



Brixworth Parish Council

Brixworth Climate Action Working Group

Draft Terms of Reference

The Parish Council, at its meeting on 23 August 2021 declared a Climate Emergency. As part of this, the Parish Council agreed to set up the Brixworth Climate Action Working Group to develop a green agenda and action plan for long term climate support.

The Brixworth Climate Action Working Group is 'advisory' only and has no authority to make decisions or to incur expenditure.

Purpose

- To engage the local community in developing and implementing an ongoing Brixworth Climate Action Plan
- To champion, promote and encourage good environmental practices and keep the climate and ecological emergency as a key consideration by all councillors and officers in all council actions
- To include the wider communities including partnership working with other Parish Councils

Aims

To deliver a series of recommendations and actions to the Parish Council for agreement in order to become a net carbon neutral parish by 2045.

Composition

3 Parish Councillors and 5 members of the public from the parish to be co-opted at the discretion of the Working Group.

Councillors initially appointed at the Parish Council Meeting of 23 August 2021 were:

Cllr Barbara Lunnon
Cllr Tony Nixon
Cllr Christine Ware (Chair)

This working group will be re-appointed at each Annual Meeting for the Parish Council along with other Working Groups and Committees.

Volunteers from the community will be sought through the Media & Communications Committee

Quorum

3 members - inclusive of at least 2 councillors

Meeting Frequency

The group will meet at least bi monthly (every two months) and at other times as required.
The group will report back to full council after each group meeting.

Responsibilities

- Review Environment Policy as presented in October 2019 to ensure it is still appropriate for implementation and amend/ represent for consideration at full council. Ensure the Environment Policy is added to the list of council policies and review dates.
- Development of the Brixworth Climate Action Plan: this may include the following areas:
 - energy usage and sources
 - transport and travel
 - agriculture and food
 - housing, infrastructure and home insulation
 - local business
 - waste and resources
 - environment and land use
- The plan will have short, medium and long term aims.
- Develop a Communication Plan linked to the Brixworth Climate Action Plan to be agreed at full council

Notes

- Members of the public are welcome to attend and participate - this is an open meeting.
- The agenda for the Climate Action Working Group will be set by the Working Group Chair in consultation with the Parish Clerk and other group members.
- Meetings will be held virtually (by video conference) whenever possible to reduce travel and time requirements. The Chair and Parish Clerk will agree who will issue invitations.
- The Climate Action Working Group will develop action plans and recommendations for agreement and authorisation by full council.
- Where The Climate Action Working Group makes recommendations that are impacted by or have impact on the Brixworth Neighbourhood Plan then the CAWG will consult with/ liaise with/ communicate with and involve the Brixworth Strategic Planning Working Group.
- The meeting will be chaired by a Parish Councillor appointed by the Working Group. The Chair will act in an impartial way to ensure that all different views are heard and are taken into account.
- Reports for full council will be prepared by the Working Group.

Approved by full council on 30th September 2021.
Review September 2022.