.87	33.13	173.11 (17%)
49 10.10 Fuel - Van & Mowers				1,600.00	1,113.59		1,113.59	486.41	486.41 (30%)
50 10.08 Running Costs Mowers				500.00	469.43		469.43	30.57	30.57 (6%)
51 10.09 Van Lease Costs				2,500.00	2,891.08		2,891.08	-391.08	-391.08 (-15%)
57 10.04 Ashway Grounds Maint				3,360.00	4,472.00		4,472.00	-1,112.00	-1,112.00 (-33%)
64 10.05 St David's Grounds Ma				5,250.00	4,851.00		4,851.00	399.00	399.00 (7%)
67 10.03 Christmas Lights				1,000.00	58.68		58.68	941.32	941.32 (94%)
72 10.12 Millenium Garden				1,100.00	700.00		700.00	400.00	400.00 (36%)

Committed Spend

All Cost Centres and Codes (Between 01/04/2022 and 31/03/2023)

74	10.14 Defibrillator Maintenan	500.00	259.95	259.95	240.05	240.05 (48%)		
75	10.15 Pocket Park	1,250.00			1,250.00	1,250.00 (100%)		
81	10.01 Enhancements & Maint	1,000.00	330.00	330.00	670.00	670.00 (67%)		
151	10.07 MUGA Maintenance	500.00			500.00	500.00 (100%)		
152	10.11 Safety Surfaces Mainte	500.00			500.00	500.00 (100%)		
SUB TOTAL		139.98	139.98	20,060.00	16,112.60	16,112.60	3,947.40	4,087.38 (20%)

5.00 Projects - Revenue

Code Title	Receipts			Payments				Net Position	
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
69	5.09 Defibrillators			1,500.00				1,500.00	1,500.00 (100%)
99	5.16 Brixworth Kltchen			1,000.00				1,000.00	1,000.00 (100%)
100	5.11 Community Calendar			400.00	369.00		369.00	31.00	31.00 (7%)
101	5.15 Events	204.94	204.94	2,500.00	1,544.03		1,544.03	955.97	1,160.91 (46%)
117	5.02 Planning Applications				58.00		58.00	-58.00	-58.00 (N/A)
145	5.04 Bus Subsidiary			1,000.00	1,000.00		1,000.00		(0%)
146	5.06 BT Box			1,000.00				1,000.00	1,000.00 (100%)
147	5.08 Railway Benches								(N/A)
148	5.10 Community First Aid Trai			500.00				500.00	500.00 (100%)
155	5.12 Community Centre Clear			4,200.00	4,000.00		4,000.00	200.00	200.00 (4%)
SUB TOTAL		204.94	204.94	12,100.00	6,971.03		6,971.03	5,128.97	5,333.91 (44%)

Restricted Funds - Ringf

Code Title	Receipts			Payments				Net Position	
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
103	Pocket Park Maintenance								(N/A)
104	Crime Prevention								(N/A)
105	Ashway Public Open Space								(N/A)
106	Ashway and The Ridings Pub								(N/A)
107	Community Infrastructure Lev								(N/A)
108	s106 St David's Play Park				49,037.42		49,037.42	-49,037.42	49,037.42 (N/A)
109	s106 St David's MUGA								(N/A)
110	s106 Community Centre Indc				27,888.47	95.45	27,983.92	-27,983.92	27,888.47 (N/A)
124	Lottery Fund Heritage Project								(N/A)
SUB TOTAL					76,925.89	95.45	77,021.34	-77,021.34	-76,925.89 (N/A)

7.00 Earmarked Reserve

Code Title	Receipts			Payments				Net Position	
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
115	7.03 Mower Replacement Fur			2,000.00				2,000.00	2,000.00 (100%)
118	7.04 Projects - St David's Pla				708.00		708.00	-708.00	-708.00 (N/A)

Committed Spend

All Cost Centres and Codes (Between 01/04/2022 and 31/03/2023)

119	7.16 Community Grants		2,000.00		2,000.00	-2,000.00	-2,000.00	(N/A)
120	7.05 Legal Costs (Other)							(N/A)
121	7.06 Legal Costs County Cou							(N/A)
122	7.01 Election Costs							(N/A)
125	7.07 St David's Car Park							(N/A)
126	7.11 Litter Bin Replacement		1,500.00				1,500.00	1,500.00 (100%)
127	7.12 Play Equipment		3,000.00				3,000.00	3,000.00 (100%)
128	7.09 The Ashway Car Park							(N/A)
129	7.16 Strategic Planning							(N/A)
131	7.10 Bus Shelter Replacemer		2,000.00				2,000.00	2,000.00 (100%)
132	7.13 Community Centre Repa		15,000.00	554.00		554.00	14,446.00	14,446.00 (96%)
133	7.17 Events							(N/A)
153	7.08 St David's MUGA				103,124.28	103,124.28	103,124.28	(N/A)
154	7.02 Crime Prevention							(N/A)
156	7.14 - Floodlights		18,760.00	18,760.00			18,760.00	(0%)
157	7.15 - CCTV		1,600.09	1,600.09			1,600.09	(0%)
SUB TOTAL			43,860.09	23,622.09	103,124.28	126,746.37	-82,886.28	20,238.00 (46%)

12.00 Income

Code Title	Receipts			Payments					Net Position
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
82 12.02 Bank Interest	50.00	730.03	680.03						680.03 (1360%)
84 12.09 Community Centre Cle:	5,200.00	4,940.00	-260.00						-260.00 (-5%)
85 12.12 Miscellaneous		3,201.00	3,201.00						3,201.00 (N/A)
86 12.13 WNC Grass Cutting	1,350.00	1,371.23	21.23						21.23 (1%)
87 12.01 Precept	170,000.00	170,000.00							(0%)
88 Refunds									(N/A)
89 12.10 s106 Pocket Park	1,250.00		-1,250.00						-1,250.00 (-100%)
90 12.11 s106 The Ashway	9,645.00		-9,645.00						-9,645.00 (-100%)
91 12.04 Sports - Cricket Club	1,020.00	1,071.62	51.62						51.62 (5%)
92 12.07 Sports - Brixworth Junic	2,930.00	2,329.00	-601.00						-601.00 (-20%)
93 12.08 Sports - Other									(N/A)
94 12.05 Sports - Sands United	400.00	1,071.00	671.00						671.00 (167%)
95 VAT Q1									(N/A)
96 VAT Q2									(N/A)
97 VAT Q3									(N/A)
98 VAT Q4									(N/A)
102 s106 Community Centre		4,634.70	4,634.70						4,634.70 (N/A)
111 12.06 Sports - Brixworth Seni	400.00		-400.00						-400.00 (-100%)
112 VAT					3,251.00		3,251.00	-3,251.00	-3,251.00 (N/A)
134 Grants									(N/A)
158 12.14 CIL Payment		11,845.90	11,845.90						11,845.90 (N/A)

Committed Spend

All Cost Centres and Codes (Between 01/04/2022 and 31/03/2023)

SUB TOTAL	192,245.00	201,194.48	8,949.48	3,251.00	3,251.00	-3,251.00	5,698.48 (2%)
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8.00 Highways

Code Title	Receipts			Payments				Net Position	
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
73 8.03 Footways				500.00				500.00	500.00 (100%)
123 8.01 Lighting of Parish Footpa				1,000.00	1,123.97		1,123.97	-123.97	-123.97 (-12%)
144 8.02 Signs				500.00				500.00	500.00 (100%)
SUB TOTAL				2,000.00	1,123.97		1,123.97	876.03	876.03 (43%)

9.00 Environment

Code Title	Receipts			Payments				Net Position	
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
70 9.05 Flowers				1,000.00				1,000.00	1,000.00 (100%)
71 9.04 Library Shrub Bed				200.00	219.00		219.00	-19.00	-19.00 (-9%)
78 9.02 Trees - Maintenance				1,500.00				1,500.00	1,500.00 (100%)
79 9.01 Trees - Annual Survey				600.00				600.00	600.00 (100%)
149 9.03 Hedge/Fencing				4,000.00	3,524.00		3,524.00	476.00	476.00 (11%)
150 9.06 Climate Change / Enviro				2,000.00				2,000.00	2,000.00 (100%)
SUB TOTAL				9,300.00	3,743.00		3,743.00	5,557.00	5,557.00 (59%)

Summary

NET TOTAL	192,245.00	201,539.40	9,294.40	239,451.09	252,922.19	103,450.13	356,372.32	116,921.23	-4,176.70 (-0%)
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Brixworth Parish Council
Reserves Balance
2022-2023

PAPER P

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Capital					
RF - Pocket Park Maintenance	2,290.60				2,290.60
RF - Crime Prevention Security	1,299.94				1,299.94
RF - Ashway POS	1,734.00				1,734.00
RF - Ashway/Ridings POS	23,712.30				23,712.30
RF S106 MUGA	105,000.00				105,000.00
ER - Kubota Grass Mower	9,782.00				9,782.00
ER - Van Branding & end of lease	1,272.00				1,272.00
ER - Small Mower Replacement	1,200.00				1,200.00
ER - Strimmer Replacement Fuel	600.00				600.00
ER - Projects	12,549.23				12,549.23
ER - Community Grants	13,620.01		2,000.00		11,620.01
ER - Legal Other	864.00				864.00
ER - Legal County Court	5,560.44				5,560.44
ER - Election Costs	4,545.00				4,545.00
ER - Lighting Footpaths	7,020.00				7,020.00
ER - Heritage Projects	343.50				343.50
ER - St David's Car Park	7,500.00				7,500.00
7.09 ER - Ashway Car Park	9,000.00				9,000.00
7.10 ER - Bus Shelters	7,980.00				7,980.00
7.11 ER - Litter Bins	4,500.00				4,500.00
7.12 ER - Play Equip	12,000.00				12,000.00
7.13 ER - Community Centre Repairs	6,791.00		554.00		6,237.00
ER - Events	2,500.00				2,500.00
ER - Strategic Planning	10,599.19				10,599.19
ER - Calender	224.00				224.00
Community Infrastructure Levy Income	23,521.26				23,521.26
Projects St Davids	28,336.43				28,336.43
Floodlights	25,000.00		18,760.00		6,240.00
CCTV	2,800.00		1,600.09		1,199.91
Total Capital	332,144.90		22,914.09		309,230.81
TOTAL RESERVE	332,144.90		22,914.09		309,230.81
GENERAL FUND					79,505.64
TOTAL FUNDS					388,736.45

Brixworth Parish Council

PAPER Q

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 28/02/2023			
	Cash in Hand 01/04/2022			410,378.74
	ADD			
	Receipts 01/04/2022 - 28/02/2023			263,529.77
				673,908.51
	SUBTRACT			
	Payments 01/04/2022 - 28/02/2023			273,460.36
A	Cash in Hand 28/02/2023 (per Cash Book)			400,448.15
	Cash in hand per Bank Statements			
	Petty Cash	28/02/2023	0.00	
	02 Nat West Capital	28/02/2023	205,122.51	
	01 Nat West Revenue	28/02/2023	195,325.64	
				400,448.15
	Less unrepresented payments			
				400,448.15
	Plus unrepresented receipts			
B	Adjusted Bank Balance			400,448.15
	A = B Checks out OK			



PAPER R

Brixworth Parish Council

Minutes of the Brixworth Planning Committee Meeting

Monday 6th March 2023 at 7.30pm

Community Centre & Library, Spratton Road, Brixworth NN6 9DS

In attendance:	Councillor Tom Mitchell (Chair), Councillor Frances Peacock (Vice Chair), Councillor Ian Barratt, Councillor James Collyer, Councillor Sandra Moxon.
Clerical Support:	Gavin Kirkup (Admin)
Members of Public:	Two

PART ONE – OPENING PROCEDURES

23/2335	Councillor Mitchell welcomed everyone to the Planning Committee meeting and advised attendees of the evacuation procedures and that the meeting was being recorded.	-
23/2336	Apologies for absence and acceptance of apologies for absence Apologies were received and accepted from the following Councillors: <ul style="list-style-type: none"> ▪ Cllr Nixon ▪ Cllr Ware ▪ Cllr Lunnon 	-
23/2337	Declarations of Interest a) There were no declarations of any disclosable pecuniary or other interests reported. b) There were no dispensations or written requests for dispensation of DPI to consider.	-
23/2338	Agree and Sign the Minutes of Previous Meeting The Planning Committee RESOLVED to the Chairman approving the Planning Committee Meeting Minutes of 13th February 2023, as a true and accurate record. Prop. Cllr. Mitchell, Sec. Cllr. Moxon. Unanimous.	Paper A
23/2339	Public Open Forum Session There were two members of the public present. One of the members of public had an interest in application WND/2022/1116	-

PART TWO – FOR DECISION

	Ref Number	Description	Location
23/2340	WND/2023/0091	Work to trees in a conservation area	The Granary, Cross Hill, Brixworth, Northamptonshire
The Planning Committee RESOLVED to SUPPORT this application. Prop. Cllr Mitchell, Sec. Cllr Moxon. Unanimous.			

Members of Brixworth Parish Council - Planning Committee

Councillor Tom Mitchell (Chair), Councillor Frances Peacock (Vice Chair), Councillor Ian Barratt,
 Councillor James Collyer, Councillor Barbara Lunnon, Councillor Sandra Moxon,
 Councillor Tony Nixon and Councillor Christine Ware.



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Initialed:



23/2341	WND/2022/1116	Construction of new dwelling attached to existing dwelling.	6, Woodsfield, Brixworth, Northamptonshire, NN6 9DP
<p>The resident present gave the Planning Committee a brief background of the project. The Planning Committee RESOLVED to NOT SUPPORT the application as presented for the following reasons:</p> <ul style="list-style-type: none"> As a consequence of this application removes imposes such restrictions on the adjoining property that is contrary to Policy 1(6) of the BNDP. Contrary to Policy R3(2) of the BNDP Contrary to Policy R3(b) of the BNDP Contrary to the DDC Guidelines of Designing House Extensions Protecting Neighbours with the 45deg line of sight from the north elevation of the adjoining property Policy R1 and ENV10 (a) (iii) and (viii) of the West Northants Joint Core Strategy (part 2) LG1 and BG21 of the Brixworth Village Design Statement <p>Prop. Cllr Mitchell, Sec. Cllr Peacock Unanimous.</p>			
23/2342	WND/2022/0996	Construction of detached dwelling	19, Parkfield Road, Brixworth, Northamptonshire, NN6 9DT
<p>The Planning Committee RESOLVED to NOT SUPPORT the application for the following reasons:</p> <ul style="list-style-type: none"> Contrary to The Village Design Statement 3b & LG1 Contrary to Policies 4.5, 5.7, 6.32 & 6.33 of the BNDP Negative impact on the street scene Policy R1 and ENV10 (a) (iii) and (viii) of the West Northants Joint Core Strategy (part 2) Condition MJ0 regarding lack of parking provision. <p>Prop. Cllr Mitchell, Sec. Cllr Peacock. Unanimous</p>			
23/2343	WND/2023/0064	Variation of condition 2 of planning permission DA/2017/0919 to allow alterations to ridge heights, elevation details, siting and materials (retrospective)	Victors Barn, Northampton Road, Brixworth, Northamptonshire
<p>The Planning Committee RESOLVED to SUPPORT this application.</p> <p>Prop. Cllr Mitchell, Sec. Cllr Peacock. One against.</p>			

PART THREE – FOR INFORMATION

23/2344	Any Other Business – Activity in Froghall had been noted and WNC enforcement has been notified.	-
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PART FOUR – CLOSING PROCEDURES

23/2345	Next Ordinary Meeting a. To consider any items for inclusion on the next meeting agenda. b. To note the date of the next Planning Committee Meeting on Monday 27th March 2023.	-
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In the absence of further business, the meeting was closed in full at 20:08

Members of Brixworth Parish Council - Planning Committee

Councillor Tom Mitchell (Chair), Councillor Frances Peacock (Vice Chair), Councillor Ian Barratt,
Councillor James Collyer, Councillor Barbara Lunnon, Councillor Sandra Moxon,
Councillor Tony Nixon and Councillor Christine Ware.



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Initialed:



Signed as a true and accurate record:

Minutes Prepared By:

Gavin Kirkup

Administrative Assistant

Brixworth Parish Council

.....
Tom Mitchell - Chairman
Brixworth Parish Council

Telephone: 01604 347993

Email: parish.clerk@brixworthparishcouncil.gov.uk

Date: 27th March 2023

Web: www.brixworthparishcouncil.gov.uk

Members of Brixworth Parish Council - Planning Committee

*Councillor Tom Mitchell (Chair), Councillor Frances Peacock (Vice Chair), Councillor Ian Barratt,
Councillor James Collyer, Councillor Barbara Lunnon, Councillor Sandra Moxon,
Councillor Tony Nixon and Councillor Christine Ware.*



When we do need to print we only use 100% recycled paper

Initialed:

.....



Brixworth Parish Council

Notes

Climate Action Group - Working Group

Tuesday 21 March 2023

5pm - 6pm via Zoom

Attending:

Christine Ware (Chair) - CW
Tony Nixon - TN
Bob Cotter - BC
Karin Cotter - KC
Jonathan Harris - JH

Apologies:

Barbara Lunnon - BL
Peter Duffy (Brixworth Wombles) - PD
Sam Raju - SR

To receive notes:

Ann Foley
Brian Webster
Lucy Murphy
Janet Turner
Andy Dinnage
Mr & Mrs Parrott
Ian Barrett
Keith Dobell
Emma Hall
Sue Brooks
Ken Nikel
Nick Davies
Mike Pickles
Josie Flavell - Parish Clerk
Gav Kirkup - Parish Admin Assistant

With many thanks to everyone for their interest in BCAG - this is designed to be a memory aid for the group rather than 'minutes' of the meeting.

The Green Framework - preparation to present to full council on Thursday 30 March

We reviewed the document which will be presented to full council on 30 March for consideration.

'The Brixworth Climate Emergency Statement of Intent – the Green Framework' document explains our commitments and aspirations in greater detail. Our aim is to become a net zero carbon parish council by 2030 in line with West Northants Council UK 100 pledge. West Northants Council has a wider pledge to achieve net zero status for the whole of the West Northants area by 2045.



This document is a record of our statement of intent rather than a granular plan for agreement. It should be used to guide thinking and inform motions put to council for resolution.

We are asking council to approve the statement in order for us to use it as a framework to work towards net zero.

A copy of what will be put to council is attached for your information.

If anyone is available to come along to council on 30th (7.15pm at the Olive Branch) you will be most welcome.

Brixworth Parish Council Environmental Policy

One of BCAG's responsibilities is to review the Environmental Policy and make recommendations to council. We reviewed the existing policy and prepared our recommendation. We will be asking council to approve the Environmental Policy on 30th.

A copy of our recommendation is attached for your information.

Date of next meeting: Tuesday 11 April 2023 5pm - 6pm via Zoom

Agenda and zoom link to follow



Report of the Admin Assistant

March 2023

1. Overview

Thank you to Council for supporting my ongoing learning and personal development. After Council agreeing to my ILCA training, I am happy to report I have now completed this qualification in my own time. I have also attended a two day course on Communication within the Community through NCALC. I am pleased to say that the level of communication BPC puts out onto Social Media, web page and newsletter far exceeds that other Councils. I have also been assisting the Clerk with projects as directed including; finding best value phone deals for staff phones, meeting air con contractors and launching/supporting the Hedgehog Highways project and Hedgerow planting comms for the pocket park.

Phase 2 of the Policy review has been completed with the next set of Policies. This has been very beneficial to do and much needed. For example, as a result of reviewing the Accessibility Policy, (last reviewed in 2018) we have identified opportunities to improve accessibility on the site which I am working closely with our website provider to address.

- Kept website and SM channels up-to-date with news and events.
- Social Media plan for March has been implemented.
- Ongoing website development, updating documents, graphics, accessibility and pages.
- Invoice Management on Scribe.
- Responsible for 'Contact The Clerk' and complaints - first line response.
- Worked on projects, as directed.
- Traffic Data and Crime Data analysis.
- Maintained parish noticeboard.
- Assisted Clerk with Accounts, payments and bank reconciliation.

2. Meetings Attended

- Planning Committee x2
- Various meetings with the Clerk
- Finance Verification Meeting
- Air Con Supplier Meetings x2
- MUGA Line Painting Review

3. Training & Development

- Completed ILCA Qualification.
- Completed 'Communicating with your community' training.

4. Media & Communications

This month has been particularly successful on Social Media. We communicate and share key notices to the residents but we have been strengthening the presence of engaging the community through educating on service providers and 'how to report' guides. We have also been topically relevant with residents engaging in a week of posts focussing on reducing food waste, and a very successful virtual dog show in recognition of Crufts.

5. Customer Contact

Complaints received this month.

ID	Date Received	Complaint	Action Taken
6	2/15/2023	Resident asked for information and responsibility for hedgerow maintenance along a public footpath on Knightons Way. Some neighbours have taken on responsibility as no one else has been maintaining.	Contacted Helen (WNC) for clarification of land ownership of the footpath and responsibility for the hedge maintenance. Contacted the resident with information subsequently received.
7	2/22/2023	Communal Bins at Highfield Close. State of the bins, fly tipping issue and smell of substances.	Forwarded complaint to WNC, logged flytipping on street doctor and raised concerns with environmental health. Area was subsequently cleared within 24 hours.
8	3/7/2023	Household waste & 2 brown bins full of garden waste in a residents path behind 12 - 20 the Knoll	Advised the resident to log on Street Doctor as BPC has no authority regarding waste collections on private/highways land.

6. Ongoing Tasks

- Ongoing project work, as directed.
- Page by page website overhaul.
- Policy review and update.
- Maintaining Council diary and regulatory compliance.
- Daily administrative tasks.
- Updating and booking training for Councillors.
- Building procedures for administrative tasks.
- Brixworth Bulletin & Social Media
- Historical Resolutions.

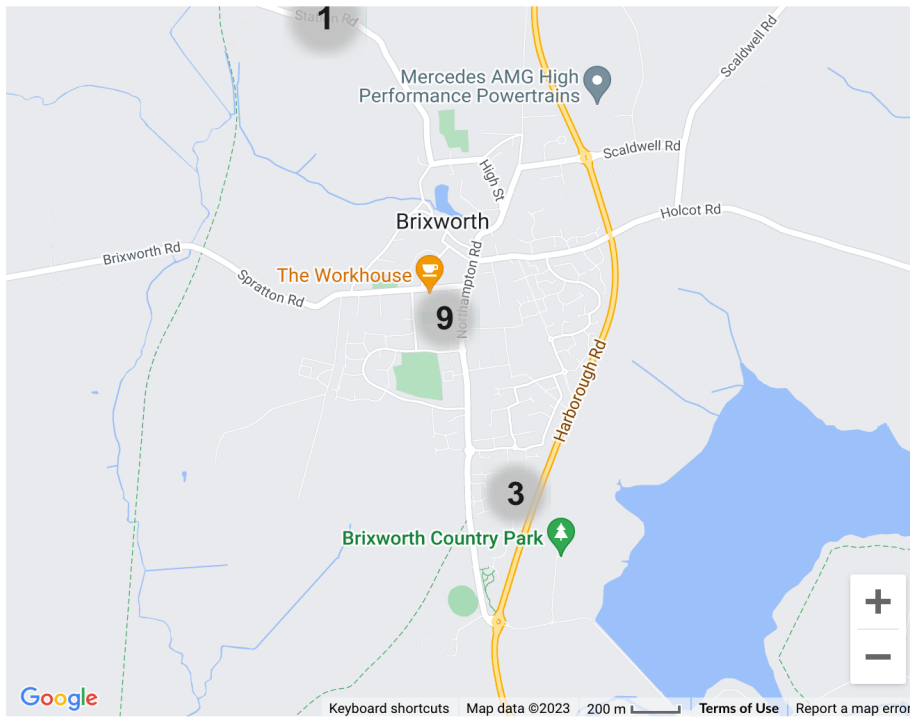
Crime Statistics Report for the Brixworth Parish Council of 30th March 2023



Reported Crime for January 2023

[Daventry Rural | Police.uk \(www.police.uk\)](https://www.police.uk)

Click on a hotspot to see more details. Alternatively, [view as A-Z list](#).



Edit crime type and time period

All Crimes (452)

January 2023

12 crimes were reported here in January 2023

Violence and sexual offences	5
Other crime	3
Burglary	2
All other crime	2

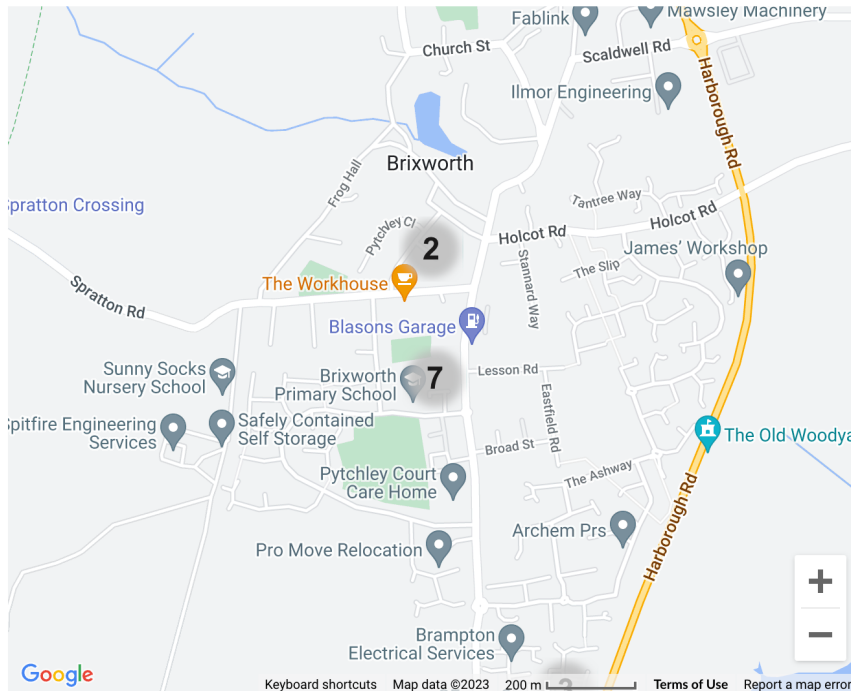
Trend

2021	2022	2023
36	19	12

***This is a broad category of types not covered in other categories. They range from weapon-related crimes to hate crimes and robbery.*

Activity Hotspots

Click on a hotspot to see more details. Alternatively, [view as A-Z list](#).



Edit crime type and time period

All Crimes (452) ▾

January 2023 ▾

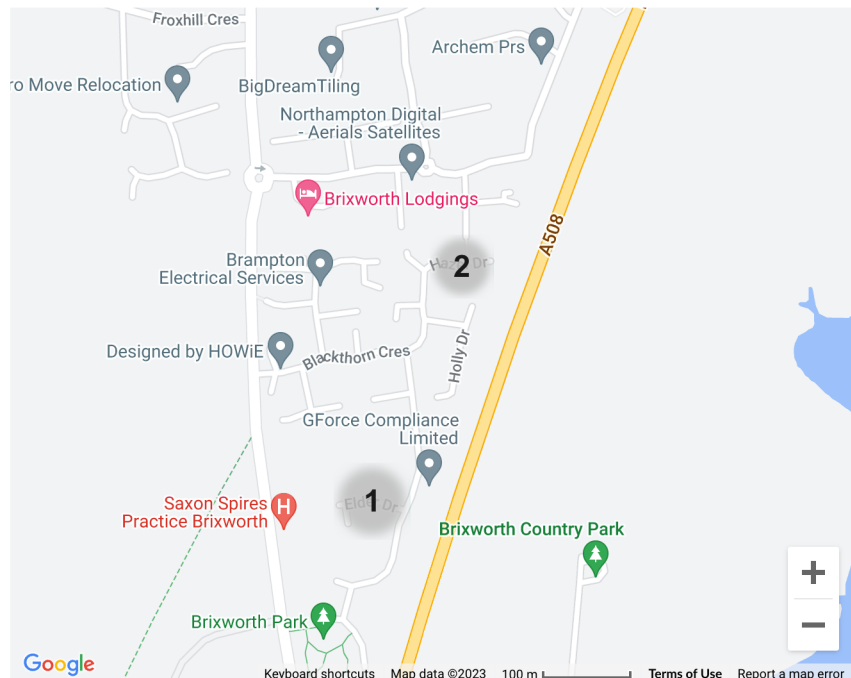
9 crimes were reported here in January 2023

Violence and sexual offences	4
Burglary	2
Anti-social behaviour	1
All other crime	2

[View crime definitions](#)

[Download area crime data](#)

Click on a hotspot to see more details. Alternatively, [view as A-Z list](#).



Edit crime type and time period

All Crimes (452) ▾

January 2023 ▾

3 crimes were reported here in January 2023

Other crime	2
Violence and sexual offences	1

[View crime definitions](#)

[Download area crime data](#)



Traffic Analysis Report – 13/02/23- 20/03/23

TRAFFIC ANALYSIS REPORT

For Project: March 2023
 Project Notes/Address:
 Location/Name: Incoming
 Report Generated: 20/03/2023 10:10:34
 Speed Intervals = 5 MPH
 Time Intervals = 5 minutes

Traffic Report From 13/02/2023 10:00:00 through 20/03/2023 10:59:59

85th Percentile Speed = 34.8 MPH
 85th Percentile Vehicles = 43,783 counts
 Max Speed = 65.0 MPH on 12/03/2023 02:50:00
 Total Vehicles = 51,509 counts
 AADT: 1469.9

Volumes - weekly vehicle counts

	Time	5 Day	7 Day
Average Daily		1,744	1,663
AM peak	7:00 to 8:00	210	162
PM peak	4:00 to 5:00	152	137

Speed

Speed limit: 35 MPH
 85th Percentile Speed: 34.8 MPH
 Average Speed: 28.4 MPH

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Count over limit	1169	1356	1021	884	1018	824	742
% over limit	12.7	14.7	14.2	12.8	13.9	12.8	14.1
Avg speeder	38.8	38.6	38.7	38.8	38.7	38.9	38.9

Summary:

- Location: Holcot Road - Outbound
- Note: Speed limit is set at 35mph. (30mph+10%+2mph=35mph)
- 85% (85th percentile) of all vehicles during this period was 34.8 mph, or below.
- Average speed of all vehicles checked was 28.4 mph.
- Total number of vehicles tracked: 43,738. There were **7,014** vehicles tracked over the speed limit. **(16%)**
- Average Speeder was tracked between 38.6 – 38.9 mph.
- Maximum speed recorded was 65mph at 02:50 on 13/03/2023.
- 84% of vehicles tracked were at or below the speed limit (35mph). 36,724 vehicles.
- Next Location: Harborough Road - Inbound